



**Regular City Council Meeting**  
**Monday, October 24, 2022, at 7:00 pm**

**Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN**

1. **Call to Order:** Mayor John Faber called meeting of the Adrian City Council to order at 7:00 p.m.
2. **Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
3. **Roll Call:** City Council members present: Dean VonHoltum, John Faber, Tracy Kunkel, Ron Lonneman, and Joe Hornstein.  
Department Heads: Administrator/ Clerk- Treasurer Jill Wolf, Crew Leader- Kendal Kane, and Police Chief Shawn Langseth.  
Staff: Deputy Clerk- Rita Boltjes and Customer Assistant Associate- Megan Wolf.  
Guests: Residents Merlyn Inglett, Diane Lutmer, Eileen Henning, Vieng Manila, Rose Henning, Patty Reisdorfer, Joan Reisdorfer, John Rolph, Tom Loring, Dr Larry Foster, Deb Homan, Todd Homan, Frank Wieneke, Marie Schwebach, Blake Rogers, Marlene Greve, Jerry Hennig, Jay Taylor, Seth Jacoby, Linda Loonan, Janine Heitkamp, Doug Bullerman, Toni Schettler, Michael Schettler, Jodi Thier, Jon Their, Karen Bullerman, Rich Bullerman, Steve Kellen, Donald Hector, Victoria Hector, Eugene Owens, Mitchell Reker, Karen Honermann, Roy Honermann, Curt Taylor, Jerry Murphy, Tony Kunkel, Lezlee Roemeling, Marvin Gomez, Tim Honermann, and Steve Kellen. Adrian Ambulance- Cindy Wolf. DGR Engineer Gary Kurth. Jerry Henning's lawyer Dennis Simpson. City Attorney via Zoom- Zachary Cronen.
4. **Public Hearing; 2021/2022 Street Improvement Project**
  - A. Mayor Faber called Public Hearing to order at 7:01 p.m.
  - B. DGR Engineer Gary Kurth gave a review of the project. Noted that pricing for Louisiana same in higher than the original pricing but the residents are being assessed at the original lower pricing.
  - C. Mayor Faber opened for public comment explaining that every resident who marked by their name when signing in would get two minutes to address the council with their concerns. Each resident who wished to address the council did so. Denis Simpson, City Attorney for Marshall and many other communities in the area addressed the council. Mayor Faber asked if there were any others that wanted to comment. No one came forward.
  - D. Mayor Faber closed public comment at 7:19 p.m.
  - E. Motion to approve Final Assessments Resolution # 632-2022 was made by Kunkel, second Lonneman, Resolution passes 4-yes, 1-no.
  - F. Draft Resolution # 634- 2022 Motion to accept Resolution # 634-2022 was made by Hornstein, second Kunkel. Resolution passes 5-yes, 0-no.
  - G. Public Hearing was closed at 7:21 p.m. Motion made by Kunkel, second Lonneman. 5/0.  
Discussion continued about the assessments. Gary Kurth stated the city applied for a Farm to Market grant for 6<sup>th</sup> Street but was not awarded that grant. There are not many grants for roads and there is a large number of applications submitted. The City Attorney Zachary Cronen explained the process the city took when assessing the street project. There was the improvement hearing, project constructed, and public hearing which had notices sent to residents on October 7<sup>th</sup> for the public hearing. The city met all the points they needed to.
5. **Consent Agenda:** Motion made by Hornstein, second by Lonneman, motion carried 4/0 to approve the City Finances, Minutes and Permits/Licenses minus Gambling LG214 Premises Permit Application that will be tabled until the next meeting. Kunkel abstained.

**Finance**

Accounts Payable; October 2022  
City Finances; September 2022 (PUC 9/2022)

**Minutes**

Approved:

Council – 9/26/2022

Park – 10/17/2022 There was discussion about the pool liner. Wolf stated the City would be getting the full amount of the liner refunded.

Ambulance – 10/3/2022

Fire Relief Association – Quarterly meetings

Fire – 10/5/2022

PUC – 10/18/2022

HRA- 10/19/2022

**Permits / Licenses**

Zoning;

Dale Bullerman; 500 E 8<sup>th</sup> St- driveway

Jason Loring; 524 Louisiana Ave-driveway approach

Suzanne Lonneman; 713 Kentucky Ave- egress window

Tom Loring; 108 W 6<sup>th</sup> St- sidewalks

Request of Use;

Gina Graff for MPA; use of North Fire Stall for fruit and frozen food fundraiser December 5<sup>th</sup> 7 a.m. to 6:30 p.m.

Gambling LG214 Premises Permit Application

Robert Dolan on behalf of the TMB Sports Club for gambling at the Sports Page Bar & Grill Resolution #633-2022 required for LG214 applications. Tabled until next meeting.

**6. Community Concerns:**

- A. Pennsylvania Ave- neighbor's dog trespassing onto their property- Langseth is working on the dog complaints at the moment.

**7. Staff Reports:**

**Police:**

Langseth provided an invoice for two radios to be purchased for the department. There is currently only one radio for the police department. Motion to purchase the radios was made by Lonneman second VonHoltum. 5/0. Langseth stated he has someone interested in the police part time position. He will be moving forward on the interview process. Langseth stated there was one complaint on parking by the school and two tickets handed out so far in October.

**Administration/ Community Development:**

**Street Project & Assessments:** The Public Hearing for the Special Assessment on the 2021-2022 Street Project will be held on Monday, November 24<sup>th</sup> at 7:00 p.m., prior to the Regular October City Council meeting. Total Project cost is \$2,012,434.00, total city cost is \$1,541,786.00, total assessed cost is \$470,648.00, and total city assessments are \$16,312.00 (FYI School assessments are \$28,734.00- public entity) City staff have been working very closely with legal counsel to ensure that we are in compliance with MN Statute requirements for Special Assessments. We have received several written objections to the assessment from property owners and anticipate their attendance and concerns at the hearing. We are verifying that we have coverage through LMCIT for assessment appeals. The timeline for the appeal process is for property owners to submit a written objection prior to the public hearing, then file an appeal with the district court within 30 days after the Public Hearing.

**Storm Sewer Extensions & Repairs:** The Storm Sewer Extensions & Repair project is moving along smoothly. One change order was made for the drainage along 6<sup>th</sup> Street. It was determined that an outlet originally daylighted in the ditch, but became buried over time, which was causing drainage problems and creating a sink hole. The pipe will be extended from that point. Hulstein Construction, general contractor for the project, intends to have the project completed by November 1<sup>st</sup>. This is a grant funded project.

**Water Treatment Plant:** Richard Parr, engineer with SEH, presented a preliminary plan and design for the renovation of the Water Treatment Plant. The plan would eliminate the carousel system, utilize the existing vessels and facility, and create 4 rows of 5 vessels with new input and output pvc piping. Wolf and Kane were recently contacted by MDH and MPCA to have a site visit and meeting to discuss the nitrate levels in our water. It has been determined that we have consistently been measuring our raw water with nitrate levels below the required threshold to treat. While blending 2 wells at a time, we are seeing raw water levels measuring around 7 parts per million on average, under the required threshold of 10 parts per million. When treating water, we are bringing levels down to 3 parts per million. A decision on the renovation of the water Treatment Plant will be made after the meeting with MDH and MPCA to determine if treatment will still be required.

**Pool Liner:** Renosys was at the pool to install the pool liner on Saturday, September 24<sup>th</sup>. Upon beginning the installation, it was determined the concrete in the pool was crumbling and unable to secure the liner. The project is stalled, and the Park Board is exploring other options. A committee is being formed to look into fundraising for a new pool.

**Adrian Country Living Cottages:** The transition of management at ACLC is underway and slated to take place on November 1<sup>st</sup>. Signature Care Properties will be taking over the management of the facility from the 106 Company. City staff are working with both companies to ensure a smooth transition.

**8. 2023 Property, Vehicle, Liability Insurance-** Boltjes stated the City has not waived the monetary limits on municipal tort liability as established by MN Statues. Motion to not waive was made by Lonneman, second VonHoltum. 5/0.

**9. 2023 Worker's Comp Renewal-** Motion to leave it at the \$2500 deductible was made by Kunkel, second Hornstein. 5/0.

**10. Canvass of November 8<sup>th</sup> General Election Results-** Monday, November 14<sup>th</sup> at noon is when the council will meet to canvass the results for the City's general election.

#### **11. Other Business**

- A. Jill Wolf has given her verbal resignation to council. Megan Wolf has also given her resignation to council as well. Council discussed and decided to go ahead and advertise the positions but not to hire until the election is over due to a possible change in mayor and council seats.
- B. Question was asked about who decides the subcontracting on projects because the sidewalks were done poorly by a residence on 6<sup>th</sup> Street. The general contractor is the one that decides the subcontractors. Kane is meeting with Kevin and will bring him up to look at the curb and sidewalks.
- C. Question asked of the council what the title of administration staff was in 2005/2006. The council stated it was Administrator/Clerk-Treasurer.

**12. Upcoming City Council Meetings:** By consensus, the Council acknowledged Monday, November 28th, 2022 at 7:00 PM, within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time, and location.

**13. Adjournment:** Meeting adjourned at 8:14 p.m. Motion made by VonHoltum, second Lonneman. 5/0.