

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD IN
THE COUNCIL CHAMBERS OF CITY HALL
MONDAY, NOVEMBER 28, 2016

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth
Guests: Tracy Kunkel

DOG BARKING; Police Documentation: A resident previously requested time to discuss dog-barking complaints made against thier dog(s). The topic was listed on the agenda but the resident did not attend the meeting. Langseth stated that he is aware of the dog-barking issues and the complaints are documented in the Police Department logs. Due to privacy concerns, Langseth didn't elaborate on the events and the resident's concerns weren't known at the time of the meeting.

CONSENT AGENDA: Motion by Von Holtum, second by Shorter, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The motion, above, carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #18419-#18492 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$73,894.77

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	10/24/16 (Reg), 11/16/16 (Canvass)
Park	11/21/16
Ambulance	11/7/16
Fire Relief	11/2/16
Fire	11/2/16
Police	10/16
Public Utilities Commission	11/15/16
HRA	11/16/16
Community Development	11/16

Park Department; 2017 Rates: The Council discussed the Campground and the 2017 camping rate schedule. A new rate-setting concept will be tried in 2017. Seasonal campers will pay a specified amount for their first month of camping and then will receive a discount for each subsequent month the camper stays at the Campground.

Community Development; Suedkamp Addition: The Councilmembers discussed the current water, sanitary sewer, & storm water project at the Suedkamp Addition. The project deadline and pending projects were also discussed. Heitkamp was directed to ask Henning Construction representatives to attend the December 19, 2016 Regular Council Meeting.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Bill Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Demolition, & Request for Use-City Street/Property.

2017 LICENSES AND PERMITS; Annual: Motion by Von Holtum, second by Lonneman, motion carried to approve the various annual: liquor, 3.2 beer, pool table, and dance permits. All of the licenses and permits are approved pending the receipt of the required documentation. RCV 5-yes, 0-no

2017 BOARD TERMS: Motion by Lonneman, second by Von Holtum, motion carried to solicit the interest of board members to serve another term on their respective boards. As Randy Berning is serving his final term on the HRA, the HRA will be seeking a new HRA Commissioner. As Ryan Kruger is serving his final term on the Park Board, the Park Board will be seeking a new Board Member. RCV 5-yes,

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2017 ASSESSMENT ROLL; 2008 Street Assessments: Motion by Lonneman second by Von Holtum, motion carried to certify the assessment roll to the Nobles County Auditor for collection in 2017. RCV 5-yes, 0-no

WORKER'S COMPENSATION INSURANCE; 2017 Renewal: Motion by Hornstein, second by Von Holtum, motion carried to approve the 2017 renewal of the City/PUC worker's compensation insurance coverage at the \$2,500.00 deductible option. The City and PUC will experience a 17.59% increase and will spend an additional \$4,760.00 for worker's compensation insurance in 2017 (\$31,820.00 projected cost) by selecting the \$2,500.00 deductible option. RCV 5-yes, 0-no

2016 FISCAL-YEAR EXPENDITURES; Adrian Branch Library Contribution: Motion by Von Holtum, second by Lonneman, motion carried to make the planned 2017 Adrian Branch Library contribution (August 22, 2016 Council Minutes) in 2016. Prior to the action, the Council discussed this community project and the status of the City's finances. RCV 5-yes, 0-no

Police Firearms and Equipment: Langseth notified the Councilmembers police department firearms needed to be replaced. Additional equipment would also be needed with the anticipation of hiring deputies in the future. Motion by Shorter, second by Hornstein, motion carried to approve the Police (General Fund) expenditures for new side arms, a shotgun, and personal protective equipment for the future deputies (all departmentally-owned equipment). RCV 5-yes, 0-no

Power Plant Storage-Building Improvements: The PUC is investigating improvements to the Power Plant Storage Building. Henning stated that improvements were previously planned for late 2015 into 2016 but the forecasted repairs were more extensive than first-estimated. Motion by Von Holtum, second by Lonneman, motion carried to approve the shared investment (50%/50% with the PUC) up to \$15,000.00 for the improvements made to the Power Plant Storage Building. RCV 5-yes, 0-no

SUEDKAMP ADDITION; Initial Street Project: Motion by Lonneman, second by Von Holtum, motion carried to direct DGR Engineering to prepare cost estimates for street scenarios which include: aggregate for the entire street development, the necessary storm-water improvements, and curb/gutter for all phase-1 properties. Heitkamp stated that he'd have something available for the December 19, 2016 Regular Council Meeting. RCV 5-yes, 0-no

TRUTH & TAXATION (BUDGET) MEETING; December 19, 2016: The Councilmembers briefly discussed the December 19, 2016 Truth & Taxation (Budget) Meeting and the variables that have affected residential and commercial property taxes for 2017.

ADRIAN SCHOOL DISTRICT (ISD #511); Baseball Field Agreement: Superintendent Roger Graff verbally acknowledged the baseball agreement as being acceptable. A written copy of the Agreement hasn't been received yet.

ADRIAN WAGE CHART; Merit Criteria for Future Increases: The Councilmembers received a copy of the merit criteria that will be used when considering future wage increases for employees.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Shorter, motion carried to adjourn the Regular Meeting at 8:56 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert A. Wiese