

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, MAY 19, 2014

CALL TO ORDER: The Regular Meeting was called to order by Acting Mayor Lonneman at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Ron Lonneman, Don Shorter, Dennis W. Kruger, and Dean Von Holtum

Absent: Mayor Robert Wiese

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Utilities Superintendent Terry Miller

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Abraham Algadi, Worthington Regional Economic Development Corporation and Nobles County Commissioner Gene Metz

NOBLES HOME INITIATIVE; Update and Guidelines: Algadi introduced himself to the Council and offered a county-wide update regarding the Nobles Home Initiative (Initiative). The Adrian School Board approved the Initiative and the corresponding guidelines earlier in the day. Several projects are already being considered throughout Nobles County. Algadi then explained scenarios and how the guidelines would be used. After discussion, Von Holtum moved, second by Shorter, motion carried to approve the Initiative's guidelines. The fore-mentioned action by the Council and the Adrian School Board allows for the Initiative to be utilized in Adrian. Metz stated that he attended to provide information regarding the Nobles Home Initiative; if needed. RCV 4-yes, 0-no

NOBLES COUNTY COMMISSION; Update: Metz offered the Council an update of County-related activities.

CONSENT AGENDA: Motion by Shorter, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$132,508.78 (Res #822, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 4/30/14

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports:

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, Gambling, & Renewal for Optional Liquor; 2:00 AM.

RURAL SERVICE DISTRICT; Information: County Assessor Pam Friesen suggested during the Board of Review that Rural Service Districts be investigated as a possible solution for complaints from agriculturally-based land owners in Adrian. Heitkamp offered some pamphlets that explained how Rural Service Districts are used. By consensus, the Council decided to consider this as an option as annexation is pursued.

CITY NUISANCE ISSUES; Annual Review: Langseth and Heitkamp recently met with City Attorney Brian Daiker in regards to the City's nuisance issues. A plan to remedy these situations were derived during the visit. Heitkamp will now contact Housing Inspector Duane Hattendorf from the Southwest Minnesota Housing Partnership to request his participation with property inspections. Langseth will assist Hattendorf and contact property owners with concerns and deadlines.

ADRIAN COMMUNITY BILLBOARD; June Installation: Heitkamp offered the Council an update regarding the installation of the Adrian Community Billboard. Two 4"x4" square tubes are currently on order to act as the Billboard's stand. The posts will be painted and installed at the Adrian Power Plant. The display, antennas, and software should be installed soon. The timing should be perfect for Christmas in July marketing.

PROPERTY INTERESTS; Owner Response: Heitkamp stated that the property owner responded to the City's interest in their land; questioning the reason for the inquiry. Heitkamp stated interest stemmed from the planning efforts of the Wellhead Protection Area. Heitkamp hopes the owner will continue correspondence and possibly present a reasonable offer.

STREET SEAL COAT; Bid or Contract Options: Heitkamp and Mayor Wiese have attended Nobles County Collaboration Meetings in 2014. With collaboration in mind, Heitkamp asked the Council their preferred method to acquire a contractor to perform the 2014 Seal Coat Project. Heitkamp asked the Council if Miller should solicit quotes (incurring additional publication expenses and engineering fees) or whether the City should partner with another surrounding city to create economies of scale savings. Miller explained that Luverne uses Caldwell Construction from Hawick, MN to perform their seal coating. The work performed is under the statutory limits for bid letting. A Caldwell representative said they'd be willing to work with Adrian if Caldwell's crew could seal coat Adrian's streets at the same time as Luverne. After discussion and by consensus, the City Council decided to use Caldwell to perform the 2014 Seal Coat Project; as long as the expenses incurred are under the statutory bid-letting amount and the City can save money through economies of scale.

ADJOURNMENT: With no further business appearing, motion by Kruger, second by Von Holtum, motion carried to adjourn the Regular Meeting at 8:18 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Acting Mayor Ron Lonneman