



Regular City Council Meeting
Monday, February 24, 2020 at 7:00 pm

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

- 1. Call to Order:** Mayor Faber called the meeting to order at 7:00 P.M.
- 2. Roll Call:** Roll Call indicated the following present for the Regular Meeting of the Adrian City Council:
Council Members: Mayor John Faber, Joe Hornstein, Dean Von Holtum, and Tracy Kunkel
Absent: Ron Lonneman
Department Heads: Administrator/Clerk-Treasurer Jill Wolf, Police Chief Shawn Langseth, Public Utilities Superintendent Adam Henning
Staff: Deputy Clerk Rita Boltjes
Guests: Deb Kroon, Nobles County Review; Gary Kurth, DGR Engineering; Jared Henriksen (Adrian Country Club representative); Ryan Lonneman, Jason Winselman and Duane Boltjes (Adrian Town & Country); Josh Johnson, Sports Page Bar & Grill; Orv Green, Big Orv's.
- 3. Pledge of Allegiance:** All in attendance faced the flag and recited the Pledge of Allegiance.
- 4. Consent Agenda:** Motion by Hornstein, second by VonHoltum, motion carried unanimously to approve the City Finances. Kunkel abstained from voting, as a payment for services by Kunkel's Auto was considered.
 - Finance:** Accounts Payable; February 2020
City Finances; February 2020
Parr-McKnight; Fire Relief Account Balance – February 2020
 - Minutes:** Motion by VonHoltum, second by Kunkel, motion carried unanimously to approve the following consent items; as stated.
Approved:
Council – 1/27/2020 (reg)
Park – No February Meeting
Ambulance – 2/3/2020
Fire – 2/5/2020
Fire Relief – 2/5/2020
Police – 1/2019
PUC – 2/18/2020 (reg)
HRA – 2/19/2020
Community Development – 2/2020
 - Permits / Licenses:**
 - Zoning: Henning Construction, 201 Louisiana Avenue, Addition to the shop.
 - 1) Southwest MN Housing Partnership will verify ADA requirements.
 - Gambling: LG220 Applications;
 - 1) LG230 Application to conduct Off-Site Gambling; Eagles Club #3282 for a raffle to be held July 12, 2020 at the Adrian Municipal Campground, 501 Franklin Avenue. Resolution #584-2020.
 - 2) LG220 Application for Exempt Permit; Adrian Country Club for a raffle to be held July 18, 2020 at the Adrian Fire Hall, 310 Maine Avenue. Henriksen explained the drawing will take place after the duck race during the town celebration.

5. Request for Use of City Street/Property

1) Adrian Town & Country (ATC) requested the use of First Street between Maine and Nevada Avenue to hold a Street Dance on Friday, July 17th, 2020. Local bar owners expressed concern with the location change. ATC explained wanting to change the location to allow fencing the event in. Mayor Faber expressed concerns with the proposed location change and would like to see it stay behind the bars. ATC members will continue to look into the options. Council tabled the discussion.

6. 2020 Street Improvement Project:

a) Gary Kurth presented preliminary engineering and estimated costs for proposed street improvement projects. Council reviewed the proposed projects and costs and gave direction to continue moving forward. Wolf will work with Ehlers & Associates to begin the bonding process. The Council can review the information at the March Council meeting and order a public hearing. A timeline will be established to begin the bonding process, including publishing dates, two public hearings, bid opening, contract awards and sale of bond. Council will determine the projects that will be included in the street improvement bond at the March meeting and a public hearing will need to be ordered to move forward.

7. Resolution #585; A Resolution to Contract with a Councilmember and/or City Boardmember:

a) Motion by Von Holtum, seconded by Hornstein, to pass Resolution #585-2020, allowing the City to contract with businesses owned by Council and Boardmembers. Respective business owners will abstain from voting on approval of bills. Motion carried 4-0.

8. Approval to Request for Hay Bids:

a) Motion by Kunkel, seconded by Von Holtum, approving advertisement of the Request for Bids of cutting hay on City property. The City will advertise for bids to cut and harvest 48 acres of grass hay. Motion carried 4/0.

9. Lease for City Burning Dump:

a) Motion by Von Holtum, seconded by Kunkel, to approve a lease with Dan and Luann Matthiesen to use their property for a City burning dump in exchange for an annual campground site. Motion carried unanimously.

10. USPS Lease in Adrian Government Center:

a) Motion by Von Holtum, seconded by Kunkel, to approve the five year renewal option of the lease with the USPS within the Adrian Government Center. The rental rate will increase as stated in the lease. Motion carried 4/0.

11. Past/Other Business

- a) Council acknowledged a letter from the Community Christmas Basket program informing them of discontinuation of the projects.
- b) Council acknowledged that Local Government Aid will be increasing in 2020 for the first time in 10 years.
- c) Mayor Faber encouraged Council members to read through the survey results from the Age-Friendly Grant. Council recommended that some of the concerns and comments get put on City Board agendas.

12. Next Regular Council Meeting: By consensus, the Council acknowledged Monday, March 23rd, 2020 at 7:00 PM within the Council Chambers of the Adrian Government Center as their next Regular Meeting date, time and location.

13. Adjournment: Motion by Von Holtum, seconded by Hornstein, motion carried to adjourn the meeting at 8:27 PM.

/s/ Jill Wolf; Administrator/Clerk-Treasurer

/s/ John W. Faber; Mayor