

MINUTES OF THE PUBLIC HEARING AND
REGULAR MEETING OF THE ADRIAN CITY COUNCIL
HELD IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, MARCH 28, 2016

CALL TO ORDER: The Public Hearing and Regular Meeting were called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth
City Staff: Deputy Clerk-Treasurer Rita Boltjes
Guests: Henning Construction's Brent Henning, J. Scot Henning, Ryan Henning, & Perry Hoven, Laura Varley, Karla Lenz, and Orvin Green

PUBLIC HEARING; Rezoning of Lots One (1) through Nine (9), Block 5, of Adrian's Original

Plat: Wiese explained that a rezoning request was received from Henning Construction to have the entire Block 5, Original Plat rezoned as Commercial and Industrial. Heitkamp has offered the attendees a map of the area, proposed to be rezoned, and a listing of the notified property owners. The Councilmembers discussed the rezoning request and concerns with rezoning a residence on Block 5 as a commercial property. B. Henning stated that all of that resident's lots could now be removed from Henning Construction's request. B. Henning understood why that residence couldn't be rezoned.

Public Input: Wiese requested input from the guests. None of the guests offered comments regarding the rezoning request. No written correspondence was received in regards to the rezoning request. Motion by Lonneman, second by Von Holtum, motion carried to close the public input portion of the public hearing. RVC 5-yes, 0-no

Ordinance No. 83, 2nd Series, Commercial and Industrial District: The Councilmembers discussed a proposed amendment of the ordinance to remove lots Ten (10), Eleven (11), and Twelve (12) of Block 5, Original Plat. After discussion, motion by Von Holtum, second by Shorter, motion carried to adopt an amended Ordinance No. 83, 2nd Series; which will acknowledge the rezoning of lots One (1) through Nine (9), Block 5, Original Plat from Residential to Commercial and Industrial. RCV 5-yes, 0-no

Adjourn: With no other business appearing for the public hearing, motion by Von Holtum, second by Shorter, motion carried to adjourn the hearing at 7:18 PM. RCV 5-yes, 0-no

CITY AND HENNING CONSTRUCTION PROPERTY EXCHANGE: B. Henning requested time to answer any questions regarding the property exchange between the City and Henning Construction. Henning Construction plans to acquire and trade lots One (1) through Three (3), Block 6, of Adrian's Original Plat for City lots Fifteen (15) through Eighteen (18), Block 6, of the Original Plat. Wiese requested input from the Councilmembers. Brief discussion ensued regarding the legal process of transferring the lots. However, both parties will continue to plan for the property exchange.

2008 Street Improvement Project; Removal and the Pending Placement of a Driveway Access: A resident stated that a property to street access on their property was removed and filled in with curb and gutter during the 2008 Street Improvement Project. They stated that they didn't have prior knowledge regarding the driveway access' removal and they'd like to have the property access reinstalled. The Council discussed the 2008 Street Improvement Project with staff. After discussion, motion by Von Holtum, second by Lonneman, directing A. Henning to coordinate efforts to have the property access reinstalled at the City's expense. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Hornstein, second by Shorter, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no (Lonneman abstained)

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #17,789-#17,869 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$104,817.53

Fire Relief Assn Investments: Wells Fargo 2/29/16

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	2/22/16
Park	3/21/16
Ambulance	3/7/16
Fire Relief	3/2/16
Fire	3/2/16
Police	2/16
HRA	3/15/16
Community Development	3/16

Police Report; E-Citation Implementation: Langseth explained the E-Citation equipment will be on-line and operational very soon. Patrolman are now using modified procedures to issue citations while communicating the information with the varied County and State offices.

Vehicle Noise Controls: Lonneman requested Langseth's input regarding trucks that use loud brakes to slow down as they enter town. After discussion and by consensus, the Councilmembers directed Langseth to request MNDOT's assistance to place signs, just outside of town, to end the noise issues.

Park Minutes; Pool Solar Heat: The Councilmember requested input regarding a solar project at the pool. A. Henning stated the existing solar lines on top of the pool's pump house were leaking and in disrepair. The plan was to replace those solar lines and extend the line to the Water Nitrate-Removal Building. It may be possible to warm the pool by 10 degrees through this project.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Bill Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning & Request for Use-City Property

BURNING DUMP AGREEMENT: Motion by Lonneman, second by Hornstein, motion carried to approve the Burning Dump Agreement with Dan and LuAnn Matthiesen. RCV 5-yes, 0-no

2016 STREET SEAL COAT PROJECT: A. Henning explained street-maintenance plans for 2016 (seal coat and crack sealing). Motion by Shorter, second by Von Holtum, motion carried to seek quotes to seal coat the following areas in 2016: RCV 5-yes, 0-no

- Second Street W through Fifth Street W. (from Indiana Avenue to Arkansas Avenue)
- All of: Connecticut Avenue, Delaware Avenue, and the lane surrounding Grove Park
- All of: Pennsylvania Avenue, Sunrise Circle, and Sunview Drive
- All existing streets from Oklahoma Avenue to Pennsylvania Avenue
- All of Eighth Street East

HOUSING SUBDIVISION; Suedkamp Addition: The Councilmembers discussed housing-subdivision development goals for the proposed Suedkamp Addition. Heitkamp explained that a Final Plat will be available for the April 25, 2016 Public Hearing. The public hearing will be used to introduce and approve the Final Plat. Construction bids may be available for the meeting as well.

Excess Development Land; Custom Farm Approach: The Councilmembers discussed ways to utilize the undeveloped portions of the Suedkamp Addition. After discussion, motion by Lonneman, second by Von Holtum, motion carried directing Heitkamp to find someone to plant grass or alfalfa on the excess development land and not rent to a producer for corn or soybeans.

Development Funding: Heitkamp said that he is still obtaining information in an effort to produce a financial plan for the housing subdivision.

TOWN & COUNTRY ASSOCIATION; Christmas in July Celebration and City Resources: By consensus, the Councilmembers encouraged the Town & Country Association to issue a "Request for Use" procedures to make specific requests for property or streets; not including staffing or financing.

HENNING/CITY PROPERTY LAND TRANSFER; Repayment to the Adrian Industrial

Development Corporation: Heitkamp suggested the land, which will be transferred to the City, be offered to the Adrian Industrial Development Corporation as partial repayment for the southeast housing subdivision land (now known as the Suedkamp Addition). After discussion, motion by Von Holtum, second by Shorter, motion carried to convey lots One (1), Two (2), and Three (3), Block 6 of Adrian's Original Plat to the Adrian Industrial Development Corporation if AIDC approves of the land acquisition. RCV 5-yes, 0-no

EMERGENCY SERVICES (EMS) ROOF; Repair or Replace the Roof over the Police &

Ambulance Bays and the Office Area: The Councilmembers discussed solutions to remedy a leaky roof on the police and ambulance bays of the Adrian Municipal Building (Fire Hall). This roof was previously repaired in 2015. However, the roof still leaks. By consensus, the Councilmembers directed Heitkamp to solicit an estimate for the repair or replacement of one or two roof segments of the EMS Services Building. The Councilmembers will then revisit this topic.

NOBLES COUNTY/BLANDIN FOUNDATION BROADBAND GRANT; City

Telecommunication Award: Heitkamp recently received notification that Nobles County received a broadband grant award from the Blandin Foundation. As a part of the award, Adrian and other neighboring communities will each receive telecommunications equipment. Heitkamp believed the Adrian Government Center's Council Chambers would be a good location to install this equipment. Heitkamp stated that other Council-directed uses could also be available with the installation of this equipment. However, Heitkamp believed some infrastructure upgrades would also be required to the Council Chambers. After discussion, Motion by Lonneman, second by Shorter, motion carried to install the equipment in the Adrian Government Center's Council Chambers if the infrastructure upgrades would cost less than \$1,000.00. RCV 5-yes, 0-no

CABLE ACCESS CHANNEL; Installation Issues: Heitkamp informed the Councilmembers that ongoing installation issues remain with the transfer of the Cable Access Channel from the High School to City Hall. Technicians are hopeful the Cable Access Channel will be operational once additional cables are received and connected.

WORKER'S COMPENSATION INSURANCE; Audit Refund: The Councilmembers acknowledged a refund for excess worker's compensation calculations in 2015.

ADJOURNMENT: With no further business appearing, motion by Shorter, second by Von Holtum, motion carried to adjourn the Regular Meeting at 9:15 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese