

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, DECEMBER 19, 2012

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Ron Lonneman, Don Shorter, Dennis W. Kruger, Robert Wiese
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Utilities Superintendent Terry Miller
Absent: Police Chief Shawn Langseth
City Staff: Deputy Clerk-Treasurer Rita Boltjes
Guest: Dean Von Holtum

2013 BUDGET/LEVY ADOPTION; Resolution #468-2012: With no objections heard and no changes made to the 2013 City of Adrian Budget/Levy; Lonneman moved, second by Shorter, motion carried to adopt Resolution #468-2012; which approves the 2013 Budget and corresponding levy. The motion directs staff to forward the certified 2013 Levy to the Nobles County Auditor-Treasurer. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Wiese, second by Lonneman, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$117,306.38 (Res #788, AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 11/30/12

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports.

Police; Bar Closings: The Council directed Heitkamp to discuss the code-enforced times to close bars during holidays. Also, the Council requested that all bars close by 8:00 P.M. on Christmas Eve. This isn't a code-enforced closing but simply a request made by the Council to encourage family togetherness during holidays.

Fire Relief; Added Relief Amount: The Council acknowledged the Fire Relief Association's decision to increase the Fire Relief amount. The Council stressed that this amount was not ratified by the City Council. The ratified amount remains unchanged; as explained in the Fire Relief By-Laws.

Snow Removal; 600 Block of Louisiana Avenue: Faber expressed concerns with the snow removal on the 600 block of Louisiana Avenue. Faber requested that Street Personnel visit with the Adrian Care Center's Maintenance Staff to direct proper snow-removal procedures.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning.

HOUSING DEVELOPMENT; Council Support toward the HRA's Efforts: The Council discussed the recent Worthington Daily Globe articles regarding regional housing concerns. The discussion then revolved around the HRA's efforts to develop or to foster the development of additional housing in Adrian. After the discussion, Kruger moved, second by Shorter, motion carried to offer the Council's support of a new housing development in Adrian. The Council's action encouraged and directed the HRA to further the investigation of options located in the southeast portion of Adrian's current city limits. RCV 5-yes, 0-no

2013 DESIGNATIONS/ASSIGNMENTS/APPOINTMENTS: Motion by Kruger, second by Shorter, motion carried to approve the Council designations, assignments, and volunteer board appointments for 2013: RCV 4-yes, 0-no (Lonneman Abstained)

Designations:

Acting Mayor – Ron Lonneman
Official Depository - Adrian State Bank
Legal Firm - Thomas LaVelle
Prosecuting Attorney Firm – Nobles County Attorney's Office
Emergency Management Director - Shawn Langseth
Assistant Emergency Management Director - Terry Miller
Official Newspaper - Nobles County Review
Council Department and Board Assignments:
Fire Department - Lonneman
Ambulance - Shorter
HRA – Kruger
Park – Von Holtum
Street - Kruger

Council Department and Board Assignments; Continued:

Police/Emergency Management - Lonneman

Administration - Wiese

Community Development - Wiese

Community Education – Shorter

Fire Designations:

Fire Chief – Ray Bullerman

Assistant Fire Chief - Larry Roemeling

Treasurer – Ron Lonneman

Secretary – Shawn Langseth

Maintenance Officer – Dave Sieve

Training Officer – Jim LeBrun

Board Appointments:

Public Utilities Commission- Wes Henriksen

Park Board- Leroy Domagala (one more Park Board opening available)

Housing and Redevelopment Authority- Mel Kroon

(Lonneman abstained as he is an employee of a holding company that owns the official depository)

CONWAY, DEUTH & SCHMIESING (CDS); 2012 Audit: Motion by Lonneman, second by Shorter, motion carried to appoint CDS as the firm to conduct the 2012 audit. RCV 5-yes, 0-no

COUNCIL REVIEW OF THE RECREATIONAL CAMPING VEHICLE AND UTILITY TRAILER

PARKING: The Council discussed these parking arrangements. By Consensus, the Council directed Langseth to forward sign-posting recommendations to the Council when Recreational Camping Vehicle and Utility Trailer parking situations arise

2012 PVL Insurance Dividend: The Council acknowledged the 2012 PVL Insurance dividend offered by the League of Minnesota Cities. The 2012 dividend amount increased from the 2011 amount.

EDWARD J. BECKER AWARD; John W. Faber: Faber came forward and accepted his Edward J. Becker Award for his service to Adrian. The Council congratulated Faber and thanked him for his service.

ADJOURNMENT: With no further business appearing, motion by Kruger, second by Lonneman, motion carried to adjourn the Regular Meeting at 7:52 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor; John W. Faber