

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, APRIL 23, 2012

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Don Shorter, Ron Lonneman, Robert Wiese, Dennis W. Kruger
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller
Absent: Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Adrian Insurance Agency's Mary Brunk, Schaap Sanitation's Eric Joens, Schaap Sanitations Jerry Langford, residents Dan & Caryn Harrington, resident Merlyn Inglett

2012 PROPERTY, VEHICLE, & LIABILITY (PVL) INSURANCE; Updated Appraisal: Brunk offered an updated appraisal and explanation of the assessments used for the 2012 PVL Insurance; and specifically the the Power Plant. Brunk shared a savings after the Power Plant assessment.

SCHAAP SANITATION; New Recycling Containers and Recycling Schedule: Joens explained that Schaap Sanitation would like to change the recycling procedures in Adrian. Joens proposed the distribution of 65 gallon and 95 gallon containers to Adrian residents and then enacting a bi-weekly pick-up schedule. Joens explained that residents will be given a 65 gallon or a 95 gallon container; based upon historical need at each residence. Joens explained the new containers as being more wind-resistant. Joens stated that Schaap's would also use lighter trucks in the collection of recyclables. After discussion, Kruger moved, Shorter second, motion carried to approve the Schaap-proposed recommendations of using larger recycling containers and bi-weekly pick-ups. These changes will take place sometime in the summer of 2012. RCV 5-yes, 0-no

DOMESTIC PETS; Variance Request to Allow 4 Existing Dogs: Dan Harrington explained that his family recently moved into Adrian with 4 dogs. It was further explained that Caryn Harrington was notified of the 2-dog limit during a recent visit to City Hall. Dan Harrington explained that all of the dogs were small in size and were spay or neutered. Harrington also explained the housing arrangements at the home. The Council discussed the Harrington's request for a variance to the 2-domestic pet code allowance. By consensus, the Council allowed the Harrington's variance request for four (4) dogs pending: 1) all of the dogs were licensed (with rabbi's vaccination); 2) the Harrington's adhere to the 2-dog limit as dog's pass away; and 3) the dogs do not create noise or waste issues. The Harrington's were told the City would revoke the dog licenses, as necessary, if any of the fore-mentioned provisions weren't followed. If any complaints arise, the Harrington's would then be required to remove two dogs from the City. The Harrington's agreed to those terms.

CONSENT AGENDA: Motion by Lonneman, second by Wiese, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$69,360.96 (Res #772 AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 3/31/12

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports:

HRA; City-Owned Lot(s) Behind the Adrian Government Center: The Council discussed Henning Construction's interest in purchasing the lots behind the Adrian Government Center. Faber requested the HRA act upon the pending sale. The HRA had residential plans for the fore-mentioned lot(s) within the last three years. Consensus was that a sale of the lots would forever eliminate any residential plans behind City Hall.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Request for Use of City Street/Property

LEAGUE OF MN CITIES INSURANCE TRUST; Acknowledgement of the 2011 Worker's

Compensation Insurance Dividend: The Council acknowledged the 2011 worker's compensation insurance dividend. These funds will be allocated to the City and PUC departments; based upon 2011 payroll figures.

ADRIAN CARE CENTER; New Developments with the Proposed HVAC Pay-Off: In the process of paying down the debt, Boltjes realized there would be no savings in eliminating loan principle; as the pay-off would come off the last payments of the loan. By consensus, the Council agreed with Boltjes' suggestion and they then authorized staff to pay the HVAC payments as scheduled.

EARLY RETIREMENT INCENTIVE; Attorney Review: Heitkamp gave the Council an Early Retirement Incentive update. The Early Retirement Incentive Agreement is under the review of Attorney, Kenneth White. White is a Personnel Attorney and was recommended by City Attorney Thomas J. Lavelle. White's opinion regarding the Early Retirement Incentive is expected soon.

MAY'S REGULAR COUNCIL MEETING; Re-Scheduled: By consensus, the Council agreed to move their May Regular Meeting up one week to Monday, May 21, 2012 at 7:00 PM. The Fourth Monday of May, 2012 is "Memorial Day". The staff were directed to post notifications of the new date and time of the Regular Meeting.

ADJOURNMENT: With no further business appearing, motion by Shorter, Lonneman second, motion carried to adjourn the Regular Meeting at 8:30 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor; John W. Faber