

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, OCTOBER 27, 2014

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Dennis W. Kruger, Don Shorter, and Dean Von Holtum
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, and Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Doug & Kathy Berning, Jeremy Berning, Virgil Cook, Diane Honermann, Bob & Beth Duwenhoegger, Darla Parsley, Randy Reisdorfer, David & Linda Reese, Merlyn Inglett, Teresa Vander Plaats, and Todd Koppen

NUISANCE ISSUES: A resident spoke in regards to the presence of private and public nuisances that are present in their neighborhood. They presented the Council with pictures of unlicensed vehicles and/or trailers, tires, a wood pallet, and other general items of debris that are present at the adjoining residence. They also stated that the neighbor's dog barks at all hours of the night. They inquired about the City's actions to remedy the issues. Wiese stated that he understood Langseth and Heitkamp have both contacted with the adjoining property owner regarding the fore-mentioned issues. They are aware of the complaints and the penalties that result from nuisances. Wiese asked the adjoining property owner to speak in regards to the nuisance issues. They offered information regarding: the ongoing repairs to their home, having to work two jobs throughout the day, measures that they have taken to silence the dog, and the vehicles and debris that surround their garage. The Council then intervened with discussion pertaining to: the adjoining property owner's ability to care for their dog, the City's enforcement actions, their actions to remedy the issues, and the need for neighbors to work out their differences. Wiese directed the adjoining property owner to remedy the nuisance issues. Wiese also directed Heitkamp and Langseth to continue to work with the parties to find a solution to the problems.

CONSENT AGENDA: Motion by Lonneman, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$109,931.95 (Res #832, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 9/30/14

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	9/22/14
Park	10/20/14
Ambulance	10/6/14
Fire	10/1/14
Police	9/14
PUC	10/21/14
HRA	10/7/14
Community Development	10/14

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, and Request for Use of City Street/Property

Police Department; 2009 Chevy Impala as Excess Property: The previous motion, which carried to approve the finances, minutes, and permits/licenses also acts to proclaim the Adrian Police Department's 2009 Chevy Impala squad car as excess property. A 2014 Chevy Impala squad car will replace this 2009 model.

SNOW REMOVAL PARKING REGULATIONS; Ordinance #78, 2nd Series: Kruger moved, second by Shorter, motion carried to approve Ordinance #78, 2nd Series; which amends parking regulations relating to snow emergencies. Prior to Council action, discussion took place regarding the procedural logistics and what measures will be taken to remove vehicles from the streets during snow-related emergencies. Heitkamp was directed to market the requirements of Ordinance #78 to the public. The fore-mentioned motion is approved pending the review of City Attorney Brian Daiker. RCV 5-yes, 0-no

2014 GENERAL ELECTION; November 6, 2014 at 5:00 P.M. Special Meeting to Canvas the General Election Results: Motion by Von Holtum, second by Shorter, motion carried consenting to a Special City Council Meeting on November 6, 2014 at 5:00 P.M. The Special Meeting will be used to canvas the City of Adrian's, November 4, 2014, General Election results. RCV 5-yes, 0-no

NOBLES HOME INITIATIVE; Proclamation of Applicable Property Owners Public Hearing: Motion by Von Holtum, second by Kruger, motion carried consenting to a public hearing that will be used to review and share the details of the Nobles Home Initiative requests at 209 W. Eighth Street and 821 S. Maine Avenue. The public hearing will take place on November 24, 2014 at 7:00 P.M.; which is prior to the November Regular Meeting of the City Council. RCV 5-yes, 0-no

VERIZON WIRELESS LEASE; Second Amendment to Water Tower Equipment Location Lease: Motion by Lonneman, second by Von Holtum, motion carried to approve the Second Amendment to Water Tower Equipment Location Lease and the corresponding Memorandum of Water Tower Equipment Location Lease. The signed amendment is needed to acknowledge a per month increase in rental income to the Adrian Public Utilities Commission and Verizon Wireless' lease allowance of 390 square feet of ground space for the placement of a stand-by generator. RCV 5-yes, 0-no

2015 CITY BUDGET; Cost of Living Allowance (COLA): The staff presented an updated draft of the 2015 City of Adrian Budget. The budget reflected a cost of living allowance for staff. The COLA and other budgetary recommendations will be delivered to the City Council up until the December 22, 2014 Budget Meeting.

Personnel Policy Benefit Information: City Staff presented varied pages of the City of Adrian' Personnel Policy. Benefits accruals was a topic of conversation during the September 22, 2014 Regular Meeting. The Council briefly discussed benefit accumulations and the pending employment decisions that will arise in the future.

STREET MAINTENANCE II POSITION HIRE: Motion by Kruger, second by Shorter, motion carried to acknowledge the hiring of Ryan Holtz for the Street Maintenance II position. Holtz will begin working for the City/PUC on Tuesday, October 28, 2014. RCV 5-yes, 0-no

UTILITIES SUPERINTENDENT POSITION; Job Description Review: Heitkamp presented an updated job description for the Utilities Superintendent position. The PUC has started the process of reviewing the Utilities Superintendent job description and formulating discussions regarding the continuity of supervision of the utility crews and the Park Department Supervisor.

ADRIAN HIGH SCHOOL' FALL FESTIVAL; Tractors on City Streets: The Adrian High School has historically celebrated agriculture and autumn events with a Fall Festival. Students have driven tractors into the city and then parked the tractors on the west side of the High School on Indiana Avenue. By consensus, the Council authorized tractors to be driven and parked on city streets during the autumn of 2014 as a part of the school's Fall Festival.

CITY NUISANCE PROPERTIES; City Attorney and County Commissioner Assistance: The Council discussed the ongoing nuisance issues in Adrian. By consensus, the Council directed Heitkamp to invite City Attorney Brian Daiker and County Commissioner Gene Metz to the November 24, 2014 Regular City Council Meeting. The Council would like to discuss the legal procedures to remedy nuisance issues and how the County may assist in these efforts.

ADJOURNMENT: With no further business appearing, motion by Kruger, second by Shorter, motion carried to adjourn the Regular Meeting at 8:36 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert A. Wiese