



Regular City Council Meeting

Monday, January 27, 2020 at 7:00 pm

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

1. **Call to Order:** Mayor Faber called the meeting to order at 7:00 P.M.
2. **Roll Call:** Roll Call indicated the following present for the Regular Meeting of the Adrian City Council:
Council Members: Mayor John Faber, Joe Hornstein, Dean Von Holtum, and Tracy Kunkel
Absent: Ron Lonneman
Department Heads: Administrator/Clerk-Treasurer Jill Wolf, Police Chief Shawn Langseth,
Absent: Public Works Superintendent Adam Henning
Staff: Deputy Clerk Rita Boltjes
Guests: Deb Kroon, Nobles County Review; Merlyn Inglett
3. **Consent Agenda:** Motion by Hornstein, second by Kunkel, motion carried unanimously to approve the following consent items; as stated.
Finance: Accounts Payable; January 2020
City Finances; January 2020
Parr-McKnight; Fire Relief Account Balance – January 2020
Minutes: The Consent Agenda vote acknowledged the following monthly minutes and reports:
Approved:
Council – 12/23/2020 (reg)
Park – No January Meeting
Ambulance – 1/6/2020
Fire – 1/8/2020
Fire Relief – No January Meeting
Police – 12/2019
PUC – 1/21/2020 (reg)
HRA – 1/15/2020
Community Development – 1/2020
Community Development Commentary: Mayor Faber and Administrator Wolf will be visiting the Adrian Elementary Fourth Graders to discuss what it would be like to be Mayor for a Day and present the Mayor for a Day essay contest. The Adrian Elementary Second Graders will also be visiting City Hall on Monday, February 7th for a Mock City Council Meeting.
Permits / Licenses:
Gambling: LG220 Applications;
1) Approval for Administrator Wolf to sign and mail repeat LG220 Gambling Applications, prior to Council action.
One Day Temporary On-Sale Liquor License:
1) Adrian Town & Country Association – 3/14/20, at the American Legion, 109 Maine Avenue, in conjunction with a steak fry.
2) St. Joseph Society – 2/15/20, at the St. Adrian Catholic Church, 520 Maine Avenue, in connection with a Valentine’s Day supper.
Renewal for Optional Liquor; 2:00 A.M.
1) Weldon, LLC – Sports Page Bar & Grill, 225 Maine Avenue; Josh Johnson
4. **Resolution Allowing Electronic Funds Transfers and Wires and Approving the Applicable Policy;**
a) Motion by Kunkel, seconded by Von Holtum, to pass Resolution #583-2020, Allowing Electronic Funds Transfers and Wires. Motion carried 4-0.
5. **Minnesota Department of Health; Sanitary Survey Report for Adrian Public Water Systems, Nobles County:** Section of Drinking Water Protection.
a) Wolf reported that Nitrate levels continue to remain under the Federal Limit. The City continues to be proactive through land acquisition that will protect the City Wellheads. Motion by VonHoltum, seconded by Kunkel to accept receipt of the Drinking Water Protection Survey from the Minnesota Department of Health. Motion carried 4-0..

- 6. Minnesota Pollution Control Agency; Petroleum Tank Release Site File Closure:**
 - a) Motion by Kunkel to acknowledge receipt of the File Closure of a Petroleum Tank Release Site at the Residential Property at 724 Maine Avenue, seconded by Von Holtum. Motion carried 4-0.

- 7. IRS Standard Mileage Rate for 2020:**
 - a) Motion by Hornstein, seconded by Von Holtum, to set the City of Adrian Mileage Rate in accordance with the IRS Standard Mileage Rate at 57.5 cents per mile. Motion carried 4-0.

- 8. Annual Fire Relief Amount to \$1,400:**
 - a) Motion by Hornstein, seconded by Von Holtum, to acknowledge the Adrian Fire Relief Board's action to increase the 2020 Fire Relief Amount and also increase the City's ratified Fire Relief amount. Motion carried 4-0.

- 9. Past/Other Business**
 - a) Wolf reported City staff are researching new utility billing formats. The change is needed with the Automated Meter Installation taking place this year.

- 10. Next Regular Council Meeting:** By consensus, the Council acknowledged Monday, February 24th, 2020 at 7:00 PM within the Council Chambers of the Adrian Government Center as their next Regular Meeting date, time and location.

- 11. Adjournment:** Motion by Von Holtum, seconded by Hornstein, motion carried to adjourn the meeting at 7:22 PM.

Signed:

/s/ Jill Wolf; Administrator/Clerk-Treasurer

/s/ John W. Faber; Mayor