

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL WEDNESDAY, DECEMBER 21, 2011

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Don Shorter, Denny Kruger, Ron Lonneman, Robert Wiese
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller
Absent: Police Chief Shawn Langseth

2012 BUDGET/LEVY ADOPTION; Resolution #453-2011: With objections heard and no changes made to the 2012 City of Adrian Budget/Levy; Lonneman moved, second by Shorter, motion carried to adopt Resolution #453-2011; which approves the 2012 Budget and corresponding levy. The motion directs staff to forward the certified 2012 Levy to the Nobles County Auditor-Treasurer. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Wiese, second by Shorter, motion carried to approve the following consent agenda items (Finances, Minutes, and Permits/Licenses). RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$131,060.36 (Res #764 AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 11/30/11

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports.

Community Development; Land-Spread Agreement: December 2011's Community Development Report documented a request to have the 2012 Land Spread Agreement changed back to 2011 Land Spread Agreement language. The motion approving the Consent Agenda items also approves the Council's intent to not change the 2012 Land Spread Agreement.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Gambling (Resolution #454-2011)

2012 DESIGNATIONS/ASSIGNMENTS/APPOINTMENTS: Motion by Kruger, second by Wiese, motion carried to approve the Council designations, assignments, and volunteer board appointments for 2012: RCV 4-yes, 0-no

Designations:

Acting Mayor – Ron Lonneman
Official Depository - Adrian State Bank
Legal Firm - Thomas LaVelle
Emergency Management Director - Shawn Langseth
Assistant Emergency Management Director - Terry Miller
Official Newspaper - Nobles County Review

Council Department and Board Assignments:

Fire Department - Lonneman
Ambulance - Shorter
HRA – Kruger
Park - Wiese
Street - Kruger
Police/Emergency Management - Lonneman
Administration - Faber
Community Development - Faber
Community Education – Wiese

Fire Designations:

Fire Chief – Ray Bullerman
Assistant Fire Chief - Larry Roemeling
Treasurer – Ron Lonneman
Secretary – Shawn Langseth
Maintenance Officer – Dave Sieve
Training Officer – Jim LeBrun

Board Appointments:

Public Utilities Commission- J. Scot Henning
Park Board- Lori Klosterman (one more Park Board opening available)
Housing and Redevelopment Authority- Randy Berning

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CONWAY, DEUTH & SCHMIESING (CDS); 2011 Audit: Motion by Shorter, second by Kruger, motion carried to appoint CDS as the firm to conduct the 2011 audit. RCV 5-yes, 0-no

2012 PROPERTY, VEHICLE, and LIABILITY (PVL) INSURANCE: The Council received a copy of the Renewal Application for the 2012 Property, Vehicle, and Liability (PVL) insurance coverage. The Council briefly discussed the policy and what it protected. The Councilmember's didn't have any insurance questions during the meeting.

2011 PVL Insurance Dividend: The Council acknowledged the 2011 PVL Insurance dividend offered by the League of Minnesota Cities.

ADJOURNMENT: With no further business appearing, Kruger moved, second by Wiese, motion carried to adjourn the Regular Meeting at 7:50 P.M. RCV 5-yes, 0-no

Administrator/Clerk-Treasurer Bruce A. Heitkamp

Mayor; John W. Faber