

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, JULY 23, 2012

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Mayor/Councilmember's: John Faber, Robert Wiese, Don Shorter, Ron Lonneman, Dennis W. Kruger
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Adrian Park Board President Lezlee Roemeling, Adrian Park's Supervisor Ron Randolph, Sanford Clinic-Adrian's Laurie Jensen, Sanford Clinic-Adrian's Cindy Wolf, Resident Merlyn Inglett, Adrian Park Board Member Lori Klosterman, Adrian Park Board Member Christine Preuss

SANFORD CLINIC-ADRIAN; Digital X-Ray: Jensen shared that Sanford Clinic-Adrian's x-ray machine was very old and finding replacement parts for the x-ray machine was getting more and more difficult. The clinic would like to upgrade to digital radiography. Sanford has obtained resources for digital radiography but is asking the City's assistance. After discussion regarding grants, Kruger moved, Lonneman second, motion carried to direct Heitkamp to assist the clinic in locating grants to supplement their project. RCV 5-yes, 0-no

ADRIAN PARK'S DEPARTMENT; Capital Improvement Plan: Heitkamp explained that he requested the attendance of the Park Board Members to discuss a plan for funding future capital improvements in the Park's Department. The Park Board Members were asked to prioritize the projects and then include them in their budget requests. Faber stated that projects will be considered as the 2013 levy and the 2013 Budget was being formulated.

CONSENT AGENDA: Motion by Wiese, second by Kruger, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$115,590.18 (Res #778 AP Bk 7)

Fire Relief Assn Investments: Merrill Lynch 6/29/12

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports
Community Development; Housing Development: The Council discussed the HRA's efforts to create a housing development. The Council also discussed a private developer's efforts in purchasing land.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Moving, Request for Use of City Street/Property, and Gambling.

SENIOR CITIZEN'S AGREEMENT: Motion by Lonneman, second by Shorter, motion carried to seek a 2013 agreement with the Adrian Senior Citizens to provide the services of senior programs at the current rate of \$250 per month. RCV 5-yes, 0-no

CITY ASSESSOR FEE: The Council discussed next year's City Assessor fees. The City Assessor, Gary Spaeth, offered a contract proposal to the Council. The Council will discuss City Assessor contract during the 2013 budget meetings.

SMALL CITIES GRANT; Participation Meeting: Heitkamp explained that he met with representatives from Southwest Minnesota Housing Partnership (SWMNHP) and with the City of Rushmore's Clerk, Coleen Gruis, on Thursday, July 19, 2012. The meeting shared grant information for Rushmore's and Adrian's participation in the D.E.E.D.'s Small Cities Grant Program. By consensus, the Council directed Heitkamp to forward copies of these policies and for Faber and Heitkamp to sign a SWMNHP-offered excessive force policy (providing the specific language).

Resolution #459-2012; Residential Antidisplacement, Relocation, and Displacement Minimization Plan: Lonneman moved, second by Kruger, motion carried to approve Resolution #459-2012, which establishes a plan to mitigate the adverse effects of displacement on low and moderate income persons. RCV 5-yes, 0-no

EARLY RETIREMENT INCENTIVE; P.U.C. Consent: The PUC Commission approved the Public Employee Retirement Association's Phased-Retirement Option. Heitkamp indicated that employees will receive an information letter and a Phased Retirement Agreement. The employees will be given an August 1, 2012 through August 31, 2012 time-window to sign their agreements. If any employee wishes to participate in the program, additional procedures will need to be approved by P.E.R.A. before the City can implement the program.

ADJOURNMENT: With no further business appearing, motion by Kruger, Lonneman second, motion carried to adjourn the Regular Meeting at 8:38 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor; John W. Faber