

MINUTES OF THE REGULAR MEETING OF
THE ADRIAN CITY COUNCIL HELD IN
THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, FEBRUARY 22, 2016

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Henning Construction's Ryan Henning & Brent Henning and Portraits by Michelle's Michelle Kruse

CITY/PRIVATE PROPERTY EXCHANGE; City Property for Henning Construction Property:

Henning Construction requested an exchange of privately-owned property for City-owned property. They proposed to exchange the Henning's soon-to-be acquired Original Plat, Block 6, Lots 1-3 property for the City's Original Plat, Block 6, Lots 15-18 property. The Councilmembers discussed the possible uses for the affected properties and the values of the properties. Henning Construction offered to cooperate with the City by allowing community celebrations on Lots 15-18 and snow storage on Lot 15 and a portion of Lot 16. After discussion, motion by Von Holtum, second by Shorter, motion carried to approve the land transfers, pending the opinion of legal counsel and Henning's ability to acquire Lots 1-3. RCV 5-yes, 0-no

DEMOLITION CONCERNS; Portraits by Michelle: Kruse shared her concerns regarding the scheduled demolition of a neighboring building, referred to as the Pool Hall. Kruse's Portraits by Michelle building shares a common wall with the Pool Hall. Kruse has a 2nd story rear staircase that is attached to the common wall; and that wall is scheduled for demolition. Kruse's didn't believe she should lose her staircase as the result of this common wall. After discussion, Councilmember consensus was the issue was a matter that was outside of the City's legal powers. Kruse was encouraged to discuss this issue with the Nobles County Commissioners; as Nobles County was the responsible authority ordering the demolition.

CONSENT AGENDA: Motion by Hornstein, second by Shorter, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #17,736-#17,788 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$176,254.29

Fire Relief Assn Investments: Wells Fargo 1/31/16

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	1/25/15
Park	2/8/16
Ambulance	2/1/16
Fire	2/3/16
Police	1/16
PUC	2/16/16
HRA	2/17/16
Community Development	2/16

Police Report: Langseth notified the Councilmembers that additional Police Deputies would be needed in 2016. Langseth will investigate the market wage rates for area part-time police deputies in an effort to employ additional staff.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Gambling (Resolution #513-2016), & Renewal for Optional Liquor; 2:00 a.m..

RESOLUTION #516-2016; Support of Increasing Local Government Aid in the 2016 Legislative Session: Motion by Lonneman, second by Von Holtum, motion carried to adopt Resolution #516-2016; which supports an increased Local Government Aid allocation to all Minnesota cities during Minnesota's 2016 Legislative Session. RCV 5-yes, 0-no

RESOLUTION #517-2016: Supporting the Continuation of Dedicated Street Funding for City

Streets: The Councilmembers discussed the State aid that was received for approved street expenditures in 2015. After discussion regarding this needed assistance, motion by Lonneman, second by Von Holtum, motion carried to adopt Resolution #517-2016; which will request that continued street-funding support be included with budget allocations during the State of Minnesota's 2016 Legislative Session. RCV 5-yes, 0-no

PERSONNEL RECOMMENDATION; Additional Compensation for Working during Holidays:

A. Henning requested the Councilmembers consider offering additional compensation to non-exempt staff that are required to work during holidays. All of the meeting attendees offered input throughout the discussion. After discussion, Councilmember consensus was to compensate non-exempt staff members with the eight (8) hours of holiday time plus a one and a half (1.5 times) wage rate for any hours worked during that particular holiday. In the event a holiday falls upon a weekend, the holiday acknowledged is the actual date of the holiday; not the perceived holiday in which a Saturday holiday offers Friday off or a Sunday holiday offers a Monday off. This change to the personnel policy will not affect exempt staff or the Small-City Exempt Police Staff. As with other compensation time acknowledged by the City of Adrian and Adrian Public Utilities, the compensation time accrued during holidays will be paid prior to a wage increase.

STREET SWEEPER; Complete Needed Repairs: A. Henning shared a cost estimate to repair the Street Department's street sweeper. The cost to purchase a new street sweeper would far exceed the needed repairs. A quote was offered to complete repairs to the existing sweeper. A. Henning believed the existing street sweeper would be operational for many years after this repair. By consensus, the Councilmembers agreed with Henning and authorized the repair of the Street Sweeper.

EXEMPT STAFF'S JOB DESCRIPTION ANALYSIS; Seek Advisement: Councilmember consensus was to seek Mr. George Gmach's advising services to analyze exempt staff's job descriptions; up to a projected expense.

S.E. SUBDIVISION; Final Plat Recommendation: By consensus, the Councilmembers accepted DGR Engineer Gary Kurth's recommendation to not include a southeasterly cul-da-sac to provide for future expansion to the east.

POOL HALL DEMOLITION; City of Adrian Aid up to 15% of Projected Expenses: Motion by Lonneman, second by Shorter, motion carried to offer funding assistance to Nobles County for up to 15% of the demolition expenses. RCV 5-yes, 0-no

PROPERTY, VEHICLE, & LIABILITY (PVL) INSURANCE; 2016 Renewal: Motion by Shorter, second by Hornstein, motion carried to accept the PVL insurance quote at a 12.6% reduction from 2015. RCV 5-yes, 0-no

ADJOURNMENT: With no further business appearing, motion by Shorter, second by Von Holtum, motion carried to adjourn the Regular Meeting at 9:15 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese