

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, MARCH 20, 2017

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 6:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Dean Von Holtum, Ron Lonneman, Joe Hornstein, and Tracy Kunkel

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Public Works Superintendent Adam Henning

Absent: Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Adrian Baseball Association's Troy Loosbrock and Lance Rogers, Argonne Post #32 Commander Herman Boltjes Jr. and Legion Member Bob Wolf

PUBLIC HEARING; Nobles Home Initiative – Tom & Corinne Lonneman (819 Maine Avenue):

Call to Order: Mayor Faber called the public hearing to order at 6:00 PM

Hearing Purpose: The public hearing is required as Tom & Corinne Lonneman are requesting the Nobles Home Initiative tax abatement upon a dwelling that will be built in 2017 at 819 Maine Avenue (parcels 21-0362-560 & 21-0362-565). The dwelling on the parcels would be the only property that is eligible for the five (5) year tax abatement. The same tax abatement request is being offered to the Nobles County Commissioners and Adrian's ISD #511 School Board.

Public Input: Mayor Faber requested input from the members of the public. After hearing no input from the attending members of the public, motion by Von Holtum, second by Kunkel, motion carried to close the public input portion of the hearing. RCV 5-yes, 0-no

Resolution #534-2017; Approving Tax Abatement for Residential Development under the Terms

Outlined in the Adopted Nobles Home Initiative Pursuant to Minnesota Statute 469.183: Motion by Von Holtum, second by Kunkel, motion carried to adopt Resolution #534-2017; which approves a 5-year tax abatement of the City's taxes upon the dwelling on parcels 21-0362-560 & 21-0362-565. RCV 5-yes, 0-no

Adjournment: Motion by Von Holtum, second by Lonneman, motion carried to adjourn the public hearing at 6:05 PM. RCV 5-yes, 0-no

ADRIAN BASEBALL; Approval of a Financing Model for a New Baseball Field Scoreboard: Loosbrock and Rogers proposed a finance plan that would result in the purchase and installation of a new scoreboard at the Adrian Baseball Field in 2017. The proposed project would result in the existing baseball field scoreboard being reinstalled at the Adrian Softball Field. Loosbrock proposed the City initially finance the scoreboard from the City's General Fund. Baseball fundraising events would then reimburse the General Fund (via Park Fund Transfer) all of the project's expenses over a four (4) year refinancing period (2017-2020). Loosbrock concluded by stating that baseball supporters hoped to continue donations for other field improvements. After discussion, motion by Von Holtum, second by Lonneman, motion carried to purchase the Scoreboard through the General Fund. As a part of the motion, the Councilmembers approved the donation model that reimburses the General Fund. RCV 5-yes, 0-no

MAINE AVENUE AMERICAN FLAG PRESENTATIONS; Argonne Post #32 Proposal: H. Boltjes and Wolf requested that every other community banner (Adrian Town & Country Association's) on Maine Avenue's street-lights be taken down. The request then suggested the banners be reinstalled upon the street lights on the southerly portion of Maine Avenue. H. Boltjes stated that nine (9) banners could be taken down. There were nine (9) street lights on the southern Maine Avenue that didn't have banners. This initiative would allow Argonne Post #32 to fly the American Flag on street lights in a manner that wouldn't illustrate anything above them; which is the appropriate way to present the American Flag. After discussion, motion by Hornstein, second by Von Holtum, motion carried directing the Public Works Department Staff to relocate every other (total of nine) of the downtown banners to southern Maine Avenue. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Von Holtum, second by Kunkel, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #18690-#18743 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$48,468.65

Fire Relief Assn Investments: Wells Fargo 2/28/17 Monthly Report

CONSENT AGENDA; Continued:

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	2/22/17
Park	3/13/17
Ambulance	3/6/17
Fire	3/1/17
Police	2/17
HRA	3/8/17
Community Development	3/17

Community Development; Selling Suedkamp Addition Lots: Discussion commenced regarding the procedures and timelines required to sell the Suedkamp Addition residential lots.

Adrian Government Center; ADA Door-Opening Controls: Heitkamp and Boltjes stated that no additional information was available regarding the cost of installing ADA-compliant door openers. An independent button and opener can be installed on each of the two (2) doors on the front of the Adrian Government Center.

Nobles County Tax-Forfeiture Sale: The Nobles County Tax-Forfeiture Sale will take place on Wednesday, April 19, 2017 at 9:00 A.M. in the Farmer's Room of the Nobles County Government Center.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning & Demolition.

EQUIPMENT REVOLVING FUND USE; Fire Contracts Account: Motion by Von Holtum, second by Kunkel, motion carried to finance the purchase of a 2003 GMC 2,000 gallon Tanker Truck through the Equipment Revolving-Fire Contracts Fund. As a part of the motion, the existing 1992 GMC 1800 gallon tanker is proclaimed excess property and will be traded for the 2003 Truck. The Equipment Revolving-Fire Contracts account is a restricted use fund. The exclusive rural use of the tanker truck justifies the fund use. RCV 5-yes, 0-no

BURNING DUMP AGREEMENT: Motion by Hornstein, second by Von Holtum, motion carried to approve the Burning Dump Agreement with Dan and LuAnn Matthiesen. RCV 5-yes, 0-no

PROPERTY, VEHICLE, & LIABILITY INSURANCE COVERAGE (PVL); 2017 Renewal: Motion by Lonneman, second by Hornstein, motion carried to approve the PVL insurance quote, acknowledging a 4.41% decrease in premium payment from 2016. RCV 5-yes, 0-no

SUEDKAMP ADDITION; Marketing, Lot Sales, and Timelines: Discussion continued regarding the sales logistics of the Suedkamp Addition lots. The floor prices of lots will be the starting bids. Lots will be sold on alternating days in order to allow patrons the time to plan the purchase of another lot; if they don't win their first-chosen lot. Marketing will commence as soon as possible. Some marketing has already commenced.

ACTIVE LIVING PLAN; United Way Grant: Heitkamp explained the goals of the Active Living Plan and a new funding opportunity to install the #1 goal of the Plan; a rapid-flashing beacon on the intersection of Maine Avenue and Fifth Street. The Councilmembers discussed cost-sharing opportunities with the School for a local match. Heitkamp was directed to discuss the opportunity with the School.

ANNEXATION; Update: City Attorney Brian Daiker has forwarded the annexation information to Minnesota's Office of Administrative Hearings – Boundary Adjustment Unit. A hearing is likely needed to allow the Townships to discuss the annexation with the City. Additional details will be shared once they are known.

ADJOURNMENT: With no further business appearing, motion by Lonneman, second by Hornstein, motion carried to adjourn the Regular Meeting at 7:47 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber