

MINUTES OF THE REGULAR MEETING OF
THE ADRIAN CITY COUNCIL HELD IN THE
COUNCIL CHAMBERS OF CITY HALL
MONDAY, FEBRUARY 26, 2018

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Joe Hornstein, Tracy Kunkel, and Dean Von Holtum

Absent: Ron Lonneman

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

Staff: Deputy Clerk Rita Boltjes

Guests - Nobles County Commissioner's: Bob Demuth Jr., Matt Widboom, Gene Metz, Don Linsen, and Justin Ahlers.

COUNTY COMMISSIONERS; Adrian and County Topics: The Nobles County Commissioners were in Adrian for their "Coffee with the Commissioners" event at the Adrian Branch Library. The Commissioners planned that event to coincide the same evening as the Council Meeting. The meeting discussion began with introductions. The discussion then moved to a variety of topics that involved, and/or didn't involve, Nobles County and the Commissioners. The following were discussed:

- Traffic on CSAH 35 and CSAH 28 – The Commissioners explained that signage near TH91 was not within their jurisdiction. The Council commended the excessive noise signs along CSAH 35 for reducing brake and engine noise. Everyone was concerned about people running the stop sign at the intersection of CSAH 35 and TH91.
- The Council commended the Commissioner's efforts in removing dilapidated properties throughout Nobles County.
- The Commissioners invited the Councilmembers to attend the monthly Nobles Economic Opportunity Network (NEON) meetings. A recent NEON project involved providing Internet services throughout Nobles County. NEON's new endeavor is adding to the supply of child care providers.
- Heitkamp and Metz attended an Adrian Senior Citizen meeting on February 20, 2018. Metz stated that one concern of Adrian's seniors was the location of the Senior Center. Further investigation will follow.

CONSENT AGENDA: Motion by Lonneman, second by Kunkel, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #19433-#19481 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$166,640.83

Fire Relief Assn Investments: Wells Fargo 1/31/18 monthly report

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

| | |
|-----------------------|---------|
| Council | 1/22/18 |
| Park | 2/13/18 |
| Ambulance | 2/5/18 |
| Fire | 2/7/18 |
| Police | 1/18 |
| PUC | 2/1/18 |
| HRA | 2/21/18 |
| Community Development | 2/18 |

Police Report; Police Enforcement Information Available for Publication: Motion by Hornstein, second by Von Holtum, motion carried to make Police information available for publications, such as the Nobles County Review, after it is determined what can, and what cannot, be discerned as public police information. It was suggested that information be shared on a monthly basis.

Nuisance Issues: The Councilmembers discussed recent nuisance issues. Heitkamp stated that a resident had visited him about their neighbor's nuisance issues. The resident requested the Council consider prohibiting vehicle parking on lawns and to stop the off-season storage of snowmobiles.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Gambling (Resolution #545-2018), One-Day Temporary On-Sale Liquor, Renewal for Optional Liquor; 2:00 A.M.

ORDINANCE #545-2018 - Nuisance Issues; Off-Season Snowmobile Storage and Private Snow Dumping:

Motion by Von Holtum, second by Kunkel, motion carried to adopt Ordinance #545-2018 which prohibits private parties from dumping snow on another parties property. The ordinance also prohibits the storage of snowmobiles from April 1st to November 1st of any given year. Prior to acting, the Council discussed both of these topics. Everyone was in agreement that Adrian's Police Department will use discretion in enforcement regarding these topics. RCV 4-yes, 0-no

RESOLUTION #546-2018; Allowing Electronic Fund Transfers (EFT) and Wires and Approving

Applicable Policy (with Appendix A): Motion by Von Holtum, second by Hornstein, motion carried to adopt Resolution #546-2018; which explains the need for EFT or wire funds to certain parties and how the City Council will be presented this information; after the payments are sent. RCV 4-yes, 0-no

COMMERCIAL BUILDING DEVELOPMENT; March 2, 2018 Meeting:

The Councilmembers were introduced to a fact-finding meeting on Friday, March 2, 2018 to discuss assistance for a proposed commercial building on 201 Maine Avenue (parcels 21-0055-000 & 21-0056-000). Mayor Faber and Lonneman will attend the meeting to represent the City Council. If a public hearing for City assistance were to be proclaimed, the specific assistance request will then be heard by the entire Council.

2020 MnDOT TRUNK HIGHWAY PROJECT; February 7, 2018 Meeting:

Faber and Heitkamp explained the details of the February 7, 2018 meeting. Some boulevard trees will need to be removed to replace segments of sidewalks. Segments of driveways also may need to be replaced. MnDOT will hold an open house at the Legion Building on Tuesday, March 27, 2018 from 4:00-6:00 PM to introduce the project to the public.

SUEDKAMP ADDITION; Lot Sale Update:

Heitkamp explained that people are inquiring about the Suedkamp Addition lots. Three (3) parties have possession of purchase agreement information for the purchase of Sale lots 10, 12, 14, &16 (4 lots). One party has signed their Purchase Agreement and paid their earnest money (10% of purchase price). The other two parties stated that they'll schedule their visits within the week.

ADRIAN SENIOR CENTER; Possible Relocation:

The Councilmembers discussed the Adrian Senior Center and the most-suitable location for the Center. Everyone agreed the Senior Center Members needed to offer input regarding this topic.

NEXT REGULAR COUNCIL MEETING; Monday, March 26, 2018:

The Councilmembers acknowledged Monday, March 26, 2018 at 7:00 P.M. as the next Regular Council Meeting date and time.

ADJOURNMENT:

With no further business appearing, motion by Kunkel, second by Von Holtum, motion carried to adjourn the Regular Meeting at 9:00 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber