



**Regular City Council Meeting**  
**Monday, January 25, 2020 at 7:00 pm**

**Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN**

1. **Call to Order:** Mayor Faber called meeting of the Adrian City Council to order at 7:00 p.m.
2. **Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
3. **Roll Call:** City Council members present: Mayor John Faber, Ron Lonneman, Joe Hornstein and Dean VonHoltum. Tracey Kunkel was absent.  
Department Heads: Administrator/Clerk-Treasurer Jill Wolf and Police Chief Shawn Langseth.  
Staff: Community Assistant Associate Megan Vortherms  
Guests: Deb Kroon, Nobles County Review; Ryan Lonneman, Jerry Lonneman, and Jason Winselman, Adrian Town and Country. Sarah Lenz, Adrian Ambulance.
4. **7:00 Adrian Town and Country**
  - o Request for use of street; the 100 & 200 blocks of East First Street for Johnny Holm's Street Dance on July 16<sup>th</sup>, the band would start at 9 pm and end at 12:30 am, with the admissions gate not opening until 8:30. Winselman stated they would need more security and also stated they are hoping to have student at Minnesota West be present to ID individuals as they enter. There will be an entrance fee and anyone leaving would be required to pay the fee again to re-enter. Cattle gates on east side of the area would be utilized and trailer/tractor to pull out if needed. Council stated they would approve based on the Town and Country following COVID rules. Motion to approve was made by Ron Lonneman, second Hornstein. 4-yes 0- no.
5. **Adrian Ambulance**
  - o Sarah Lenz requested support on looking for a new rig. The current ambulance is a 2009 rebuild with 66,034 miles on it. Suction in the rig does not work. Brakers have been popping, not enough storage with new COVID regulations, windshield is leaking, and doors are also leaking. With it having high miles the ambulance crew believes it would be best to get ride of it while other ambulance services are interested in buying it. Lenz stated she is looking into grants to help offset the cost of the ambulance, thus not depleting the Ambulance funds. The ambulance crew would like to look for a new rig, not a rebuild like the last ambulance purchased. Faber stated he would like to read an article the League of Minnesota shared about how to decide to replace vehicles. Lenz stated that its still in good shape if we want to get anything out of it we need to start looking. Council approved of the ambulance looking for a new ambulance and to come back to Council when they find something.
6. **Consent Agenda:** Motion by Von Hultum, second by Lonneman motion carried unanimously to approve the City Finances, Minutes and Permits/Licenses. Following roll call vote, 4/0 **Finance:**
  - Accounts Payable; January, 2021
  - City Finances; December, 2021 (PUC 1/2021)
  - PUC; November, 2020
  - Parr-McKnight; Fire Relief Account Balance – December, 2020

**Minutes:**

Approved:

Council- 12/21/2021  
Ambulance – 12/07/2020 & 1/16/2021  
Park – No Meeting  
Fire – 1/6/2021  
Fire Relief Association- No January meeting.  
PUC – 1/19/2021  
HRA – 1/20/2021

**Permits / Licenses:**

Zoning:

- 1) Cesar Morales; 215 E 6<sup>th</sup> St- place a modular home and attached garage. Driveway relocation would be dependent on Nobles County approval.

Moving Permit:

- 1) Cesar Morales; modular home from an outside location to 215 6<sup>th</sup> street. Contingent on receipt of paperwork.

Golf Cart:

- 1) Eugene/Rockie Voss; 717 Louisiana Ave
- 2) Rick/Karen Bullerman; 217 W 8<sup>th</sup> St

Gambling: LG200 Applications:

- 1) Annual approval for Administrator Wolf to sign and mail repeat LG220 Gambling applications prior to Council action.
- 2) LG220 Application for Exempt Permit; American Legion Post 32 for a raffle to be held January 12, 2022 (calendar raffle) at the American Legion; 109 Maine Ave

One Day Temporary On-Sale Liquor License:

- 1) Adrian Town and Country Association- to sell Liquor On-Sale at the American Legion; 109 Maine Ave on March 13<sup>th</sup> in connection with a steak fry for St. Patrick's Day.

## 7. Annual Resolution

- **City of Adrian: Resolution #598- 2021** Allowing Electronic Funds Transfers & Wires & Approving the Application Policy; Appendix A- Motion to approve made by Hornstein, second Von Holtum 4/0
- **City of Adrian: Resolution #599- 2021** Contracting with a City Council member and/or Board member. Motion to approve made by Von Holtum, second by Lonneman 4/0.

## 8. Resolution on the Rising Cost of Water and Wastewater Issues and the Impact on Businesses and Residents

- City of Adrian Resolution #600- 2021 Motion to approve made by Von Holtum, second Hornstein. 4/0

## 9. Resolution Accepting Donations to the City of Adrian; Fire Department-

It was asked when it changed that all donations needed to be accepted. It was stated that the auditors stated we need to start accepting all donations made to the fire department. It was decided to ask auditors if we could set a minimum less than \$100 or can we set them aside until we get more than \$100.

## 10. Community Concerns:

- **Snow removal-** all verbal complaints. We have explained we have a new crew. It was asked if the new crew knows they should be plowing alleys also. Wolf explained that they have been made aware.

## 11. Staff Reports:

### Administration/Community Development –

**AMI Project Update:** The Automated Meter Project was a big part of the month. It has been a great project to get rolling. The electrical meters were installed beginning January 4<sup>th</sup> and completed on January 20<sup>th</sup>. The project went very smoothly. 635 electrical meters were successfully exchanged, 2-meter sockets replaced, and 3 polyphase meters were exchanged and will be sent in for warranty. The software integration had a few hiccups along the way but has been successful and easy to access. We have kick-off meeting on Tuesday with Allegiant and Keystone for the deployment of water meters. The anticipated start date for water meter installation is set for deployment of water meters. The anticipated start date for the water meter installation is set for March 1<sup>st</sup>. We are proposing to also do a water discharge audit during the installation.

**Midco Diving & Marine:** The PUC approved a quote from Midco Diving & Marine to perform an inspection on the inside of the water tower. They will go in with diving equipment and video the inside of the water tower. The inspection also includes removal of up to 3" of accumulated material from the floor of the storage tank. 2013 was the last time it was done.

**Senior Center:** The Senior Citizen's have decided to use their CARES Act funding to pay Marie for her services at the Center. Wolf is working with LSS to secure additional grant funds to pay a "volunteer" stipend for the coordinator to receive meals and coordinate the Meals on Wheels program. As the potential for congregating in person is looking more optimistic with vaccines becoming available, we will continue to explore in-person dining options. Wolf submitted a grant proposal for cost share assistance to provide funding for snow removal, lawn maintenance, light housekeeping, and laundry services for adults in Adrian over the age of 60. If accepted the grant would pay for 75% of the services and the client would be responsible for the remaining 25% of the cost.

**Food Shelf:** Progress continues to move forward with developing a food shelf in the EMS building. A meeting on February 10<sup>th</sup> Love, Inc, Manna Food Pantry, UCAP, the Adrian Ministerial Association and any others that are interested in learning more. The shelf will be discussed as well as addressing other community needs that could be met through partnerships with these groups. Transitional housing and furniture ministry are topics that Love, Inc has expressed interest in pursuing as well.

**COVID Relief Funds:** Nobles County has been allocated an additional \$433,708.15 in additional CARES Act funding. This round has only been allocated to Counties and is for for-profit and non-profit organizations that have been affected financially by the COVID-19 Pandemic. Wolf will be promoting and helping businesses apply.

**Midco:** Midco, formerly Midcontinent Communications, has expressed interest in providing services to the City of Adrian. Midco currently has a line running along I-90 and would like to pursue a franchise agreement with the City of Adrian. If the project were to move forward, they would bring a team in to install fiber-optic lines throughout the community.

The Director of Government Relations would like to present at the February City Council Meeting.

**Local Board-** Sign up and give residents 10 minutes. Would like it to face to face. Wednesday, April 28<sup>th</sup> at 11am.

**Police Dept** – Langseth stated he has found a new patrol car in St. Cloud. Dealer can also perform the switch over in St. Cloud.

**Public Works/Utilities** – Included in Wolf's report.

**12. Sidewalk Accessibility:** Filed rebuttal in back and forth right now.

**13. Employee Resignation & Hiring:** Discussed in Staff Reports.

**14. Adrian Fire Department**

- **Annual Fire Relief;** Motion by Von Holtum, second by Hornstein to acknowledge the Adrian Fire Relief Board's action to increase the 2021 Fire Relief Amount. Motion also maintains the City's ratified Fire Relief amount. 3/0 Lonneman abstained.
- **Suburban:** The Fire Department voted unanimously to sell the 1988 Chevy Suburban. Minimum bid set at \$5000. Hornstein talked about a website called minnbid.com that they use at the Vets Home to sell items. Langseth is going to check into it and get the suburban listed.

**15. Past/Other Business**

- Joyce Jacobs: Nobles County Auditor/Treasurer's email regarding their 'Officials Guide' all council members looked over the form and made changes needed.
- IRS Standard Mileage Rates for 2021 will be 56 cents per mile, down from 57.5.

**16. Next Regular Council Meeting:** By consensus, the Council acknowledged Monday, February 22, 2021 at 7:00 PM, within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time and location.

**17. Adjournment:** Meeting adjourned at 8:00 p.m. Motion made by Hornstein, second Von Holtum. 4/0.

**Signed:**

/s/ Jill Wolf; Administrator/Clerk-Treasurer

/s/ John W. Faber; Mayor