

MINUTES OF THE PUBLIC HEARING & REGULAR  
MEETING OF THE ADRIAN CITY COUNCIL  
HELD IN THE COUNCIL CHAMBERS OF CITY HALL  
MONDAY, MAY 21, 2018

**CALL TO ORDER:** The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

**ROLL CALL:** Roll call indicated the following present:

Councilmember's: John W. Faber, Ron Lonneman, Dean Von Holtum, and Tracy Kunkel

Absent: Joe Hornstein

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

Staff: Deputy Clerk Rita Boltjes

**PUBLIC HEARING; Variance Request at 501 Indiana Avenue:**

**Call to Order:** Mayor Faber called the public hearing to order at 7:00 PM

**Hearing Purpose:** The public hearing is required as Wayne & Jeanette Hieromimus are sharing their intent to construct a deck at their 501 Indiana Avenue home in Adrian. The deck is proposed to be built four (4') feet from the Indiana Avenue Right of Way. The construction does not meet the thirty (30') foot street setback requirement; as per City Code

**Public Input:** No public input or correspondence were received prior to, nor during, the Hearing. After reviewing all of the information, motion by Von Holtum, second by Kunkel, motion carried to close the public-input portion of the meeting. RCV 4-yes, 0-no

**City Council Decision:** After discussion, motion by Von Holtum, second by Kunkel, motion carried to approve the variance permit; as shared in the Zoning Application. RCV 4-yes, 0-no

**Adjournment:** Motion by Von Holtum, second by Lonneman, motion carried to adjourn the public hearing at 7:05 PM. RCV 4-yes, 0-no

**CONSENT AGENDA:** Motion by Kunkel, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 3-yes, 0-no (Lonneman abstained due to his zoning application)

**FINANCES; Accounts Payable/Pledge Securities:** The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #19592-#19653 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$112,180.28

**Jaycox; Skid Loader Upgrade:** The afore-mentioned motion approved the Jaycox Implement invoice for the purchase, less trade-in, on a new skid loader. Henning stated that he'll plan to trade in the skid loader every year at a cost of \$5.00 per running hour; after reviewing other's quotes.

**Fire Relief Assn Investments:** Wells Fargo 4/30/18 monthly report

**MINUTES:** The motion, above, also approves/acknowledges receipt of the following minutes/reports:

Council	4/23/18 (R), 5/3/18 (Sp)
Park	5/14/18
Ambulance	5/7/18
Fire Relief	5/2/18
Fire	5/2/18
Police	4/18
PUC	5/15/18
HRA	5/15/18
Community Development	5/18

**Ambulance; City and Township Agreements:** As a part of the afore-mentioned motion, the Council approved a new funding model for the Adrian Ambulance Service. Pending review by the Ambulance Board, City staff will author a letter to cities and townships requesting the same stipends. However, the township's letter will share 50% of the township's contract money will be deposited in the Equipment Revolving account and 50% in the operational account. All of the cities stipends will continue to fund operations.

**Police; Funeral Processions:** Langseth and the Council discussed Adrian Police Department's traffic control during funeral processions. Langseth will communicate with Funeral Directors to assist.

**Police; Impound Lot:** Langseth and the Council discussed the need for a City impound lot.

**Police; Nuisance Issues and Resident-Only Parking:** Individual nuisance issues were discussed and Resident-Only Parking on First Street East.

**Community Development; Development Agreement:** As part of the afore-mentioned motion and pending Attorney review, the Council approved the Development Agreement with a building contractor to develop/purchase Suedkamp Addition's Sales Lots #27 & 25 (Block #3, lots 1 & 2).

**PERMITS/LICENSES:** The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning and Request for Use of City Street/Property.

**CITY ATTORNEY; Appointment of Bill Wetering:** Motion by Lonneman, second by Von Holtum, motion carried to appoint Bill Wetering from the Hedeem, Hughes & Wetering Law Firm of Worthington, MN as the City Attorney. RCV 4-yes, 0-no

**TRAFFIC CONCERNS; Arkansas Avenue and Sixth Street West Area:** Langseth and Henning discussed ways to alert drivers of children in the area. Henning stated that Westside Township would allow the 30 mph speed sign to be moved further west on Sixth Street West (Westside's 250<sup>th</sup> Street). After discussion, Langseth stated that he'll continue to monitor the area. The Council authorized staff to use signs to alert motorists to slow down and of children in the area.

**TRUNK HIGHWAY 91 PROJECT (2020); Replacement of Boulevard Trees:** Heitkamp explained that MnDOT would replace trees on Trunk Highway 91 if the Council wished. After discussion, and by consensus, Heitkamp was directed to survey homeowners regarding the replacement of their tree. If the homeowners wanted the trees replaced, the Council would be in favor of replacing those trees.

**ADRIAN SENIOR CITIZEN'S CENTER; Legion Building as a Possible Location:** Faber stated that he asked the Argonne Post #32 Legion Members (May 9, 2018 Meeting) if they'd be interested in hosting the Adrian Senior Center. Several of the members were intrigued with the possibility of allowing the Adrian Senior Center to be located within the Legion Building. A follow-up visit likely will be needed to derive an answer from the Legion Members.

**SUEDKAMP ADDITION; Sale Closings:** Heitkamp stated that two sale closings will occur on Thursday, May 24, 2018. Those sales will account for nearly three lots, collectively.

**Existing Sale; Future Closing:** One more closing for will occur by October, 2018 for future residents on the land remaining between the two afore-mentioned sale closings. All of the paperwork is completed for this sale. The sale closing merely needs to be scheduled to complete this sale.

**Purchase Agreement; Sales Lot #9 (Block #1, Lot 5):** Just today future residents signed purchase agreements and paid the earnest money for Sales Lot #9. Heitkamp is now working with Attorney Bill Wetering and his staff to prepare for this sale closing.

**Pending Sale:** One other party is discussing lot options with Heitkamp. It's possible that a purchase agreement and earnest money could be collected for that sale within the next week.

**S.W. Design Build; Development Agreement:** As specified above in the Consent Agenda, S.W. Design Build will construct their first twin home (duplex) on Lot #27 (Block 3, Lot 1) as soon as the Development Agreement is signed.

**CITY ASSESSOR AGREEMENT; Intent to Offer Gary Spaeth a Future Contract:** Motion by Lonneman, second by Von Holtum, motion carried to offer Gary Spaeth another annual contract to perform assessing duties for the City of Adrian. RCV 4-yes, 0-no

**NEXT REGULAR COUNCIL MEETING; Monday, June 25, 2018:** The next Regular Meeting will be held on Monday, June 25, 2018 at 7:00 PM within the Adrian Government Center's Council Chambers.

**ADJOURNMENT:** With no further business appearing, motion by Kunkel, second by Lonneman, motion carried to adjourn the Regular Meeting at 7:47 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber