

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, APRIL 24, 2017

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Dean Von Holtum, Ron Lonneman, Joe Hornstein, and Tracy Kunkel
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Public Works Superintendent Adam Henning

Absent: Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guest: Conway, Deuth, & Schmiesing's (CDS) Jim Gilman, Auditor

2016 AUDIT/FINANCIAL REPORTS: Gilman presented the City of Adrian's 2016 Audit/Financial Report. The Council was informed that funds were adequately maintained and the financial condition of the City of Adrian was in favorable condition in comparison to similar-sized Cities. Adrian's Fire Relief Association didn't perform an audit for 2016; as they are not required to do so. Gilman issued an unmodified opinion in regards to the 2016 City of Adrian Audit; which is the highest-allowed rating for a City. At the end of Gilman's presentation, motion by Lonneman, second by Kunkel, motion carried to approve the 2016 Audit Report, as presented by Gilman. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Hornstein, second by Lonneman, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #18744-#18820 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$166,045.13

Fire Relief Assn Investments: Wells Fargo 3/31/17 Monthly Report

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	3/20/17 (Reg) & 4/10/17 (Sp)
Park	4/17/17
Ambulance	4/3/17
Fire	4/5/17
Police	3/17
Public Utilities Commission	3/30/17 (Reg), 4/7/17 (Sp), 4/18/17 (Reg)
HRA	4/18/17
Community Development	4/17

Police; Franklin Street's Baseball Fence Littering: Discussion took place regarding the littering that is taking place by the baseball fence along Franklin Street. Kum & Go patrons are dumping their garbage out on the street shortly after they leave the convenience store. Heitkamp was directed to forward this problem to Langseth.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, 4-wheel ATV, Gambling, & Request for Use-City Street/Property

WATER LEVEL MONITORING PLAN; Resolution #535-2017: Motion by Kunkel, second by Lonneman, motion carried to adopt Resolution #535-2017, entitled "Water Level Management Plan – Water Controls, Priorities, and Enforcement Measures". As a part of the motion, Heitkamp was directed to propose ordinances so the Water Level Management Plan is acknowledged throughout Adrian's City Code. RCV 5-yes, 0-no

PUBLIC WORKS PROJECT; Storage Building Concrete: Motion by Von Holtum, second by Kunkel, motion carried to authorize a project in which concrete will be poured in front of the Power Plant's Storage Building doors. RCV 5-yes, 0-no

ADRIAN GOVERNMENT CENTER; Automatic Door Openers: Motion by Hornstein, second by Von Holtum, motion carried to approve the quote submitted by Burns Lock and Key. City staff were authorized to purchase and to have an ADA-compliant automatic door opener on each of the Adrian Government Center's two (2) front doors. The Council also acknowledged the PUC's commitment to cost-share in the project (4/18/17 PUC Minutes). RCV 5-yes, 0-no

SUEDKAMP ADDITION; Bid Solicitation Plans and Purchase Agreements: By consensus, the Councilmembers offered final plans to sell seventeen (17) lots within the Suedkamp Addition. A legal notice will be offered in the April 26, 2017 Nobles County Review. Heitkamp reviewed a marketing plan for the sales. Lot sales are currently open and sale dates with staggered lots will take place between Monday, May 8, 2017 and Thursday, May 18, 2017.

MnDOT Project; Sidewalk Extension and Ninth Street E. Turn Lane: The Councilmembers discussed cost-share participation for required infrastructure in the year 2020. MnDOT personnel are forwarding information regarding the extension of the sidewalks on the east side of Hwy 91 (existing sidewalks to Ninth Street E.). A turn lane will also be required for traffic, traveling from the south, to access Ninth Street E. The City hasn't been notified of their specific cost-share amount, to date.

NOBLES COUNTY TAX FORFEITURE SALE; AIDC Ownership of 509 Maine Avenue: The Councilmembers acknowledged Adrian Industrial Development Corporation's (AIDC) ownership of 509 Maine Avenue. AIDC acquired the property (land only) during the Thursday, April 19, 2017 Nobles County Tax Forfeiture Sale. AIDC's plans for the property are not known at this time.

PROPERTY SOLD; 1965 Chevy 60 Truck and Sander: An Ellsworth, MN resident was the winning bidder of the City's 1965 Chevy 60 truck and sander. Multiple parties offered quotes for the truck.

RESCUE TRUCK TRADE-IN; Insurance Coverage: The City's current rescue truck (proclaimed as excess property) will be traded for a new truck. The Councilmembers reviewed insurance coverage options for the new rescue truck and elected to select replacement-value coverage.

ANNUAL BOARD OF REVIEW; May 1, 2017 Property Equalization: The Councilmembers were informed of the Monday, May 1, 2017 at 10:30 A.M. Board of Review Meeting. A Board Certified Councilmember and a quorum will need to be present for the property equalization meeting.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Lonneman, motion carried to adjourn the Regular Meeting at 8:49 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber