

MINUTES OF THE BUDGET INFORMATION AND THE REGULAR MEETING  
OF THE ADRIAN CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY  
HALL MONDAY, DECEMBER 22, 2014

**CALL TO ORDER:** The Budget Information and Regular Meeting was called to order by Acting Mayor Shorter at 7:00 P.M.

**ROLL CALL:** Roll call indicated the following present:

Councilmember's: Don Shorter, Dean Von Holtum, and Dennis W. Kruger,

Absent: Robert Wiese, Ron Lonneman

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Utilities Superintendent Terry Miller

Absent: Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: PUC President David Edwards, Joe Hornstein, and Merlyn Inglett

**2015 CITY OF ADRIAN BUDGET; Providing Information, Review, and Acceptance of the Proposed 2015 Budget and Corresponding Levy:**

**Mayor and Council Comments:** Shorter requested 2015 City Budget input from Councilmembers in the form of questions and/or comments.

**Public Input:** Shorter requested budget and levy input from the representatives from the public in the form of questions and/or comments after the Councilmember's comments. After no comments were offered by the public, Shorter announced the closing of public input portion of the meeting.

**Resolution #494-2014, Adoption of the 2015 Budget and Corresponding Levy:** Motion by Von Holtum, Kruger second, motion carried to adopt Resolution #494-2014; which approves the 2015 City of Adrian Budget. As a part of the motion, Heitkamp is directed to sign and forward the levy sheet that requests a \$483,394.00 levy. Heitkamp will deliver this levy sheet to the Nobles County Auditor-Treasurer's Office. RCV 3-yes, 0-no

**CONSENT AGENDA:** Motion by Kruger, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 3-yes, 0-no

**FINANCES; Accounts Payable/Pledge Securities:** The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$118,479.10 (Res #836, AP Bk 7)

**Year-End Transfers:** The year-end transfers were shared as a part of the financials. The budgeted work-for-hire agreement payments to the Fire Department and Ambulance Department will be forwarded to the Equipment Revolving Fund (Fire and Ambulance).

**Fire Relief Assn Investments:** Wells Fargo 11/30/14 Quarterly Report

**MINUTES:** The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	11/24/14 (Public Hearing & Regular Meeting)
Park	12/8/14
Ambulance	12/1/14
Fire Relief	12/3/14
Fire	11/24/14
Police	11/14
PUC	12/16/14
HRA	12/10/14
Community Development	12/14

**Community Development; DEED Small Cities Grant:** The Small Cities Grant will close on December 31, 2014. The grant proceeds and the owner's cost-share raised the value of Adrian's housing stock. The Council discussed the possibility of reapplying for this grant in the future.

**PERMITS/LICENSES:** The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Renewal for Optional Liquor; 2:00 a.m., Gambling.

**2015 APPOINTMENTS, ASSIGNMENTS, AND DESIGNATIONS:** By consensus, the Councilmembers tabled a decision regarding the Annual Assignments, Councilmember Department and Board Assignments, and Fire Department Assignments until all of the Councilmembers were in attendance and could offer input.

**2015 VOLUNTEER BOARD TERMS:** Motion by Von Holtum, second by Kruger, motion carried to approve the following volunteers' terms to the corresponding boards: RCV-3-yes, 0-no

- Public Utilities Commission; J. Scot Henning (three-year term)
- Park Board; Diane Lutmer (three-year term)
- Housing and Redevelopment Authority; Steve Kellen (five-year term)

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST; 2014 Property, Vehicle, & Liability (PVL)**

**Dividend:** Kruger moved, second by Von Holtum, directing staff to apply the City's portion of the 2014 PVL dividend back to the City departments in which the payments originally derived. RCV 3-yes, 0-no

**PARKS DEPARTMENT GRANT; Resolution #495-2014:** Motion by Von Holtum, second by Kruger, motion carried to adopt Resolution #495-2014 which acknowledges Adrian's Lower Park to be used for public use in perpetuity. This is in relation to the Department of Natural Resources Grant that was received to fund the playground equipment. As a part of the motion, Heitkamp was directed to provide the abstract and deed to City Attorney Brian Daiker so he can record the change. RCV 3-yes, 0-no

**ADJOURNMENT:** With no further business appearing, motion by Kruger, second by Von Holtum, motion carried to adjourn the Regular Meeting at 8:45 P.M. RCV 3-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Acting Mayor Donald Shorter