

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, DECEMBER 27, 2010

CALL TO ORDER: The regular meeting was called to order by Mayor Faber at 7:00 p.m.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Robert Wiese, Doug Petersen, Ron Lonneman

Absent: Don Shorter

Dept. Heads: Admin/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth

Absent: Utilities Superintendant Terry Miller

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Denny Kruger, Steve Kellen, Paul Erlandson, Mary Brunk

2011 PROPERTY, VEHICLE, and LIABILITY (PVL) INSURANCE: Brunk asked several questions relating to the 2011 PVL insurance coverage. Specifically, Brunk asked questions regarding present valuation of buildings/vehicles in comparison to the updated appraised values of the same property. Brunk also wanted to solicit discussion regarding an umbrella policy for the City of Adrian. The Councilmember's had questions about the insurance coverage. Brunk will seek answers to the Councilmember's questions and offer those answers at a future meeting date.

ACCOMODATIONS FOR STRANDED MOTORISTS: Kellen discussed the need for procedures to better serve stranded motorists. A severe storm on December 11, 2010 stranded motorists in Adrian. Many of the motorists were stranded at the Kum & Go/Subway location. Kellen asked the Council if City staff should intervene with services rather than private citizens. The Council shared that Langseth had been appointed as the head of the City's EMS services. Langseth had been given the authority and flexibility to react to weather conditions in order to keep everyone safe; including City motorists and City personnel.

CHANGING CITY OF ADRIAN'S CORPORATE LIMITS: Erlandson explained that he purchased the land commonly referred as the Adrian Industrial Development Park. Erlandson explained the land as being inside the City's corporate limits. Erlandson requested the land be removed from the City's corporate limits. Faber requested some time to act upon his request. The subject will be revisited at a future meeting date.

CONSENT AGENDA: Motion by Wiese, second by Petersen, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$121,807.92 (Res #740 AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 11/30/10

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports:

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning.

MINUTES OF THE REGULAR MINUTES
OF THE ADRIAN CITY COUNCIL HELD
MONDAY, DECEMBER 27, 2010
CONTINUED

2011 APPOINTMENTS/DESIGNATIONS: Motion by Petersen, second by Wiese, motion carried to approve the appointments and designations for 2011: RCV 3-yes, 0-no (Lonneman Abstained)

Designations:

Acting Mayor – Ron Lonneman
Official Depository - Adrian State Bank
Legal Firm - Thomas LaVelle
Emergency Management Director - Shawn Langseth
Assistant Emergency Management Director - Terry Miller

Official Newspaper - Nobles County Review

Council Department and Board Assignments:

Fire Department - Lonneman
Ambulance - Shorter
HRA – Kruger (regarding Denny Kruger; who is a newly elected Councilmember)
Park - Wiese
Street - Kruger
Police/Emergency Management - Lonneman
Administration - Faber
Community Development - Faber
Community Education – Wiese

Fire Designations:

Fire Chief – Ray Bullerman
Assistant Fire Chief - Larry Roemeling
Treasurer – Ron Lonneman
Secretary – Shawn Langseth
Maintenance Officer – Shared between Ryan Henning and Brent Henning
Training Officer – Jim LeBrun

(Lonneman is an employee of a holding company which also owns the official depository of the City of Adrian)

CONWAY, DEUTH & SCHMIESING (CDS); 2010 Audit: Motion by Lonneman, second by Wiese, motion carried to appoint CDS as the firm to conduct the 2010 audit. RCV 4-yes, 0-no

PARK CLEAN-UP PROJECT; Phase 2 Pay Request #1: Motion by Wiese, second by Petersen, motion carried to approve pay request #1; which is the 1st pay request associated with the replacement of the Lower-Park Bridge (phase 2). RCV 4-yes, 0-no

PROPERTY, VEHICLE, LIABILITY (PVL) INSURANCE; Dividend: The Council acknowledged a dividend check from the League of Minnesota Cities' PVL insurance policy.

City Staffing; Early Retirement Incentive: The Council reintroduced discussion regarding an Employee Early Retirement Incentive. Wiese suggested an alternative system which increased the cross-departmental use of present full-time staff and allowed for a reduction of seasonal park staff.

END-OF-TERM RECOGNITION; Doug Petersen: Faber recognized Doug Petersen for his years of service as a City Councilmember. Faber acknowledged Petersen's willingness to assist when the late Councilmember Kellen's council seat became vacant. Everyone thanked Petersen for his service to his community.

ADJOURNMENT: With no further business appearing, Petersen moved, second by Lonneman, motion carried to adjourn at 8:25 P.M. RCV 4-yes, 0-no