

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY HALL
MONDAY, JANUARY 28, 2019

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Ron Lonneman, Joe Hornstein, Tracy Kunkel, and Dean Von Holtum
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Police Chief Shawn Langseth
Absent: Public Works Superintendent Adam Henning
Staff: Rita Boltjes, Deputy Clerk-Treasurer

CONSENT AGENDA: Motion by Kunkel, second by Hornstein, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #20120-#20203 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$196,443.44

Resolution #558-2019; Allowing Electronic Funds Transfers: The consent agenda action also approved this resolution allowing staff to utilize electronic funds transfers (EFT) as a routine part of performing City business.

Fire Relief Assn Investments: Parr McKnight 12/31/18 Year End

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	12/17/18
Ambulance	1/12/19
Fire	1/2/19
Police	12/18
PUC	12/18/18, 1/15/19
HRA	12/19/18, 1/16/19
Community Development	1/19

Community Development Report; 2018 Pay Equity Report: As a part of the Consent Agenda action, the 2018 Pay Equity Report was approved.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Gambling

2018 VOLUNTEER BOARD TERM; Public Utilities Commission: Faber explained that he met with PUC President David Edwards regarding the open Public Utilities Commission board position. Edwards had a concern related to losing construction-related knowledge with the retirement of Wes Henriksen. Faber stated that he'd like to appoint Jared Henriksen as the new PUC Commissioner; due to Jared's construction background. After receiving Faber's appointment recommendation, motion by Von Holtum, second by Lonneman, motion carried approving J. Henriksen's first 3-year appointment on the PUC: RCV 5-yes, 0-no

MnDOT 2019-2020 TH91 Cooperative Construction Agreement (No. 1032869); Resolution #559-2019: Motion by Lonneman, second by Von Holtum, motion carried to approve MnDOT contract #1032869 and Resolution #559-2019. The contents of both explain the logistics of awarding a contract and funding a turn lane onto Ninth Street E. (100% City costs) and extending the east-side sidewalks, on the 800 block of Maine Avenue, farther to the south and to Ninth Street E. The projects will be completed during 2019-2020. RCV 5-yes, 0-no

LEGAL SERVICES AGREEMENT (Prosecution); Nobles County Attorney's Office: Motion by Hornstein, second by Von Holtum, motion carried to approve the Legal Services Agreement with the Nobles County Attorney's Office to offer the City prosecution services from 2019-2022. RCV 5-yes, 0-no

CABLE TELEVISION FRANCHISE AGREEMENT; VAST Communications: The Council reviewed franchise materials offered by Vast Communications. After review and discussion, and by consensus, the Council agreed to table a decision granting Vast a continued franchise agreement until it can be determined whether fair compensation is being offered.

Merger of the Cable Television Franchise; Resolution #560-2019: Motion by Lonneman, second by Von Holtum, motion carried to approve Resolution #560-2019; which offers the City's consent toward the merger of the Clarity Cable Television organization to a newly-formed entity proclaimed as Python Intermediate II, LLC. Prior to action, the Councilmembers reviewed the merger information between Clarity and Oak Hill Capital Partners. RCV 5-yes, 0-no

ADRIAN SENIOR CITIZEN CENTER; Reconstruction Efforts of the Adrian EMS/Municipal Building:

Heitkamp explained that flooring has been selected (tile and carpet squares). Contractor Tim Honermann was awaiting final approval of the plumbing plan and the amended Department of Health construction plan. The carpet sections of flooring will be installed this week; weather allowing. Progress is being made and hopefully the site will be ready so the senior citizens can utilize the area in February, 2019.

Lutheran Social Services; Site Use Agreement: Motion by Von Holtum, second by Kunkel, motion carried to approve the Site Use Agreement with Lutheran Social Services. The Agreement will be offered to Lutheran Social Services prior to the senior citizen's use of the EMS/Municipal Building. RCV 5-yes, 0-no

PAST/OTHER BUSINESS; League of Minnesota Cities Insurance Trust (LMC) – 2018 Worker's

Compensation Audit: The Councilmembers reviewed the results of the 2018 Worker's Compensation Audit. As a result of the LMC audit, the City/PUC departments will be credited.

LMC Property, Vehicle, & Liability (PVL) Dividend: Lonneman requested the Council consider placing the City's portion of the 2018 PVL dividend into the Dilapidated Building Fund. He believed the money would be better-utilized improving Adrian's properties. After brief discussion, motion by Lonneman, second by Von Holtum, motion carried to transfer the City's 2018 PVL dividend funds into the Dilapidated Building Fund. RCV 5-yes, 0-no

2019 IRS Mileage Reimbursement Rate: The IRS has established a \$.58 per mile reimbursement to staff who drive their private vehicle for City/PUC business purposes. This is an increase of \$.035 from 2018.

City Street Lights; New LED Fixtures and Fixture Arms in 2019: The Councilmembers reviewed pictures supplied by Public Works Superintendent Adam Henning. Heitkamp stated that Henning was prepared to purchase the new LED fixtures and fixture arms. The Public Works staff is preparing to install this new equipment in 2019. By consensus, the Councilmembers supported this project as the previous LED street-lighting replacements have improved Adrian's appearance. There is also an energy cost savings.

Eagle Scout Court of Honor; Blake Madison Ceremony on Sunday, February 10, 2019: The Councilmembers reviewed an Eagle Scout Ceremony invitation for local scout, Blake Madison. Madison invited the Councilmembers and Staff to this Sunday, February 10, 2019 event (2:00 P.M.). Several Councilmembers and staff will try to attend this event.

Buffalo Ridge Drug Task Force; Council Presentation Invite: Langseth stated the Buffalo Ridge Drug Task Force is willing to offer a presentation to the City Council. By consensus, Langseth was directed to arrange for this presentation which will take place during an upcoming Regular Meeting.

NEXT REGULAR COUNCIL MEETING; Monday, February 25, 2019: The Councilmembers acknowledged Monday, February 25, 2019 at 7:00 P.M. as the next Regular Council Meeting date and time.

ADJOURNMENT: With no further business appearing, motion by Kunkel, second by Hornstein, motion carried to adjourn the Regular Meeting at 7:56 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber