

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, MARCH 23, 2015

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Don Shorter, Ron Lonneman, Dean Von Holtum, and Joe Hornstein
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth
City Staff: Deputy Clerk-Treasurer Rita Boltjes

CONSENT AGENDA: Motion by Hornstein, second by Shorter, motion carried to act upon the consent agenda items RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #16,881-#16,951 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$59,898.10

Fire Relief Assn Investments: Wells Fargo 2/28/15 monthly report

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	2/23/15 (Reg), 3/5/15 (Sp)
Park	3/9/15
Ambulance	3/2/15
Fire	3/4/15
Police	2/15
PUC	3/17/15
HRA	3/4/15
Community Development	3/15

PUC Minutes; Proposed Water Nitrate Plant Repair: A. Henning proposed a repair at the Water Nitrate Plant; the repair would replace gears and changing the way the gears are maintained (greased).

RESOLUTION #497-2015; Resolution Supporting Dedicated State Funding for City Streets: Motion by Lonneman, second by Von Holtum, motion carried to support the League of Minnesota Cities' recommendation to support State Legislation that would help fund city-street repairs. RCV 5-yes, 0-no

CITY STAFFING; Public Works-Street Maintenance II: The Councilmembers discussed the hiring of staff for the Street Department and the Park Department. A committee was formed and authorized to provide a compensation package for the hire of a Public Works-Street Maintenance II position. After the discussion, Shorter moved, second by Lonneman, motion carried to approve the hiring of a Public Works-Street Maintenance II position. RCV 5-yes, 0-no

Park Department Employees: Heitkamp explained that staff are awaiting applications. Park Board President Doug Kruse will be contacted to offer Park Board updates. The Park Board indicated that they'd like to be involved with the hiring process.

COMMERCIAL RETAIL BUSINESS INTEREST; City's Maine Avenue Lots: A party has contacted the City with interest of developing a retail business on Adrian's Maine Avenue. Heitkamp and Boltjes are corresponding with the party. However, concerns are arising in regards to the City's Fire Zone requirements. The Councilmember's discussed the size of the proposed building and the size of the lots. After discussion and by consensus, the Councilmember's directed staff to investigate fire zone requirements. It is possible the current fire zone ordinance is outdated and needs to be revised.

MARKET STUDY; Field Research Study Results: The Councilmembers reviewed the results of a Field Research Study conducted by Hospitality Marketer, Incorporated (HMI). The study indicated that Adrian may be suitable for their type of business expansion. After discussion, motion by Lonneman, second by Shorter, motion carried to continue the investigation into these results and to order additional studies from HMI; if required. RCV 4-yes (Lonneman, Shorter, Von Holtum, & Wiese), 1-no (Hornstein)

ANNEXATION; Procedures and Properties: The Councilmembers reviewed the tests for annexing properties into the City. Heitkamp stated the Adrian Industrial Development Corporation would request in April that their newly-purchased ground be annexed into Adrian.

ACTIVE LIVING PLAN; Community Meeting #2: Heitkamp stated that Southwest Regional Development Commission's Drew Hage planned to host a 2nd Active Living Plan Community Meeting on Monday, April 6, 2015 at 5:00 P.M. Hage will be requesting specific recommendations for improvements in Adrian.

AMBULANCE; Recent Maintenance Issues: Heitkamp indicated that Adrian's ambulance experienced recent mechanical issues. By consensus, the Councilmembers agreed that staff should prepare for the acquisition of a new ambulance for the ambulance service.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Lonneman, motion carried to adjourn the Regular Meeting at 8:11 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert A. Wiese