



Regular City Council Meeting
Monday, February 27, 2023, at 7:00 pm
Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

1. **Call to Order:** Mayor David Edwards called meeting of the Adrian City Council to order at 7:00 p.m.
2. **Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
3. **Roll Call:** City Council members present: Dylan Carlberg, Tracy Kunkel, Dean Von Holtum, and David Edwards
City Council members absent – Steve Kellen
Department Heads: City Administrator/ Clerk- Sheri Platt
Department Head Absent - Police Chief Shawn Langseth
Crew Leader- Kendal Kane
Staff: Deputy Clerk- Rita Boltjes, Police Officer Ashley Kane
Staff Absent: Community Assistant – Sarah Lenz
Guests: Deb Kroon, Nobles County Review
4. **New Councilmembers Oath of Office:**
Councilmember Dylan Carlberg was sworn into office for the term 01/2023-12/2026.
5. **Consent Agenda:** Motion made by Von Holtum, second by Kunkel, motion carried 4/0 to approve the City Finances, Minutes, and Permits/Licenses.

Finance

Accounts Payable; February 2023
City Finances; January 2023, PUC finances of January 2023 were acknowledged
Parr-McKnight; Fire Relief Account Balance – January 2023, Receipt acknowledged

Minutes

Approved:

Council – 01/23/2023 Regular

Ambulance – 02/06/23

Meeting 3/14/23; The ambulance squad will be meeting with EMSRB representatives. Edwards and Kellen will be present.

Fire Relief Association – 02/01/23

Fire Dept member Ryan Henning appointed to committee to start looking for new a new pumper truck. Edwards will sit in on their committee meetings. Platt will work with the City of Rushmore's clerk as they recently received a grant for a truck.

Fire – 02/01/23

PUC – 02/21/23

HRA – 02/15/23

Permits / Licenses

Zoning: None to date

Gambling:

1. LG230 Application to Conduct Off-Site Gambling; Eagles Club #3282 for a raffle to be held July 9, 2023 at the Adrian Municipal Campground, 501 Franklin Ave. Resolution #643-2023.
2. LG220 Application for Exempt Permit; Adrian Area Country club for a raffle to be held June 17, 2023.

Temporary on Sale Liquor:

Adrian Town and Country Assoc; March 18, 2023, at the Adrian American Legion in connection with St. Patrick's Day

Request for Use:

1. Teresa Berning; EMS Building on April 17th from 2:00 – 6:00 for card playoffs
2. Serena Totzke-Johnson with EMS Custom Education LLC; EMS Building on March 25th for a CPR course.

6. SRDC

Letter from SRDC seeking nominations to fill the Nobles County Municipalities representative vacancy on their Commission. Consensus of the council to nominate Kellen if he is interested in being placed on the ballot. At this writing, Kellen has been appointed by the SRDC to fill the vacancy.

7. Approval to Request Hay Bids

Motion by Von Holtum, second by Kunkel to advertise to request bids to cut grass hay on Suedkamp and Morgenthaler property. Motion carried to approve. 4/0. A new acre measurement will be calculated due to the Lonneman house construction.

8. Lease Agreement for City Burning Dump

The city council does not have suggestions for changes to the 2022 lease agreement for the City Burning dump. The lease agreement will be presented to the Park Board to review for changes at their March meeting. If they do not have any changes to suggest, we will reach out to Matthiesen's for their input.

9. Mileage Rate

Information from the IRS - the standard mileage rate has been increased to 65.5 cents per mile was acknowledged. This will be the amount paid to staff utilizing personal vehicles for City/Utility travel.

10. Community Concerns

None to date

11. Staff Reports

- Police
- Administration/Community Development

HRA vs EDA: Platt has been in contact with a few different consultant companies and plan to learn more about what they have to offer.

Childcare Crisis: HRA Board Member, Kate McCann and Administrator Platt attended the last taskforce meeting. They are still looking at starting a daycare in the old school in Rushmore. Platt will be joining the CORE group that is being set up with CEDA (Community and Economic Development Associates).

Grocery Store: No updates at this time.

Pool Committee: Platt is reaching out to other contractors for pool designs that DGR provided.

Campground Buildings: Two contractors are looking at the buildings at the campground and preparing quotes to submit. This is due to hail loss that happened 5-29-22.

12. 2023 Board Appointments;

Park Board: One seat open for a three year term; still no volunteers – may need to recruit a volunteer

13. Other Business

Officer Kane has developed an EVOC course for ambulance personnel. The objectives for this course have been approved by the city insurance.

14. Upcoming City Council Meeting

By consensus, the council acknowledge Monday March 27th at 7:00 p.m. within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time, and location.

15. Adjournment: Meeting adjourned at 7:55p.m. Motion made by Kunkel, second by Von Holtum. 4/0.