



Special Meeting of the Adrian City Council

Monday, September 19, at 5 pm

Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian, MN

- 1. Call to Order:** Mayor Faber called a special meeting of the Adrian City Council to order at 5:00 pm.
- 2. Roll Call:** City Council members present: Mayor John Faber, Dean VonHoltum, Joe Hornstein, and Tracy Kunkel. Absent; Ron Lonneman
Staff members present: City Administrator/Clerk/Treasurer – Jill Wolf, Police Chief Shawn Langseth, Deputy Clerk- Rita Boltjes, and Customer Assistant Associate- Megan Wolf
- 3. Pledge of Allegiance:** Was said at the start of the meeting.
- 4. 2023 Preliminary Budget, Attachments, Discussion, Decisions**
 - 2023 Budget as presented in August with an 8.72% overall levy increase and subsequent \$56,177 general fund deficiency. The preliminary budget was calculated incorporating the same \$21,700 transfer from the PUC and no COL for employees. Consensus to request additional PUC funds that would reduce this deficiency by 50% (\$28,000) and round the total transfer to \$50,000.
 - A 2023 recalculated preliminary budget with a 14.24% overall levy increase was reviewed which would lower the general fund deficiency to \$28,176. Again no COL was incorporated, however the 5% increase in health insurance rates along with the current ratio funding of 100% Single and 70% Family funding was incorporated. After discussion, consensus to increase the levy 14.24% overall. After discussion regarding the current inflation rates of 9% and area COL increases, motion by Kunkel, second by Hornstein to approve a 3% COL increase and add same to the wage chart and budget. Consensus the health insurance funding ratio will remain at current levels. 4/0
 - The Park Fund Budget was reviewed as it relates to the general fund's transfer in. It was noted the expenses decreased due to fewer capital outlay projects. There was an increase in park revenues budgeted citing current trends.
 - Ambulance Fund Budget- the ambulance squad would like consideration given to hire a full time EMT. It was not clear if this would be in an administrative role or more of a role filling night and weekend call or a combination of both. Discussion included the probability of this employee being a City employee, making it necessary to comply with comparable worth standards, starting with the drafting of a job description and the analyzing of same by a consulting firm. Also discussed was the continuity of this position as we are not hospital based and what role this potential City employee could play if the ambulance ceased, as the city does not have a 'like' position to offer. It was noted Jackson has a part time ambulance employee. Also discussed was the squad's discussion to raise run pay, consensus this be further reviewed, having those funds averted to the

retirement program. No decision on the fulltime EMT position until more information is available, perhaps from the League or cities who currently have this position. Consensus to continue placing the County Appropriation into the Ambulance Fund and to transfer funds from General Fund to Ambulance to equal the amount the City forwards to the Fire Relief.

- 2022 and 2023 budget pages for 2021 Street Bond noting that if the project is not completed in time to assess benefitted property owners, the assessment revenue on the 2022 budget will not be realized. Furthermore the assessment for the 2023 budget will not be realized, unless early payments are received. Discussion was held regarding the \$30,000 Street State Aid that was not received in 2022, creating lost revenues in 2023 for this bond. Also discussed was the August meeting where residents attended questioning the methodology used for assessing benefitted property's & recent litigation between property owners & city's.
- 2021 Street Bond Payment Schedule and subsequent Tax Levy Sheet for the project, noting the Louisiana Utility project was not completed, the probability of those funds all being utilized for the street project due to inflation and what the impact that would have on assessments and future levy amounts.

Consensus to recalculate the preliminary budget incorporating all the above noted changes and subsequent 14.24% overall levy increase will be presented at the September 26th regular meeting. It was noted the preliminary levy must be certified to the County Auditor by September 30th.

- 5. Adjournment:** Motion by Hornstein, second by Kunkel, motion carried to adjourn the meeting at 5:55 4/0
- 6. Upcoming Meetings;** Regular Meeting September 26, 2022 at 7 PM.