



Regular City Council Meeting
Monday, September 26th, 2022, at 7:00 pm

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

1. **Call to Order:** Mayor John Faber called meeting of the Adrian City Council to order at 7:00 p.m.
2. **Pledge of Allegiance:** The meeting opened with the Pledge of Allegiance.
3. **Roll Call:** City Council members present: Dean VonHoltum, John Faber, Tracy Kunkel, and Joe Hornstein. Ron Lonneman was absent.
Department Heads: Crew Leader- Kendal Kane and Police Chief Shawn Langseth.
Administrator/Clerk-Treasurer Jill Wolf was absent.
Staff: Deputy Clerk- Rita Boltjes and Customer Assistant Associate- Megan Wolf.
Guests: Residents Merlyn Inglett, Diane Lutmer, and Steve Kellen.
4. **Consent Agenda:** Motion made by Kunkel, second by Hornstein, motion carried 4/0 to approve the City Finances, Minutes and Permits/Licenses. Motion includes approval of payment to Henning Construction for Certification number 2 in the amount of \$43,787.40.

Finance

Accounts Payable; September 2022
City Finances; August 2022 (PUC 8/2022)
Parr-McKnight; Fire Relief Account Balance – August 2022

Minutes

Approved:

Council – 8/29/2022, Special 9/19/22
Park – 9/19/2022
Ambulance – 9/12/2022
Fire Relief Association – Quarterly meetings
Fire – 9/7/2022
PUC – 9/20/2022
HRA- 9/14/2022 Special 8/31/2022

Permits / Licenses

Zoning; none this month.

5. **Community Concerns:**
 - 500 Kentucky Ave- School Parking- discussion on the decision of no parking areas around the school last month.
 -
6. **City Budget & Corresponding Levy**
 - Notes for the 2023 Budget as directed 9-19-22 special meeting.
 - The general levy was increased by 7.4% making the overall increase 14.24%
 - The PUC voted to increase their transfer to the General Fund to \$50,000
 - Increased the wage scale by a 3% COL increase
 - Added a transfer to the Ambulance for retirement to the Fire Relief level to \$22,500
 - All changes results in the General Fund deficiency of \$17,401
 - Draft Resolution #629-which establishes the Preliminary Levy and sets the Public Input Meeting Date
 - The Public Input Meeting (TNT) must be held between November 25th & December 28th, after 6 p.m. Motion to increase levy to 16.21% was made by VonHoltum, second Kunkel. 4/0.
 - Resolution #630- which is declaring cost to be assessed and ordering preparation of proposed assessment in connection with street improvements project of 2021/2022. Motion to approve Resolution #630 was made by Kunkel, second Hornstein. 4/0.

- Resolution #631- which is calling hearing on assessments for street improvements for 2021/2022. Motion for hearing on October 24,2022, was made by VonHoltum, second by Hornstein. 4/0.
- Mayor and Council members wage(s) can be increased during an election year. No changes were made.

7. 2021/2022 Street Project

- It was noted in the PUC minutes, Dunnick will be back in Adrian on October 2nd. At this writing, and indicated above with the adoption of resolutions, DGR has sent a special assessment timeline which indicates finalization of the assessments and a public hearing date of October 24th, 2022.

8. Staff Reports:

Police:

Langseth stated the theft was a cell phone and the vandalism was to golf carts at the golf course during a family golf outing. Faber asked Langseth to add the school parking tickets and complaints to the report again moving forward.

Administration/ Community Development:

Street Project & Assessments: Dunnick last updated us that they are planning to asphalt Louisiana Avenue the first week of October. There was a delay on curb and gutters due to the Foreman at Musch Concrete having a brain bleed and unable to complete the work. Henning Construction is working on finding a sub or proposing a new timeline. A meeting is scheduled on Monday morning (9/26) with the City Attorney, Engineer, and Bond Counsel to determine a plan of action for proceeding with the Special Assessments. Hornstein stated the work on the sidewalks was not being done correctly and that the cost to fix the mistakes were being done at the cities cost is what he had heard from someone on the project. It was stated those corrections are not being paid for by the city it is on Musch Concrete to pay for the mistakes to be fixed.

Storm Sewer Extensions & Repairs: A bid opening was held on Thursday, September 22nd. Two bids were submitted. A bid tabulation was performed by DGR Engineer, Gary Kurth. The bid was awarded to Hulstein Excavating, Edgerton, MN. Under the US Department of Treasury's American Recovery Act funds, the City of Adrian is receiving an allocation over three years, for projects to be completed by 2025. Nobles County Commissioners have implemented a Nobles County Subsidy Allocation for Capital Infrastructure Project Assistance. The City of Adrian was allocated funds to use toward capital-infrastructure projects (plans must be submitted by 12/31/023 and project completion by 12/31/2024). An eligible expense for the ARPA funds includes investments in water, sewer, and broadband infrastructure. Under the Environmental Protection Agency's Clean Water State RLF, eligible projects include stormwater systems. The total amount of funds (both ARPA and Nobles County Allocation) is sufficient for this project. Council will need to take action on approving costs and awarding the bid.

Water Treatment Plant: The Preliminary Study of a renovation to the Water Treatment Plant, being prepared by SEH, is expected to be completed and presented to the PUC on the October 19th at the Regular Meeting. The plan will outline specs to use the existing vessels and building but renovate from a carousel isep machine to 4 rows of 5 vessels, which should improve the efficiency of the system. Proposed costs and funding options will also be presented at the October PUC meeting.

9. **Storm Sewer Improvement-** Motion to award contracts to Hulstein Excavating, Edgerton was made by Hornstein, second Kunkel. 4/0.

10. Other Business

11. **Upcoming City Council Meetings:** By consensus, the Council acknowledged Monday, October 24th, 2022 at 7:00 PM, within the Council Chambers of the Adrian Government Center, as their next Regular Meeting date, time, and location.

12. **Adjournment:** Meeting adjourned at 7:47 p.m. Motion made by VonHoltum, second Kunkel. 4/0.