

MINUTES OF THE REGULAR MEETING  
OF THE ADRIAN CITY COUNCIL HELD  
IN THE COUNCIL CHAMBERS OF CITY  
HALL MONDAY, FEBRUARY 23, 2015

**CALL TO ORDER:** The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

**ROLL CALL:** Roll call indicated the following present:

Councilmember's: Robert Wiese, Don Shorter, and Joe Hornstein

Absent: Dean Von Holtum and Ron Lonneman

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: John Palaschak and PUC President David Edwards

**CONSENT AGENDA:** Motion by Shorter, second by Hornstein, motion carried to act upon the consent agenda items RCV 3-yes, 0-no

**FINANCES; Accounts Payable/Pledge Securities:** The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #16809-#16880 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$187,282.87

**Fire Relief Assn Investments:** Wells Fargo 1/31/15 monthly report

**MINUTES:** The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	1/26/15
Park	2/9/15
Ambulance	2/2/15
Fire	2/4/15
Police	1/15
PUC	2/17/15
HRA	2/11/15
Community Development	2/15

**PUC Minutes; Water-Nitrate Plant Break-Down:** Miller explained the events that resulted in naturally-occurring damages to Adrian's Water Nitrate Plant. Miller, Henning, and their staff were currently investigating options to repair or replace equipment at the Water Nitrate Plant.

**PERMITS/LICENSES:** The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Gambling

**Non-Conforming Use Permit Application:** A resident requested time to verbally request a Non-Conforming Use Permit to recycle metal at their residence. The Councilmembers discussed the application and a current problem with non-conforming recycling practices taking place in residential areas of Adrian. The Councilmembers, by the fore-mentioned vote, did not approve the request for a Non-Conforming Use Permit to store and recycle metal at their residence.

**NOBLES COUNTY TAX-FORFEITED PROPERTY MEETING; April 7, 2015:** The Nobles County Commissioners invited representatives from the City to attend an April 7, 2015 Commissioners Meeting to address tax-forfeited properties throughout Nobles County. The Councilmembers discussed four tax-forfeited properties that currently reside in Adrian. Procedures for sales and the administration of existing assessments should be identified at this April 7, 2015 Nobles County Commissioner Meeting.

**ADRIAN ACTIVE LIVING PLAN; March 4, 2015:** Southwest Regional Development Corporation's Drew Hage will be holding an Active Living Plan Meeting at the Adrian Government Center's Council Chambers on Wednesday, March 4, 2015. Heitkamp explained that Hage will be introducing Active Living Plan activities and grant opportunities. Hage will divulge the results of an Adrian public survey about sidewalks and moving safely & effectively throughout Adrian.

**ADRIAN INDUSTRIAL DEVELOPMENT CORPORATION; Land-Survey Results and Development**

**Update:** A copy of a land-survey results were distributed with the meeting agenda. The Councilmembers asked questions about the survey and the development. Heitkamp explained the southern and easterly boundaries of this development survey could also serve as new boundaries of Adrian's Corporate City Limits. Attorney Brian J. Daiker is currently administering to the purchase of agricultural land. The Commissioners of the Adrian Housing and Redevelopment Authority directed Heitkamp to ask for the City Council's assistance. This proposed assistance would come in the form of: annexation, possible tax tools, and platting action.

**PARK DEPARTMENT; General Maintenance & Supervisor Position Opening:** The Park Department's General Maintenance & Supervisor, Ron Randolph, recently offered his resignation from the City of Adrian. Randolph will be leaving the City of Adrian's employment on Friday, March 13, 2015. Heitkamp requested the Councilmember's input for replacing this position. The Councilmembers discussed possible scenarios for replacing this position. By consensus, a decision regarding this position was tabled. Wiese stated that he'd call for a Special Meeting when all of the Councilmembers could be present to offer input.

**PUBLIC WORKS-STREET MAINTENANCE II; Posting a Job Opening:** Shorter moved, second by Hornstein, motion carried to direct staff to advertise a Public Works-Street Maintenance II position-opening notice in the Worthington Daily Globe, the Nobles County Review, and the Star Herald. RCV 3-yes, 0-no

**ADJOURNMENT:** With no further business appearing, motion by Shorter, second by Hornstein, motion carried to adjourn the Regular Meeting at 7:57 P.M. RCV 3-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert A. Wiese