

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, JANUARY 27, 2014

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: Robert Wiese, Don Shorter, Ron Lonneman, and Dennis W. Kruger
Absent; Dean Von Holtum

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Utilities Superintendent Terry Miller

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Cox Realty and Land Service's Alan Cox

NEED FOR A LOCAL COMMUNITY SHELTER: A recommendation was made that Adrian have a shelter and resources available to assist transient people. The Council discussed shelter ideas at the EMS Building and what resources the County or the Salvation Army may have. Langseth was directed to contact Nobles County Family Services and the Salvation Army so procedures are readily available when assistance for transient people is needed.

VACANT RESIDENTIAL LOTS; Commercial Uses: Heitkamp explained that a resident planned to attend the City Council Meeting but got sick. Heitkamp stated the resident had an interest in obtaining ownership of vacant residential lots and building/operating storage units upon it. The property is currently zoned residential and a storage business would be a commercial use. The City Council discussed storage unit use and the surrounding residential properties. By consensus, Heitkamp was directed to forward the resident an application for a Non-Conforming Use Permit. As a part of the application process, the surrounding residential owners would be able to sign a petition to approve the proposed use of the property. If the recommended use was accepted by the neighbors and the City Council, then they could progress with the acquisition of the property.

CONSENT AGENDA: Motion by Kruger, second by Shorter, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$233,452.31 (Res #814, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 12/31/13 Monthly Report

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

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| Council | 12/23/13 |
| Park | 1/23/14 |
| Ambulance | 1/6/14 |
| Fire | 1/8/14 |
| Fire Relief | 1/8/14 |
| Police | 12/13 |
| PUC | 1/21/14 |
| HRA | 1/15/14 |
| Community Development | 1/14 |

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Gambling (Resolution #479-2014), Request for Use; City Street/Property

POLICE DEPARTMENT ECHARGING; Resolution #480-2014: Langseth stated that automation of citation processes and on-site connectivity with dispatching services will be required in the squad cars. The state has a joint powers agreement that is recommended called eCharging. The Council discussed the eCharging service. After discussion, Lonneman moved, second by Shorter, motion carried to approve Resolution #480-2014; which authorized Wiese and Heitkamp to sign the eCharging Joint Powers Agreement. RCV 4-yes, 0-no

2013 AUDIT AGREEMENT; Conway, Deuth & Schmiesing: Motion by Shorter, second by Kruger approving the 2013 Audit Agreement offered by the accounting firm; Conway, Deuth & Schmiesing. It was noted the projected cost did not include additional, mandated, auditing requirements.

ADRIAN FIRE RELIEF ASSOCIATION; Non-Ratified Fire Relief Amount Increase: Lonneman explained the Fire Relief Association's recent decision to increase the Fire Relief Amount. The Council discussed the increase and their options to ratify the amount. After discussion, motion by Kruger, second by Shorter, motion carried to acknowledge the Fire Relief Association's increase as a non-ratified increase. By acting, the Council acknowledged the Relief Association's ability to pay the additional funds. However, the Ratified Fire Relief Amount would remain at its current level. The motion also consented to acknowledge the non-ratified increase in the Adrian Fire Relief By-Laws. RCV 3-yes, 0-no (Lonneman abstained as he is a member of the Adrian Fire Relief Association)

DEPOSIT TO THE ARNOLD MEMORIAL HEALTH CARE CENTER FUND (AMHCC); Debt Levy Elimination: Heitkamp explained the HRA and eventually their Adrian Country Living Cottages obtained funds from the City's AMHCC Fund for initial operation needs and licensing requirements. Operations are now well-established and the Adrian Country Living Cottages can repay those funds. The current obligations of the AMHCC are now being met through debt levy. Heitkamp stated future debt levy requests could be eliminated with the transfer back into the AMHCC. The transfer will occur in 2014 and prior to the 2015 budget process.

HOUSING TASK FORCE COMMITTEE; Request for Councilmember Participation: Heitkamp requested the participation of two (2) Councilmembers to participate in a Housing Task Force Committee. Heitkamp stated that a housing development had been discussed for three years with little progress being made. Heitkamp explained that a task force proved successful in the development of the Adrian Country Living Cottages. Heitkamp was hopeful that similar success could be formulated from the development of a Housing Task Force Committee. After discussion, Wiese and Shorter agreed to participate in the Housing Task Force Committee. By consensus of all Council members, they were appointed to the Housing Task Force Committee along with two HRA Commissioners, one PUC Commissioner, and one School Board Member.

CITY ANNEXATION PROCESSES: Heitkamp relayed a conversation he had with Attorney Brian Daiker regarding the annexation process and asked that target areas for annexation be identified so the affected township could be notified. The Council tabled any decision on annexation for future meetings.

ADJOURNMENT: With no further business appearing, motion by Shorter, second by Kruger, motion carried to adjourn the Regular Meeting at 8:38 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese