

MINUTES OF THE PUBLIC HEARING AND
REGULAR MEETING OF THE ADRIAN CITY COUNCIL
HELD IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, APRIL 25, 2016

CALL TO ORDER: The Public Hearing and Regular Meeting were called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth
City Staff: Deputy Clerk-Treasurer Rita Boltjes
Guests: DGR Engineer Gary Kurth and Westside Township Supervisor's Dan Matthiesen & Steve Ashby

PUBLIC HEARING; Nobles Home Initiative – Rick & Karen Bullerman and Kathleen M. Henning Revocable Trust Account: The City Council reviewed two (2) separate Nobles Home Initiative requests from Rick & Karen Bullerman and the Kathleen M. Henning Revocable Trust Account (Kathy & J. Scot Henning).

Introduction: It was explained that both parties were requesting tax abatements for five (5) years on their dwellings; to be constructed in 2016. The Henning's will construct a home on one parcel at 108 Delaware Avenue. The Bullerman's will construct a home on two parcels at 217 Eighth Street West. None of the Councilmembers had questions regarding the requests.

Public Input: Mayor Wiese opened the hearing for public input. No public input was offered regarding the Nobles Home Initiative requests. No written correspondence was received. With no public input being offered, motion by Von Holtum, second by Shorter, motion carried to close the public input portion of the hearing. RCV 5-yes, 0-no

Nobles Home Initiative Approvals; Resolutions #518-2016 and #519-2016: Motion by Von Holtum, second by Shorter, motion carried to approve resolutions #518-2016 and #519-2016; which authorizes the five (5) year tax abatement for the dwellings on the following parcels:

- Parcel 21-0261-000 (Henning's); 108 Delaware Avenue [Resolution #518-2016]
- Parcels 21-0362-100 & 21-0362-450 (Bullerman's); 217 Eighth Street W [Resolution #519-2016]

Taxes allocated to land and/or other taxable property is not abated as part of the Nobles Home Initiative.

Adjourn: With no other business appearing for the public hearing, motion by Von Holtum, second by Shorter, motion carried to adjourn the hearing at 7:08 PM. RCV 5-yes, 0-no

SOUTHEAST HOUSING SUBDIVISION (Suedkamp Addition); Design and Bid: Kurth requested agenda time to answer the Councilmember's questions and to establish timeline goals for the Suedkamp Addition. Discussion topics related to: what to bid in regards to infrastructure, establishing a May 18, 2016 bid deadline, seeking Council action regarding the bids during the May 23, 2016 Regular City Council Meeting, and establishing an October 15, 2016 completion date for that particular phase of development. After discussion, motion by Von Holtum, second by Shorter, motion carried to approve the bid solicitation for the following: RCV 5-yes, 0-no

	<u>Base Bid</u>
950 L.F.	Sanitary Sewer Main
740 L.F.	Water Main
	<u>Alternate 'A'</u>
1,000 L.F.	Sanitary Sewer Main
940 L.F.	Water Main

As part of the Council Action, a minimum maintenance street will also be constructed to access these lots; with a paved street to be completed at a later date.

WESTSIDE TOWNSHIP SHOP PLANNING; Proximity to Kentucky Avenue: Matthiesen and Ashby shared that Westside Township was planning to add to their existing shop, or to demolish buildings and then build a new shop, at their 210 W. Pearl Street location. Westside Township's options will be determined by how far to the west that they can build. After discussion, motion by Hornstein, second by Shorter, motion carried suggesting that Westside Township construct up to their westerly lot line; pending the outcome of a public variance hearing. A variance hearing will not be scheduled until it is requested by the Township Board. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Lonneman, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #17,870-#17,939 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$89,259.88

Fire Relief Assn Investments: Wells Fargo 3/31/16

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	3/28/16
Park	4/18/16
Ambulance	4/4/16
Fire	4/6/16
Police	3/16
HRA	4/19/16
Community Development	4/16

Police; Nuisance Issues: Councilmembers discussed nuisance issues. The Councilmembers were personally contacted regarding issues. Langseth explained that he is dealing with several unlicensed vehicles and general yard-maintenance issues. Citations were issued relating to nuisance violations.

Public Information and Private Information: Langseth explained that some police information is public and other information must remain private. Private law enforcement specifics have been requested and that information cannot be shared. The court system is often the best source to acquire information; as they're aware of when private information becomes public. Newspapers often derive their information from the court system.

Project Completion: The Councilmembers discussed an ongoing construction project on Nevada Avenue. Staff were directed to contact the owner about completing the construction project.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Bill Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, & Request for Use-City Property, 4-Wheel ATV, and Gambling

EMS BUILDING ROOF; Repair or Replace: By consensus, Heitkamp was directed to solicit bids regarding replacing the south two roof segments of the EMS Building. Quotes for the replacement of the air conditioning system will also be sought.

PROPERTY OWNERSHIP & VALUE- 201 MAINE AVENUE; AIDC Inquiry: The Councilmembers discussed the Adrian Industrial Development Corporation's (AIDC) questions regarding the future ownership and a potential value placed upon the 201 Maine Avenue Lots. By consensus, the Councilmembers reaffirmed their offer for the AIDC to own this property.

509 MAINE AVENUE; Demolition of the Dilapidated Structures: Motion by Hornstein, second by Von Holtum, motion carried to consent to Nobles County's offer to demolish the structures located at 509 Maine Avenue in Adrian. RCV 5-yes, 0-no

PART-TIME PATROL WAGES; Increase in Part-Time Pay: Motion by Lonneman, second by Shorter, motion carried to increase the part-time Patrol personnel pay to the "New Hire" rate. As a part of the motion, existing part-time patrol personnel will receive back pay from January 1, 2016. Langseth believes this rate of pay will be competitive as he searches for additional part-time patrol personnel. RCV 5-yes, 0-no

ADRIAN COMMUNITY POOL; Solar-Panel Replacement Project: Henning announced that he received an estimate to repair the pool's solar panels. Henning and Public Works crew will perform the repairs at the pool.

ADJOURNMENT: With no further business appearing, motion by Shorter, second by Von Holtum, motion carried to adjourn the Regular Meeting at 9:15 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese