

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, APRIL 27, 2015

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Don Shorter, Joe Hornstein, and Dean Von Holtum

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Public Works Superintendent Adam Henning

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Benjamin Nath, C&D Solution, Inc., James Gilman, Conway Deuth & Schmiesing Accounting Firm, and Resident Dennis Kruger

INTEREST IN CITY PROPERTY; C&D Solution, Inc.: Nath addressed the City Council and explained his intentions to construct and operate a retail store in the area. Nath recently noticed the City of Adrian's empty lot on Maine Avenue. The terms and conditions to construct a building on the property, or return it to the City, was attractive to Nath. The City Council discussed the use of the property and asked questions regarding the building; which is proposed to be built on the property. After discussion, Shorter moved, second by Lonneman, motion carried to offer a purchase agreement to Nath's corporation, C&D Solution Inc., at the terms discussed. RCV 5-yes, 0-no

ZONING QUESTION; Deck Construction or Landscaped Patio: Kruger requested input regarding a deck that he is planning at his home at 209 W. Sixth Street. Staff offered input regarding past zoning decisions. Kruger thanked everyone for their time.

2014 AUDIT/FINANCIAL REPORTS: Gilman presented the 2014 Audit/Financial Report for the City of Adrian and the Public Utilities Commission. Gilman informed the Council that funds were adequately maintained and the financial condition of the City of Adrian was in favorable condition in comparison to similar-sized Cities. The City's assets equaled \$14,407,211.00 and the City's liabilities equaled \$5,167,891.00. The net assets of the City exceeded its liabilities by \$9,239,320.00. The City continued to decrease the existing debt principal in 2014. Gilman was issuing an unmodified opinion in connection with the audit; which is the highest-allowed rating for a City. At the end of Gilman's presentation, Shorter moved, second by Lonneman, motion carried to approve the 2014 Audit Report, as presented by Gilman. RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Von Holtum, second by Shorter, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #16,952-#17,021 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$63,012.77

Fire Relief Assn Investments: Wells Fargo 5/31/14

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	3/23/15 (Reg), 4/9/15 (Sp)
Park	4/13/15
Ambulance	4/6/15
Fire	4/1/15
Police	3/15
PUC	4/21/15
HRA	4/7/15
Community Development	5/15

Police Input; ATV Permits: The Councilmembers discussed ATV riders driving throughout town without a permit. Langseth informed the Councilmembers of the qualifications for needing a permit. Langseth was directed to inform his staff to watch for ATV riders who don't have permits and are required to be permitted.

Junk Recyclers: The Councilmembers requested input from Langseth regarding junk recycling and the storage of junk at residential properties after this week's city-wide junk pick up. Langseth indicated that one resident was already cited and other situations are currently attracting his attention.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Request for Use; Street/Property, Demolition, Four-Wheel ATV, and Solicit

Non-Approved Moving Permit: A moving permit, submitted by a tenant-resident, was not approved as a part of the previous motion approving the Consent Agenda due to the intended non-conforming use of the 10'x16' building.

ACTIVE LIVING PLAN; Proposed Projects, Goals & Strategies: Southwest Regional Development Commission's Drew Hage offered Heitkamp proposed projects, goals, & strategies for the Active Living Plan. The formulation input was gathered from the recent Active Living Plan Community Meetings. After discussion, motion by Shorter, second by Von Holtum directing staff and Hage to include the projects, goals, & strategies in grant applications to continue Active Living Planning efforts. RCV 5-yes, 0-no

PROPERTY, VEHICLE, & LIABILITY INSURANCE COVERAGE (PVL); 2015 Renewal: Motion by Lonneman, second by Hornstein, motion carried to approve the PVL insurance quote, as submitted by the League of Minnesota Cities and agent, Trevor Kruger from the Adrian Insurance Agency. Prior to the motion, staff shared the 2015 PVL quote was offered for less than the 2014 PVL quote. RCV 5-yes, 0-no

BURNING SITE CONTRACT: Motion by Shorter, second by Von Holtum, motion carried to renew the Burning Site Contract with Dan and LuAnn Matthiesen. The City utilizes a licensed burning site on Matthiesen's land; which is a mile west of Adrian. The terms and conditions will be the same as the previous contract. RCV 5-yes, 0-no

2015 STREET SEAL COAT: Motion by Hornstein, second by Shorter, motion carried directing staff to receive quotes for the seal coating of the following: Franklin Avenue, Indiana Avenue, Kentucky Avenue, Louisiana Avenue, First Street W. through Fifth Street W. (Maine Ave to Indiana Avenue), Seventh Street W. and Eighth Street W. RCV 5-yes, 0-no

REQUEST FOR ANNEXATION INTO THE CITY OF ADRIAN; Adrian Industrial Development Corporation: Mayor Wiese received a letter from the Adrian Industrial Development Corporation (AIDC) requesting annexation into the City of Adrian. AIDC purchased twenty acres of land on May 31, 2015; adjoining the southeast portion of Adrian's corporate city limits. By consensus, the Councilmembers acknowledged Wiese's receipt of the AIDC letter.

RESOLUTION #498-2015; Proclaiming a June 2, 2015 Public Hearing to Discuss and Act Upon Annexation with Affected Parties: Motion by Shorter, second by Lonneman, motion carried directing staff to publish notice of a June 2, 2015 public hearing at 6:30 P.M. to discuss and act upon annexation. As a part of the motion; all affected parties, land owners, and township chair persons will be sent certified mail to alert them of the public hearing. RCV 5-yes, 0-no

DILAPIDATED AND HAZARDOUS PROPERTIES; Proclaiming a Public Hearing to Initiate Condemnation Proceedings: Motion by Lonneman, second by Von Holtum, motion carried to proclaim a public hearing on May 26, 2015 at 6:45 P.M. to discuss and act upon condemnation proceedings of two properties within the City of Adrian. As a part of this motion, these property owners will also receive certified letters requesting their attendance at the public hearing. RCV 5-yes, 0-no

ADRIAN HEALTH CARE CENTER; Future Planning: Heitkamp informed the City Council that ElderCare of Minnesota's Jim Birchem will request time during a future meeting to discuss the future of the health care center in Adrian.

NEW EMPLOYEE; Wade Hieronimus: Motion by Von Holtum, second by Hornstein, motion carried to acknowledge the hiring of Wade Hieronimus, who began his employment with the City of Adrian and the Adrian Public Utilities Commission on this day (April 27, 2015). RCV 5-yes, 0-no

CHANGE IN THE MAY REGULAR CITY COUNCIL MEETING DATE; Tuesday, May 26, 2015: By consensus, the Councilmembers moved their May Regular Meeting to Tuesday, May 26, 2015 at 7:00 P.M. to avoid a conflict with the Memorial Day holiday.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Hornstein, motion carried to adjourn the Regular Meeting at 8:57 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese