



**Special Joint Meeting of the Adrian City Council
and Adrian Public Utilities Commission
Monday, May 24th, 2021 at 5:30 PM**

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

- 1. Call to Order:** Mayor Faber called a special joint meeting of the Adrian City Council and Adrian Public Utilities Commission to order at 5:30 PM.
- 2. Roll Call:** City Council members present: Mayor John Faber, Dean VonHoltum, Tracy Kunkel, Ronal Lonneman, and Joe Hornstein. PUC Commissioners present: Tannar Heronimus, Jared Henriksen, Al Cox, and Steve Kellen. Mel Kroon came later in the meeting.
Staff members present: City Administrator/Clerk/Treasurer – Jill Wolf, Customer Assistant Associate- Megan Vortherms, Deputy Clerk Rita Boltjes and Public Works Employee- David Boltjes. Guests: Terry Wolf and Jeff Bechthold- MRES
- 3. Pledge of Allegiance:** Was said at the start of the meeting.
- 4. MRES Presentation**
 - Terry Wolf presented background information and existing arrangements to inform everyone of the contract that is currently held between MRES and the City of Adrian. In September of 2020 a Supplemental Service Agreement was signed by Adrian. On-Call services started in October of 2020. Services are provided with Luverne staff on a per year cost basis. The services are provided by four individuals that rotate responsibilities over a three week period. MRES receive additional compensation for performing On-call services with a twenty minute response to reporting location. At this time Adrian has not had an outage that Luverne has needed to respond to. High level projects that Luverne will be working on include: pedestal movement, boring under the railroad, helping with reporting, Grow Shed permanent line, and behind the Slade Hotel some replacements are needed. If locates are provided there is a charge of \$60 an hour.
 - Henriksen stated that the investment made is different than most cities and it has been kept up. David Boltjes stated that the crew is going well and is easy to work with.
 - One issue that would arise is if the crew is busy in Luverne they may not be able to get to Adrian right away. Wolf stated that if there was some kind of event that happened and affected both towns MRES would bring in other crews to help in an emergency.
 - Henriksen stated right now a lot of hours have not been used at this time but that was because of the time of year. More hours will be needed in the summer.
 - One project that will be coming up is to replace the main transformer. Need to make sure our new transformer is big enough for electric vehicles. Jill Wolf has been talking with DGR on the subject.
 - It was agreed that right now the agreement with MRES is working well with the Luverne crew. Terry Wolf stated that David Boltjes has been a big help. Wolf asked if our current crew is comfortable filling that roll when Boltjes retires especially when it comes to locating. Commissioners asked if MRES could train the Adrian crew to do locates. Bechthold stated he was not comfortable doing that without someone being in Adrian to over see the locates. Henriksen stated he is not worried about the Adrian crew doing secondary locates but if expected to do primary locates that requires going into a transformer which would require working around wires and the Adrian crew should not be performing those. Wolf stated that MRES will respond to whatever is asked of them.
 - It was asked how long MRES would be willing to keep the current agreement with the City of Adrian. Wolf stated that Big City has a agreement like Adrian's and has had that agreement for years. Key to the agreement working is communication. Wolf stated MRES will serve if they can and will have no deadlines. Brian and Jeff are very willing to work on projects with Adrian. Wolf

stated that nothing needs to be done with the agreement today. It would be best to wait until the one year mark comes and see what is needed from there and if everything is moving smoothly. There has only been one season since the agreement was started and it would be best to see how all of the seasons go. It was stated by Wolf that if the 400 hours are not used the City is not charge for those 400 hours. Henriksen stated that right now the PUC does not know what is all needed so give it as year to learn how it is working and go from there. Primary work is done by MRES and secondary work is done by the City Crew.

- Wolf stated he thinks brining Brian in on the meeting this fall would be good so he can meet everyone. David Boltjes stated he has been very happy with Brian and he has been very helpful and gets along well with the crew. Brian has never turned Adrian away on requests.

5. Adjournment: Motion by Kunkel, second by Lonneman, motion carried to adjourn the meeting at 6:31 PM.

Signed:

/s/ Jill Wolf, Administrator-Clerk-Treasurer

/s/ John Faber, Mayor