

**Special Meeting of the Adrian City Council**  
**Friday, September 11, 2020 at 4:30 pm**  
**Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN**

1. **Call to Order:** Mayor Faber called a special meeting of the Adrian City Council to order at 4:30 PM.
2. **Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
3. **Roll Call:** City Council members present: Mayor John Faber, Ron Lonneman, Tracy Kunkel Joe Hornstein and Dean VonHoltum  
Staff members present: City Administrator/Clerk/Treasurer – Jill Wolf and Customer Associate Assistant- Megan Vortherms
4. **Acceptance of Staff Resignation**
  - a) Resignation from Adam Henning, Public Utilities Superintendent motion made by Ron Lonneman, seconded by Joe Hornstein.
  - b) PUC had a special meeting to discuss how to spread Henning’s duties out after he leaves. They will have Wade Hieronimus handle the street, David Boltjes handle the PUC, and Jim will handle water testing and be doing all the ordering of supplies needed for the City. Justin Ahlers from the City of Lismore will do our reporting of our water reports. The PUC will be making a recommendation to the council about keeping the Street and PUC separate.
  - c) Allegiant will install AMI meters. Dave and Wade will be on call when they are working on this if they would need any help from the City. They will also be contacting Allegiant to see if it needs to be an electrician or if Wade can help them. Allegiant does all calling of the customers to change out the meters.
  - d) COVID Concerns- It was discussed what will be done if someone doesn’t want Allegiant working on their home due to COVID. They shouldn’t need to go into the home but if they would we would go back to those homes after they complete the other homes in town.
  - e) Lonneman asked what was being done about hiring in the other two positions open. Wolf stated the hiring committee will be looking at applications on Monday, September 14<sup>th</sup>. Lonneman then asked if they felt they had someone to hire from the applicants. Wolf stated yes she felt they had some options.
5. **Adjournment:** Motion by Kunkel, seconded by Lonneman, motion carried to adjourn the meeting at 4:50 PM.

/s/ Jill Wolf, Administrator-Clerk-Treasurer

/s/ John Faber, Mayor