



**Regular City Council Meeting**  
**Monday, June 27<sup>th</sup>, 2022, at 7:00 pm**

**Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN**

- 1. Call to Order:** Mayor John Faber called meeting of the Adrian City Council to order at 7:00 p.m.
- 2. Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
- 3. Roll Call:** City Council members present: Joe Hornstein, Dean VonHoltum, John Faber and Ron Lonneman. Tracy Kunkel was absent.  
Department Heads: Administrator/Clerk-Treasurer Jill Wolf Crew Leader- Kendal Kane, and Police Chief Shawn Langseth.  
Staff: Deputy Clerk- Rita Boltjes and Customer Assistant Associate- Megan Wolf.  
Guests: Nobles County Review representative Deb Kroon and Resident Merlyn Inglett.
- 4. Consent Agenda:** Motion made by VonHoltum, second by Hornstein, motion carried 4/0 to approve the City Finances, Minutes and Permits/Licenses.

**Finance**

- Accounts Payable
- City Finances; May 2022 (PUC 5/2022)
- Parr-McKnight; Fire Relief Account Balance – May2022

**Minutes**

Approved:

- Council – 5/23/2022
- Park – 6/20/2022
- Ambulance – 6/6/2022
- Fire Relief Association – Quarterly meetings
- Fire – 6/1/2022
- PUC – 6/21/2022
- HRA- 6/15/2022

**Permits / Licenses**

Zoning:

1. Dale Klosterman; 313 Nevada Ave- gazebo
2. Marvin Gomez; 529 Delaware Ave- replace & add to driveway
3. Ronald VanHorsen; 629 Maine Ave- utility shed
4. Seth Jacoby; 401 Tennessee Ave- shed & concrete pad

Moving:

1. Ron VanHorsen; 629 Maine Ave- moving new shed from out of town to 629 Maine Ave

Demolition Permit

1. Adrian Bus Co; 516 Indiana Ave- garage

Gambling:

1. Ducks Unlimited at Countryside Inn on 8/11/2022
2. St. Adrian Church at same on 9/18/2022

On Sale, Off Premises Temporary Liquor:

1. Orvin Green/Big Ov's- July 22<sup>nd</sup>, 23<sup>rd</sup> from 3:00 pm to 1:00 am
2. Josh Johnson/ Sports Page- July 22<sup>nd</sup>, 23<sup>rd</sup> from 3:00 pm to 1:00 am  
- All in connection with the Ribs & Rims and Christmas in July celebration

Request for Use:

1. Adrian Town & Country- July 22<sup>nd</sup> Ribs & Rims- Kiddie Tractor Pull
2. Adrian Town & Country- July 23<sup>rd</sup> Live Band behind bars and city hall
3. Adrian Town & Country- Fire Hall- Food stand 8 am to 11 pm & East 3<sup>rd</sup> Street to Maine
4. Adrian Town & Country- Duck Rae Raffle
5. Lower Park area & shelter house for inflatables an possible vendor fair from 9 am to 2 pm

6. Adrian Community United- City property behind City Hall for side-by-side run August 6<sup>th</sup> from 12 pm to 7 pm.

**5. Surplus Property**

Motion was made by VonHoltum second by Lonneman to declare the 1991 Chevy Bucket Truck as surplus property, which will be for sale via the MinnBid website. 4/0.

**6. Garbage Charge/Mosquito Spraying**

Motion was made by VonHoltum, second Hornstein to not increase the Spring Cleanup and Mosquito Control costs from the \$3.00 fee. 4/0.

**7. Resolution # 626-2022**

Motion to accept donations to the City of Adrian was made by Hornstein, second VonHoltum. 4/0.

**8. Community Concerns:**

- o Property at 401 Oklahoma Ave needs to be mowed- This has been resolved.
- o Terry/Darlene Miller; streetlight at 612/620 Kentucky Ave needs to be repaired- This has been resolved.
- o Pool located at 512 E 6<sup>th</sup> Street does not have a fence around a pool. - Langseth is working on letters to pool owners. There are about 4 in town that need fences.
- o Lawn damage at 4 Oklahoma Ave.- Seed needs to be put down.

**9. Election Judges:**

- o Motion to approve the 2022 Election Judges; wages and stipends for training, Primary August 9<sup>th</sup> and General November 8<sup>th</sup> made by Lonneman, second VonHoltum. 4/0.

**10. Fire and Ambulance Township Agreement Renewals.**

- o Fire increased their service contracts. It was discussed that ambulance is in the negative and needs to be increased. Motion was made by VonHoltum, second Lonneman to increase from \$75 to \$100. 4/0.

**11. Staff Reports:**

**Police:**

Langseth stated he has been working on nuisance properties which have mainly been grass. He is also working on pool letters to property owners who do not have a fence around their pool. Langseth stated he was contacted there is a vehicle that is available to replace the squad car. It is not exactly what they wanted but at this point one is needed sooner rather than later. There is a camper on Indiana that is parked on a property and has water and electric running to it. This property also has many other structures on the property that were not permitted. Langseth will talk with the city attorney to see how this should be handled. Council discussed the stock-pond work being done on a property along Tennessee Ave. Apparently property owner obtained a permit from the DNR and State level to do a stock pond but did not contact the city. The pond is going to be 9 feet deep. It was discussed a nonconforming use form should be submitted to the city and that the city attorney should also be contacted for this property.

**Administration/ Community Development:**

**Election Judges:** There will be 7 election judge trainings in July for the upcoming elections. We will need to certify trained judges for both the August Primary and November General Election. All judges will need to go through the training as the technology for the voting machines and poll pad registrations have been updated. The special primary to fill Jim Hagedorn's seat ran smoothly. Out of 652 registered voters in the Adrian precinct, 45 ballots were cast. It was asked to figure out how much that special primary cost the city.

**Storm Sewer Outlets:** City staff met with DGR engineers to provide potential improvement plans and estimates for the main storm sewer outlet by the sledding hill and, additional outlets that daylight on a couple of other properties around town. If approved by Council, staff will bid out the project as one improvement.

**Adrian Municipal Pool:** The pool opened on Thursday, June 9<sup>th</sup>. Cold temperatures earlier that week delayed the opening. The warmer temperatures we have experienced recently made up for the

attendance. Ten (10) certified lifeguards are employed at the pool and six (6) additional employees, over the age of 18, are working the window. Pool attendance has remained high throughout the warmer temperatures. A water aerobics class will be offered starting Wednesday, June 29<sup>th</sup> and running through August.

**Wellhead Protection Land:** City staff attempted to spray the Wellhead Protection area, including the stream/tree line to the east of Pennsylvania Avenue. Equipment started sinking into the wet ground and almost got stuck, so it was decided to allow it to dry out and try again.

**MRES Distribution Maintenance:** A meeting was held with MRES to discuss the current Distribution Agreement and evaluate if it is meeting the needs of our community. We are currently on a 30-day re-occurring agreement. Terry Wolf provided a cost estimate of what a longer-term solution for Distribution Maintenance would look like. The cost includes an employee spending 2 days per week in Adrian (this would cover salary, benefits, etc), as well as the cost to cover on-call services. The PUC will continue to determine the best scenario for the City of Adrian moving forward.

**Energy Shortages and WAPA Rates:** Due to an early retirement of coal-fired plants, the energy auction held in April showed an energy shortage for the upcoming summer. Service Providers, as well as our own staff, are preparing for planned outages to help alleviate some of the ramifications of the energy shortage. Western Area Power Administration (WAPA) also sent out notice of an increase in rates. Staff, along with PUC, will stay on top of these events.

**Grocery Store:** City staff continue to work diligently with an interested party in submitting a Purchase Agreement and securing financing for the grocery store.

## 12. Other Business

- Council Chairs- The price for new chairs in the Council chambers were discussed. Motion to purchase the chairs was made by Lonneman, second VonHoltum. 4/0.
- Silversmith Data- Data company that maps all water, sewer, and electric lines. Would also be able to store information on inventory, complaints on properties, and keep track of dog licenses. Initial setup cost and annual recurring fee was reviewed.. Motion to split the cost with PUC was made by VonHoltum, second Lonneman, 4/0.
- There is a hole by a property in the 400 block of Maine Ave. Kane reported that has been taken care of.
- Storm Sewer- Put all property's together as one project this year. It was supposed to be done two years ago.
- Alley- It was asked what was going to be done about the gravel in the alley along the 300 block of Oklahoma Ave. Will be discussed at next meeting.
- Pool- It was asked what was done with the individual that had a knife at the pool. The individual cannot return to the pool for the rest of the year.

**13. Upcoming City Council Meetings:** By consensus, the Council acknowledged Monday, July 25<sup>th</sup>, 2022 at 7:00 PM, within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time, and location.

**14. Adjournment:** Meeting adjourned at 7:54 p.m. Motion made by Lonneman, second VonHoltum. 4/0.