

MINUTES OF THE PUBLIC HEARING &
REGULAR MEETING OF THE ADRIAN CITY
COUNCIL HELD IN THE COUNCIL CHAMBERS
OF CITY HALL MONDAY, NOVEMBER 26, 2018

CALL TO ORDER: The Public Hearing and Regular Meeting was called to order by Acting Mayor Lonneman at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Ron Lonneman, Tracy Kunkel, Joe Hornstein, and Dean Von Holtum

Absent: John W. Faber

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

Staff: Deputy Clerk Rita Boltjes

PUBLIC HEARING; Land Use Regulation Change "Zoning" – Fire Zone Building Materials:

Call to Order: Lonneman called the public hearing to order at 7:00 PM

Hearing Purpose: The public hearing is required due to a recommended zoning change. The construction materials used within Adrian's Fire Zone are to be "Flame Retardant materials".

Public Input: No members of the public attended or to offered written input. Motion by Von Holtum, second by Hornstein, motion carried to close the public input portion of the hearing. RCV 4-yes, 0-no

City Council Decision; Ordinance #93, 2nd Series: After discussion, motion by Kunkel, second by Hornstein, motion carried to adopt Ordinance #93, 2nd Series which amends Chapter 11, Section 11.05, Subdivision 3, thus acknowledging that contractors will use flame retardant materials within Adrian's Fire Zone. RCV 4-yes, 0-no

Adjournment: Motion by Von Holtum, second by Kunkel, motion carried to adjourn the public hearing at 7:07 PM. RCV 4-yes, 0-no

CONSENT AGENDA: Motion by Von Holtum, second by Kunkel, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #20012-#20082 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$141,029.34
Fire Relief Association Investments: Parr McKnight Wealth Mgmt. Statement; 10/31/18

MINUTES: The motion above also approves/acknowledges receipt of the following minutes/reports:

Council	10/22/18 (R), 11/9/18 (Sp)
Park	11/19/18
Ambulance	11/5/18
Fire	11/7/18
Police	10/18
PUC	11/13/18 (Sp), 11/20/18 (R)
HRA	11/14/18
Community Development	11/18

Police; Feedback on Patrol Officer(s) Performance: The Councilmembers shared several public comments regarding the performance of the new Patrol Officers. Discussion commenced regarding spot-patrolling efforts in areas where speed and noise issues persist.

Police; Police Log Review (in the Nobles County Review): Discussion commenced regarding some of the police calls that occurred within the last two weeks.

Police; Resident-Only Parking surrounding the Adrian High School: Discussion commenced regarding efforts to stop school attendees from parking in "Resident-Only Parking" spaces.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and the ADA Inspector's approval, as necessary, and submission of all pertinent information and documents, as required: Zoning & Request for Use; City Street/Property.

ORDINANCE #94, 2nd Series; Adjusting Fire Call Rates: Motion by Von Holtum, second by Hornstein, motion carried to adopt Ordinance #94, 2nd Series; which amends City Code Chapter 10, Section 10.52 to establish, upon dispatch, a \$500.00 per call fee for the first five (5) hours of fire-call services and \$200.00 for each additional hour, thereafter. RCV 4-yes, 0-no

2019 LICENSES AND PERMITS; Annual: Motion by Kunkel, second by Von Holtum, motion carried to approve the various annual: liquor, 3.2 beer, pool table, and dance permits. All of the 2019 licenses and/or permits are approved pending the receipt of the required documentation. RCV 4-yes, 0-no

2019 BOARD TERMS: By consensus, staff were directed to solicit the interest of board members to serve another term on their respective boards. A solicitation will be published in the Nobles County Review for any open board positions.

2019 ASSESSMENT ROLL; 2008 Street Assessments: Motion by Von Holtum, second by Hornstein, motion carried to certify the assessment roll to the Nobles County Auditor for collection in 2019. All of the outstanding assessments relate to 2008 Street Improvement Project. RCV 4-yes, 0-no

PROPOSED LAND ACQUISITION; Land Appraisal Report: The Councilmembers reviewed the pertinent pages of Rick Johnson's appraisal report. Three different purchase scenarios were included as purchase options. Heitkamp forwarded the PUC's recommendation. By consensus, the Council agreed with those recommendations. Information for available grants will hopefully be known soon. Heitkamp was directed to continue discussion and sale decisions with: the landowner, Minnesota Rural Water Association's Aaron Meyer, the Nobles County Soil & Water Conservation District John Shea, and the Board of Water & Soil Resources' personnel.

SUEDKAMP ADDITION; Proposed Payment to the Adrian Industrial Development Corporation: The Adrian Industrial Development Corporation (AIDC) sold the Suedkamp Addition land (20 acres) to the City for future reimbursement payments and minimal interest. Councilmembers discussed and reviewed the Suedkamp Addition's fund balance. After review, motion by Von Holtum, second by Kunkel, motion carried to authorize a payment to the AIDC as the first principal and interest installment for the Suedkamp Addition land.

HAZARD MITIGATION GRANT PROGRAM; Acquiring an Additional Warning Siren: By consensus, the Council acknowledged the "Notice of Interest" form (Homeland Security and Emergency Management) to request a grant to install a warning siren in the southeast portion of Adrian.

2019 CITY BUDGET; Final Budget Adjustments: The Councilmembers and Staff discussed the 2019 City Budget and its final recommended adjustments prior to the December 17, 2018 Budget Information Meeting (Truth & Taxation). Staff were directed of minor adjustments related to fund transfers for 2019 capital improvement expenditures. The Final Budget will be offered at the Budget Information Meeting.

SENIOR CENTER; Building Plan and ADA Review: The Senior Center's ADA (disability) considerations were the final item to address prior to submitting the building plan to the Minnesota Department of Health. Heitkamp planned to meet with the ADA inspector on Tuesday, November 27, 2018 and will hopefully submit the plan to the Department of Health that same day.

CHRISTMAS LIGHTS; Council Acknowledgement: Henning and his Public Works Staff received compliments for the Christmas light improvements and the appearance of Maine Avenue.

BUDGET INFORMATION MEETING AND THE NEXT REGULAR COUNCIL MEETING; Monday, December 17, 2018: The Council will convene on Monday, December 17, 2018 at 7:00 PM within the Adrian Government Center's Council Chambers to hold the 2019 Budget Information Meeting and the next Regular Meeting.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Kunkel, motion carried to adjourn the Regular Meeting at 8:12 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Acting Mayor Ron Lonneman