

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF
CITY HALL MONDAY, JUNE 27, 2016

CALL TO ORDER: The Regular Meeting was called to order by Acting Mayor Lonneman at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Don Shorter

Absent: Robert Wiese

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

Guests: Jim & Anne LeBrun

SIDEWALK REMOVAL REQUEST; 208 Oklahoma Avenue: The property owner requested to remove a dilapidated sidewalk at 208 Oklahoma Avenue. By City Code Section 7.16, Subdivision 4; a resident must obtain the consent from the City Council prior to removing a sidewalk. After discussion, motion by Von Holtum, second by Lonneman, motion carried to approve the sidewalk removal at 208 Oklahoma Avenue as the sidewalk is damaged and another even-addressed property within the 200 block of Oklahoma Avenue does not have a sidewalk. RCV 4-yes, 0-no

312 Pennsylvania Avenue: The property at 312 Pennsylvania Avenue also contains a dilapidated sidewalk. They requested permission to remove the sidewalk at 312 Pennsylvania Avenue; as the sidewalk is damaged. None of the adjoining neighboring properties to 312 Pennsylvania Avenue have sidewalks. After discussion, motion by Lonneman, second by Von Holtum, motion carried to allow the sidewalk removal at 312 Pennsylvania Avenue as there are no adjoining sidewalks to the dilapidated sidewalk. RCV 4-yes, 0-no

REBUILD ADRIAN PROGRAM; 312 Pennsylvania Avenue: The LeBrun's inquired about the reestablishment of the Rebuild Adrian Program. The LeBrun's recently purchased the 312 Pennsylvania Avenue property. They submitted an application letter for the use of the Rebuild Adrian Program. There is a dilapidated house at 312 Pennsylvania Avenue. LeBrun's Rebuild Adrian Application Letter proposes to demolish the house and to build a garage at the same location. The Councilmembers acknowledged receipt of LeBrun's Rebuild Adrian Program Application. The Councilmembers will consider it when, and if, the Dilapidated Property Fund is reestablished.

ESTABLISHING AN ALLEY; Between Pennsylvania Avenue and Tennessee Avenue: Heitkamp indicated that Street Department staff and several Pennsylvania Avenue residents inquired about establishing an alley between Pennsylvania Avenue and Tennessee Avenue. An alley is platted at this location. An alley actually extends 1/3 of the way through and between the 200-500 blocks of Pennsylvania and Tennessee Avenues. After discussion and by consensus, the Councilmembers directed Henning to obtain cost estimates for extending the alley entirely through the 200-500 blocks of Pennsylvania and Tennessee Avenues.

CONSENT AGENDA: Motion by Von Holtum, second by Shorter, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #18003-#18094 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$100,898.89

Fire Relief Assn Investments: Wells Fargo 5/31/16

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	5/23/16 (Reg), 6/2/16 (Public Hearing)
Park	6/20/16
Ambulance	6/6/16
Fire	6/1/16
Police	5/16
Public Utilities Commission	6/21/16
HRA	6/21/16
Community Development	6/16

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Bill Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, & Request for Use-City Property, Gambling, & Temporary On-Sale, Off-Premises Liquor Licenses

EMS BUILDING; Roof Rehabilitation & Split-Unit Air Conditioning Projects: Motion by Hornstein, second by Von Holtum, motion carried to approve the roof rehabilitation bid for the EMS Building Roof Rehabilitation Project and the quote for the Split-Unit Air Conditioning Project:

- Architectural Roofing & Sheetmetal, Incorporated (ARS)
- Adrian Plumbing & Electrical, Incorporated (air conditioning only)

GARBAGE CLEAN-UP/MOSQUITO CONTROL (GCMC) RATE; Increase to Rate: Motion by Von Holtum, second by Shorter, motion carried to increase the GCMC charges from \$2.50 to \$3.00 on the utility invoices. Prior to action, discussion commenced regarding funding plans for the future replacement of mosquito control equipment. RCV 4-yes, 0-no

FIRE AND AMBULANCE TOWNSHIP AGREEMENTS; 2017-2018 Agreement Renewals:

Motion by Von Holtum, second by Hornstein, motion carried to approve the following contract rates:
Per-Section Fire Contract - \$190.00 per section (previously \$180.00)

Fire Call Charge - \$500.00 (previously \$300.00)

Per-Section Ambulance Fee - \$75.00 per section (same as the previous contract) RCV 4-yes, 0-no

APPOINTMENT OF THE 2016 ELECTION JUDGES: Motion by Von Holtum, second by Hornstein, motion carried to appoint Election Judges for the 2016 Elections. RCV 4-yes, 0-no

AMBULANCE ON-CALL RATES: Discussion commenced regarding shifts and differential pay for weekend shifts. After discussion and by consensus, the Councilmembers requested the Ambulance Board's consensus regarding any on-call or per-call rate changes prior to their action.

SUEDKAMP ADDITION; Planning & Update: The Councilmembers were informed that Suedkamp Addition has grass established. Nobles County was currently signing the official plats. Heitkamp requested input for street development and the marketing of lots. By consensus, the Councilmembers will plan to market six (6) westerly lots off State Hwy 91 and six (6) northerly lots off Eighth Street W. Discussions regarding additional street infrastructure and marketing logistics will be discussed during future City Council Meetings.

SMALL CITIES DEVELOPMENT PROGRAM (SCDP): Heitkamp offered the Councilmembers an update regarding the SCDP Grant to upgrade owner-occupied homes. A resident-information meeting will be planned for Thursday, August 11, 2016. The City Council will have agreements and policies to act upon during the July 25, 2016 Regular City Council Meeting. Southwest Minnesota Housing Partnership's Michele Clarke plans to attend to introduce the program to the Councilmembers.

EXCESSIVE VEHICLE NOISE; South on Highway 91: Heitkamp stated that a sign will be placed south of Adrian on Highway 91 to alert truck drivers of Adrian's Vehicle Noise Enforcement Ordinance. The City mailed the application and mandated fee to MNDOT for the sign. Heitkamp expects the sign to be posted within the next month.

North Adrian Noise Issues: Heitkamp stated that a resident requested assistance with Interstate and CSAH 35 brake noise. Langseth was directed to investigate the need for enforcement in this area and options for reducing vehicle noise.

115 MAINE AVENUE; City Purchase of Property: Motion by Lonneman, second by Von Holtum, motion carried to purchase the land at 115 Maine Avenue. This land was recently tax forfeited. Nobles County demolished the structure with the assistance of the City of Adrian. RCV 4-yes, 0-no

STATE DEMOGRAPHER'S REPORT: The Council Agenda included the Minnesota State Demographer Report that indicated Adrian as having approximately a population of 1,230 and 494 households.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Shorter, motion carried to adjourn the Regular Meeting at 9:17 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese