

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD IN
THE COUNCIL CHAMBERS OF CITY
HALL MONDAY JUNE 22, 2015

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Public Works Superintendent Adam Henning
Absent: Utilities Superintendent Terry Miller
City Staff: Deputy Clerk-Treasurer Rita Boltjes
Guests: Nobles County Administrator Tom Johnson, Olney Township Chair Lane Erlandson, Olney Township Board Member Alan Engelkes, Patty Reisdorfer, Larry & Lori Voss, Sheena & Ryan Eidhammer, Attorney Reece Almond, and Anne & Jim LeBrun

NOBLES ECONOMIC OPPORTUNITY NETWORK (NEON); Nobles County Broadband Initiative:

Nobles County Administrator Tom Johnson explained that several areas of Nobles County were underserved by broadband services. The NEON collaboration acknowledged this issue and sought a solution. The Blandin Foundation also assisted with a feasibility grant. Johnson stated that funding is needed to remedy the lack-of-broadband issue. Johnson asked the City Council to consider joining other Nobles County Communities by offering support; and possibly offering financial support towards the endeavor. After discussion, motion by Shorter, second by Lonneman, motion carried to offer support to NEON's study of Nobles County's broadband issues; without stating a financial commitment. 4-yes, 1-no (Hornstein offering the no vote)

ORDERLY ANNEXATION; Joint Resolution Discussion: The City Council discussed the proposed annexation of Olney and Westside Township properties; and the City Council's desire to seek an orderly-annexation process. The City Council also expressed their desire to annex, by ordinance, other City-owned and AIDC-owned properties. Heitkamp explained that drafting resolutions and then forwarding them to Olney and Westside Townships, respectively, would be the next step in the process. Attorney Reece Almond introduced himself and stated that he represented some of the individual audience members; who are proposed to be annexed. Almond stated general concerns on behalf of his clients. After further discussion, motion by Hornstein, second by Lonneman to seek a five (5) year, phased-in annexation where the Townships would continue to obtain some tax revenue; with those tax-income amounts adjusting upward to the City by 20% annually until the City obtains all of the tax revenue (RCV 5-yes, 0-no). After discussion, motion by Lonneman, second by Hornstein, motion carried directing Heitkamp to seek the services of City Attorney Brian Daiker in the drafting the joint resolutions. 5-yes, 0-no

CONSENT AGENDA: Motion by Hornstein, second by Shorter, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #17,094-#17,171 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$84,304.23

Fire Relief Assn Investments: Wells Fargo 5/31/15

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	5/26/15 (Reg), 5/29/15 (B of R), 6/2/15 (Sp)
Park	6/8/15
Ambulance	6/1/15
Fire Relief	6/3/15
Fire	6/3/15
Police	5/15
PUC	6/16/15
HRA	6/11/15
Community Development	6/15

Park Minutes; Paid-Camping Tickets: Heitkamp acknowledged that a Council directive to place paid-camping tickets on campsites wasn't completed to date. Heitkamp stated the procedure would be established prior to the July 4th holiday weekend.

Ambulance On-Call Staffing Dilemma: The City Council discussed the staffing issues on the Ambulance Service. Heitkamp requested the Ambulance Department have the ability to increase on-call wage rates to help encourage members to work weekend and other difficult-to-staff shifts.

Police Report; Noise Ordinance and Impound Area: Langseth was directed investigate the use of a noise ordinance and the cost to construct an impound area.

Community Development Report; Additional Commercial Development: The City Council discussed the need for additional commercial properties in Adrian. Heitkamp inquired about obtaining the incorporated Consent Agenda; Continued:

portion of Ray Benson's land. The City Council directed Heitkamp to continue correspondence and to request a price from Benson to acquire his land.

June 3, 2015 Tax Forfeit Sale; Non-Sale of the Pool Hall: Heitkamp and Wiese attended the June 3, 2015 County Land Sale. Several tax-forfeited Adrian parcels sold during the sale. However, the 115 Maine Avenue Property (Pool Hall) did not sell. Heitkamp asked the City Council if they would like to obtain and control the property. As a part of the motion, Heitkamp was directed to seek demolition and environmental-service expenses for the pool hall.

PERMITS/LICENSES: The previous Consent Agenda motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, Four Wheel All-Terrain, Request for Use – City Street/Property, Temporary On-Sale, Off-Premises Liquor, Renewal for Optional Liquor; 2:00 A.M., and Gambling.

RESOLUTION #501-2015; Adopting a Lien for Unpaid Utility Charges: Motion by Shorter, second by Lonneman, motion carried to assess a lien on a property due to unpaid utility charges. City Code Section 3.03 authorizes the use of liens in the event property owners do not pay for utility services. RCV 5-yes, 0-no

GARBAGE CLEAN-UP RATE; Inclusion of Mosquito-Control Services: The five-year Schaap Sanitation Service Agreement for garbage and recycling services was recently offered at no cost increase. Annual Consumer Price Index adjustments will be acknowledged as a part of the agreement. It is customary for the City Council to revisit the City of Adrian's Garbage Clean-Up service rate when the Schaap Sanitation agreement is received. Lonneman introduced the idea of starting Mosquito-control services for Adrian's residents. After discussion, motion by Von Holtum, second by Lonneman, motion carried to start Mosquito control services immediately and to pay fees from the General Fund in 2015. As a part of the motion, staff were directed to increase the former Garbage Clean-Up Rate from \$2.00 to \$2.50 to collect funds for 2016 Mosquito-control efforts. Staff were directed to inform the public of the Mosquito-control services and to acknowledge the fee as Garbage Clean-Up and Mosquito Spray Services (GCMS). RCV 5-yes, 0-no

ACTIVE LIVING PLAN; Mini Grant Application and Award: The Statewide Health Improvement Program offered a Mini-Grant Program as a part of the Active Living Plan offering. Heitkamp applied for the grant and received funds for: portable crosswalk signs, bike racks, street signs, and crosswalk stencils & paint. After discussion, Shorter moved, second by Von Holtum, motion carried to direct Heitkamp to spend the grant funds on the fore-mentioned items. RCV 5-yes, 0-no

STORM WATER INTAKE UPGRADES; Street Budget Constraints: Henning stated the 2015 Street Repair Budget was depleted due to crack-sealing efforts and other street improvements. There were no remaining budget funds for storm water intake improvements. Henning stated that several storm water intakes needed repairs and he requested the ability to use unbudgeted funds to complete required tasks. By consensus, the City Council approved the unbudgeted improvements so further damage isn't sustained to Adrian's streets.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Hornstein, motion carried to adjourn the Regular Meeting at 8:55 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese