



**Regular City Council Meeting
Monday, March 22, 2020 at 7:00 pm**

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

- 1. Call to Order:** Mayor Faber called meeting of the Adrian City Council to order at 6:58 p.m.
- 2. Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
- 3. Roll Call:** City Council members present: Mayor John Faber, Ron Lonneman, Joe Hornstein, Tracey Kunkel, and Dean VonHoltum.
Department Heads: Administrator/Clerk-Treasurer Jill Wolf and Police Chief Shawn Langseth.
Staff: Community Assistant Associate Megan Vortherms, Public Works Employee David Boltjes, Public Works Employee Kendal Kane and Deputy Clerk Rita Boltjes.
Guests: Deb Kroon, Nobles County Review; Bruce McCann, Resident; Orv Green, Big Orv's; and Gary Kurth, DGR.
- 4. 7:00 Public Hearing; Nobles Home Initiative**
 - Mayor Faber called hearing for variance to order at 7 p.m.
 - Motion to approve the variance made by VonHoltum, second by Kunkel. 5/0
 - Motion to adjourn the Public Hearing was made by Kunkel, second by VonHoltum. 5/0
- 5. Consent Agenda:** Motion by Lonneman, second by Hornstein motion, carried 5/0 to approve the City Finances, Minutes and Permits/Licenses.
 - Finance:**
 - Accounts Payable; March 2021
 - City Finances; February 2021 (PUC 2/2021 for information purposes)
 - Parr-McKnight; Fire Relief Account Balance – February 2021
 - Minutes:**
 - Approved:
 - Council- 2/22/2021
 - Ambulance – 3/1/2021
 - Park – 3/17/2021 Approval of lawn mower purchase
 - Fire – 3/3/2021
 - Fire Relief Association- no meeting
 - PUC – 3/16/2021
 - HRA – 3/17/2021
 - Permits / Licenses:**
 - Zoning:**
 1. Allan/Ellen Henning; 112 Ninth Str East- New Home
 2. Bruce/Kate McCann; 800 Oklahoma Ave S- New Home
 3. Coletta Oertli; 110 W First Str- addition to existing fence
 - Gambling:**
 1. LG220 App for Exempt Permit- St Adrian Catholic Church; Calendar Raffle 5-2-21
 - Request for Use:**
 1. Adrian Town & Country Assn- Various City Streets for Easter Bunny Parade 4-2-21 at 10 am
 2. Teresa Berning- Senior Dining area of the EMS Bldg for Card Marathon 4-12-21 at 2:00 pm
 3. Adrian High School- Various City Streets for Gymnastic State participants end off with Fire Department and Police.
 - Golf Cart:**
 1. Bruce/Michele Vortherms- 116 E 3rd Street
- 6. 2021 Street Project**
 - Gary Kurth presented Street Project Plan. The grant the City applied for to help pay for the 6th Street work has 467 applications. Decisions will most likely not be made on this grant until June. Kurth suggested to bid 6th Street as an alternate if we get the grant, we will not have to use the bid but if we do not get the grant, we are ready to move forward. If council waits to get a bid it will be to late at that point to do 6th Street. Kentucky to Maine is also bad on 6th Street. Boltjes thinks between 7th and 8th on Louisiana needs a total replacement. If the replacement is being done it would be a good idea to do the utility end of the repairs also. There are also 7 to 8 storm sewers that need to be replaced. City needs to decide how they would like to assess the amounts of the street projects. Kurth will do an Option A and Option B for price difference for the depth thickness for 6th Street. Kurth will meet with Public Works Employees Thursday, March 25th to look at the streets they have concerns with.

7. Midco Communications

- Franchise Agreement will be brought to the Councils Special meeting on Monday, March 29th for council to pass.

8. Community Concerns

- None to date.

9. Staff Reports:

Administration/Community Development:

AMI Project Update: The water meter deployment has been rescheduled for May 3rd. Eaton tested the residential meters, and they will be compatible with our frequency. Our salesperson from Winwater has been able to track down enough Commercial meters with the standard protocol so we can exchange ours with the Extended protocol. Allegiant will begin sending letters out to all customers the beginning of April to schedule appointments to have their water meter installed, the Public Works crew will distribute door hangers at the end of April. The installation is projected to take about three months to complete.

Lincoln-Pipestone Rural Water: We are continuing to explore options with Lincoln-Pipestone Rural Water to open the line coming into town as a potential back-up water option. We are currently assessing costs to determine the feasibility.

Bridge Replacement: We were notified by MNDOT that the bridge on Truck Highway 91 over Interstate 90 will be replaced with construction beginning in April 2021. Traffic will be detoured on CSAH 35 going 3 miles east out of Adrian to CSAH 15 and then north to CSAH 14 and back west to TH 91.

Seasonal Openings: The campground is slated to open April 15th, weather permitting. The seasonal sites are all full and the campground is full for Memorial Day weekend. Other dates are also filling up fast. Kendal, Ben, and Tyrel will be completing a Certified Pool Operator Course on April 14-15. The goal date for pool opening is Friday, May 28th. Council asked about Online Booking. Park Board is not interested in Online Booking at this time. 6 sites will be upgraded this year. This consists of putting gravel in camping spots for trailers to be parked.

Safe Routes to School Grant: Adrian Public School was awarded a Safe Routes to School Grant through MNDOT. We will continue to work with them on this project.

Snowplow Truck: Information about a 2006 Sterling Snowplow Truck for sale was presented. MNDOT is selling the truck for \$25,000. One of our current snowplows needs repairs. The truck has 191528 current miles. LH wing, CAT C9 engine, and an Allison 3000RDS transmission. The stainless-steel box and sander also come with the truck.

Local Board of Appeal and Equalization: The Local Board of Appeal and Equalization will be held on Wednesday, April 28th at 11:00 am within the Council Chambers. Faber, Lonneman, and VonHoltum sit on the LBAE Board. Property owners are being asked to call ahead to sign up for a time, as we can only allow one resident in the room at a time with COVID restrictions.

Board Assignments: An updated list of Board Assignments was included in packet for review.

Updating City Code- Chapter 11 Land Use & Zoning & Building Permits: Wolf, Boltjes, and Recker met with Southwest Minnesota Housing Partnership to learn about their services and recommendations. They presented a couple of different options and would be happy to present to Council in April. One consideration would be to adopt the MN Building Code which protects the health, safety, and energy of the structures in our City. We could contract with SWMHP, on an hourly basis, to provide Limited Building Official services and have one of our staff members trained to do the inspections. We currently contract with SWMHP to do our Accessibility Specialist Building Official. The second approach would be to either both Adopt the MN Building Code and update our City Ordinances regarding Land Use & Zoning, or just update the City Ordinances. Council was not fond of adopting the MN Building Code. The third approach would be to adopt Protective Covenants. The ideal scenario for Covenants is to adopt them in a new residential addition, as it is necessary to get property owner buy-in. 50% or more of the property owners in an Addition need to sign-off on adoption of Covenants. It is still a good practice to get all property owners in agreement prior to the adoption of Covenants. Making a change would give us the opportunity to put some teeth into a couple of our on-going issues with property nuisances.

Police Dept – Faber stated he has had some concerned residents reach out to him about police patrolling by the schools in the afternoon. Langseth stated he will make sure to be watching after school.

Public Works/Utilities – Junk pickup with be April 19-23.

10. Protective Covenants for Suedkamp Addition

- Discussed above. Will be discussed at next meeting.

11. Sidewalk Accessibility- Could we have the kids walk on another block rather than 5th Street with the road not being very wide. If they walked down 6th it would be a bigger road and more room for everyone. Wolf will discuss options with Molly Schilling.

12. Agreement for Services; SW MN Housing Partnership

- Agreement for professional services in connection with the Small Cities Development Program is much the same, with no cost to the City is only applicable when a homeowner wishes to satisfy their mortgage or request a subordination. Motion to approve made by Kunkel, second Lonneman. 5/0

13. Equipment Purchase

- 2006 Sterling Snowplow Truck Motion made to purchase plow and box for old truck made by Lonneman, second VonHoltum. 5/0

14. Past/Other Business

- David Edwards needs to be replaced on PUC. Names will be brought to the next meeting and votes on.
- Orv Green asked council why the Golf Course is able to serve on Sundays but he is not. They have the same type of kitchen. This depends on the type of food license you obtain from the State of Minnesota. Rita will look into the food license and Orv will bring his food license into Rita.

15. Upcoming City Council Meetings: By consensus, the Council acknowledged Monday, April 26, 2021 at 7:00 PM, within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time and location and Wednesday, April 28, 2021 Board of Review at 11 a.m. within the Council Chambers.

16. Adjournment: Meeting adjourned at 8:20 p.m. Motion made by Hornstein, second Kunkel. 5/0.

Signed:

/s/ Jill Wolf; Administrator/Clerk-Treasurer

/s/ John W. Faber; Mayor