

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, NOVEMBER 28, 2011

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Don Shorter, Denny Kruger, Ron Lonneman

Absent: Robert Wiese

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Chief Shawn Langseth

Absent: Utilities Superintendent Terry Miller

City Staff: Deputy Clerk/Treasurer Rita Boltjes

Guests: Adrian Country Club President Dean Elias, Adrian Town & Country Association Members: John Heitkamp, Jerry Lonneman, Orvin Green, and Ray Bullerman

ADRIAN TOWN AND COUNTRY ASSOCIATION: Christmas in July's Ribs & Rims Night: Lonneman explained Adrian Town and Country Association's idea to supplement their Christmas in July festivities with a "Ribs & Rims Night". The Ribs & Rims event was proposed to take place on Friday, July 20, 2012 from 5:00 P.M. to 9:00 P.M. The Adrian Town and Country Members requested the City close streets in conjunction with the event. The Association also requested the use of City property and electricity. The Association also shared their intention to use Orv's Bar to provide a beer garden for the event. The Ribs and Rims proceeds would be forwarded to the surrounding communities' fire departments. The Council discussed the City's requirements for the event. Langseth wasn't initially concerned about Police requirements for the event. Council's consensus directed the Adrian Town and Country Association to fill out applications for permits. The Association was directed to act quickly so all of the permit requirements were established prior to the City Council's June Regular Meeting date. The Council didn't observe any initial concerns. The Council reserved the right to act upon the applications after the Association and Orv's Bar fills them out.

CONSENT AGENDA: Motion by Kruger, second by Shorter, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$75,485.78 (Res #762 AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 10/31/11

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports:

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Demolition

2012 ASSESSMENT ROLL: Lonneman moved, second by Kruger, motion carried to certify the assessment roll (1998 Street Project & 2008 Street Improvement Project) to the Nobles County Auditor for collection in 2012. As a part of the assessment roll, unpaid utility accounts were included as additional 2012 assessments. RCV 4-yes, 0-no

2012 BOARD TERMS: Council consensus directed staff to place an ad in the Nobles County Review which shared the 2012 open board positions. The Council directed Heitkamp to request Park Board consensus in regards to replacing a non-attending Park Board Member. RCV 4-yes, 0-no

2012 LICENSES AND PERMITS; Annual: Motion by Lonneman, second by Shorter, motion carried to approve the various annual: liquor, optional 2:00 a.m. closing, pool table, and dance permits. All of the licenses and permits are approved pending the receipt of the required documentation. RCV 4-yes, 0-no

CITY OF ADRIAN FUND BALANCE POLICY; GASB 54 Requirement: Shorter moved, second by Lonneman, motion carried to adopt a Fund Balance Policy to classify City of Adrian funds. The policy fulfills a GASB 54 requirement that establishes fund use limitations into the prior-mentioned classifications. The City's audit firm, Conway Deuth & Schmiesing, will assist in establishing these classifications for the City's funds. RCV 4-yes, 0-no

WORKER'S COMPENSATION INSURANCE; 2012 Renewal: Heitkamp generally described the variables resulting in the League of Minnesota Cities' increase to the 2012 experience modification on the worker's compensation insurance.

Boltjes prepared an information sheet that described the Council's options if they voted to establish a new deductible amount. The sheet also illustrated potential deductible amounts with the deductible's corresponding premiums. The Council momentarily discussed the City's options.

Shorter then moved to maintain the current levels of worker's compensation insurance coverage with a \$2,500.00 deductible per incident, Kruger seconded that motion, motion carried to maintain the current worker's compensation insurance coverage. RCV 4-yes, 0-no

RURAL SERVICE DISTRICT: Heitkamp presented a sample ordinance and guidelines for establishing a Rural Service District. A Rural Service District would acknowledge limited services being offered on certain parcels within the City. This new service district would establish a new tax base; in addition to the Commercial and Industrial Service District or the Residential Service District.

NEVADA AVENUE AND & 7TH STREET INTERSECTION; Slow-Children at Play Signs: Faber explained that several residents have spoken to him about the unsafe conditions at the Nevada Avenue and 7th Street intersection. With the numerous children in the vicinity of that intersection, the residents recommended installing a sign to warn motorists of possible children in the area. Consensus was to place signs on 7th Street at the Nevada Avenue intersection to assist in protecting children in the area.

ADJOURNMENT: With no further business appearing, Shorter moved, second by Lonneman, motion carried to adjourn the Regular Meeting at 7:58 P.M. RCV 4-yes, 0-no

Administrator/Clerk-Treasurer Bruce A. Heitkamp

Mayor; John W. Faber