

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL WEDNESDAY, FEBRUARY 22, 2017

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 6:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Dean Von Holtum, Ron Lonneman, Joe Hornstein, and Tracy Kunkel

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Police Chief Shawn Langseth

Absent: Public Works Superintendent Adam Henning

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Finley Engineering's Stan Townsend, Lismore Telephone Cooperative's Bill Loonan, Adrian Tile Plant's Jim Honerman, Westside Township's Dan Matthiesen, DGR Engineer Gary Kurth, and Adrian ISD 511's Joe Kruger

PUBLIC HEARING; Westside Township Zoning Variance:

Call to Order: Mayor Faber called the public hearing to order at 6:00 PM

Hearing Purpose: The public hearing is required as Westside Township is sharing their intent to build a storage shed on their 210 Pearl Street W. location in Adrian. The building is proposed to be constructed within the five (5') foot setback on the westerly and easterly property lines. The easterly boundary of the proposed building will be within four (4') feet from the Adrian Tile Plant property line. The building's westerly boundary will be right upon a platted, but undeveloped, portion of Kentucky Avenue North. None of the City's easement options will be affected.

Public Input: Honerman stated that he didn't have issues with the building plans. No other party shared exceptions with Westside Township's building plans. After all parties had an opportunity to speak, motion by Lonneman, second by Von Holtum, motion carried to close the public input portion of the public hearing. RCV 5-yes, 0-no

City Council Approval: Motion by Lonneman, second by Von Holtum, motion carried to approve Westside Township's variance request to construct a storage building within the westerly and easterly setbacks; as specified in Westside Township's zoning application. RCV 5-yes, 0-no

Adjournment: Motion by Kunkel, second by Lonneman, motion carried to adjourn the public hearing at 6:03 PM. RCV 5-yes, 0-no

NOBLES COUNTY'S COUNTY-WIDE BROADBAND PROJECT; Project Land Needs: Townsend and Loonan introduced Nobles County's extensive broadband project. Lismore Telephone Cooperative (Coop) has been awarded the bid to install broadband infrastructure throughout Nobles County. In order to connect all of the infrastructure, the Coop will require land in Adrian for a 10'x20' communication building. Discussion commenced regarding: the specific need for land, maintaining aesthetics in the area, and the City's reimbursement for the land use. After discussion, motion by Lonneman, second by Von Holtum, motion carried directing Heitkamp and Public Works Superintendent Adam Henning to arrange for the use of City-owned property (Parcel 21-0401-500 or 21-0399-300) by Railroad Street and Oklahoma Avenue. RCV 5-yes, 0-no

STREET-RELATED PROJECTS; Suedkamp Addition's Phase 1: Kurth and the Councilmembers discussed the logistics of installing Phase 1 streets within the Suedkamp Addition. After discussion and by consensus, the Council directed Kurth to prepare bid documents for streets in front of ten (10) lots along Ninth Street E. (stemming off of Hwy 91) and seven (7) lots along Oklahoma Avenue S. (stemming off of Eighth Street E.). Kurth explained that ongoing discussions are occurring with MNDOT; which could affect street planning by State Highway 91. Additional details will be shared as further correspondence and planning occurs.

Street Dip; 100 Block of Fifth Street E: Heitkamp stated that Henning had concerns regarding a dip in the 100 block of Fifth Street E. Discussion commenced regarding repairs and Kurth's involvement. Henning's main concern related to the re-paving of the street after a wide area of the street is repaired. Kurth stated the area could be paved at the same time as the Suedkamp Addition. The Council directed Kurth to work with Henning to ensure the dip is adequately repaired.

2017 Sealcoat Project: Kurth explained that 2017 represented the final phase of current sealcoat projects in Adrian. Kurth will assist through consultation and by preparing the bid documents. Heitkamp and A. Henning will then administer to the bid opening and contractor correspondence until the project is finished.

BASEBALL FIELD IMPROVEMENT; Pitcher's Mound and Home Plate Areas Replacement: The Council reviewed a project budget relating to the replacement of the pitcher's mound and home plate areas of Adrian's City-owned baseball field. Heitkamp prepared the budget based upon the Darrell Ervasti Sales Company, LLC's (materials supplier) and Pete Schleper's quote (installer), respectively. Kruger is new AHS Baseball Coach. Kruger attested to a need to complete these upgrades to avoid player injuries. Kruger and other baseball supporters will fundraise to supply funds for the installation expenses. After discussion, motion by Lonneman, second by Von Holtum, motion carried to authorize payment of the material expenses for: clay, conditioner, protective tarps, product delivery, and a new home plate and pitcher's rubber. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Von Holtum, second by Kunkel, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #18631-#18689 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$188,533.84

Fire Relief Assn Investments: Wells Fargo 1/31/17 Monthly Report

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	1/23/17
Park	2/13/17
Ambulance	2/6/17
Fire Relief	2/1/17
Fire	2/1/17
Police	1/17
PUC	2/21/17
HRA	2/15/17
Community Development	2/17

Ambulance; Cot Purchase: By acknowledging the minutes, the Council acknowledges Adrian Ambulance's need to purchase a power-lift cot for the ambulance.

Park; Eagle Scout Projects: The Council discussed two (2) pending Eagle Scout Projects. Boy Scout Brody Loosbrock is proposing to build a Ga-Ga Ball Court at the Lower Park as his Eagle Scout Project. Boy Scout Blake Madison is proposing to build a life-sized chess set at the Adrian Campground. After discussion, motion by Hornstein, second by Von Holtum, motion carried to contribute toward each project if grant or other funding is attained to complete the projects. RCV 5-yes, 0-no

Police; Semi-Tractor Parking: Several Councilmembers forwarded a verbal complaint regarding semi-tractor parking on residential streets. Discussion ensued and Langseth was directed to investigate any possible City Code infractions relating to the parking of semi-tractors (not trailers-which are already regulated).

PUC; Water Management Plan: The PUC Commissioners requested that Councilmembers review the draft copy of a Water Level Management Plan. Ordinances may be needed in the future to ensure the enforcement of the Water Level Management Plan.

HRA; House Demolition Subsidy or Condemnation: Heitkamp was directed to ascertain whether it was less expensive to subsidize private-party efforts to demolish a dilapidated or if condemnation should be used.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning & Gambling (Resolution #533-2017).

ADRIAN GOVERNMENT CENTER; ADA Door-Opening Controls: Staff were directed to identify regulations and the expenses related to installing an ADA compliant door openers at the Adrian Government Center. City ADA Inspector Bill Boltjes will be consulted regarding ADA door-opening regulations. At least one local resident has requested automatic door openers for the Adrian Government Center's front door(s).

NOBLES COUNTY TAX-FORFEITURE SALE; March 7, 2017: The Councilmembers discussed Nobles County's Tax-Forfeiture Sale; including the 115 Maine Avenue lot and the 509 Maine Avenue lot in Adrian. If possible, the Councilmembers still expressed interest in owning these properties; under the right circumstances.

SUEDKAMP ADDITION; Marketing, Lot Sales, and Future Parks: Discussion commenced regarding lot sales and the marketing aspects leading to those lot sales. The Council was offered advertising rates from the Worthington Daily Globe. The Nobles County Review and Star Herald were also asked to offer quotes. After discussion, Heitkamp was offered directives regarding marketing signage. Heitkamp and Brian Daiker will continue to plan for the lot sales. The Councilmembers will continue to plan at future meetings.

MARCH REGULAR MEETING; March 20, 2017 at 6:00 P.M.: By consensus, the March Regular Meeting will be held on Monday, March 20, 2017 at 6:00 P.M. to accommodate Councilmember schedules.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Hornstein, motion carried to adjourn the Regular Meeting at 7:50 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber