

MINUTES OF THE PUBLIC HEARING & REGULAR
MEETING OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY HALL
MONDAY, JULY 23, 2018

CALL TO ORDER: The Public Hearing and Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Ron Lonneman, Tracy Kunkel, and Joe Hornstein

Absent: Dean Von Holtum

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

Staff: Deputy Clerk Rita Boltjes

Guest: Mike Heitkamp

PUBLIC HEARING; Zoning Variance Request – Randy Strand at 321 Connecticut Avenue:

Call to Order: Mayor Faber called the public hearing to order at 7:00 PM

Hearing Purpose; Randy Strand's Open Porch Proposal: The public hearing is required as Randy Strand shared his intention to construct an open porch on the east side of his home. The open porch is to be constructed twenty five (25') feet from the Connecticut Avenue right of way. The construction does not meet the thirty (30') foot street right of way setback requirement.

Public Input: No public input or correspondence were received regarding Strand's proposal. After reviewing all of the information, motion by Lonneman, second by Kunkel, motion carried to close the public-input portion of the meeting. RCV 4-yes, 0-no

City Council Decision: After discussion, motion by Lonneman, second by Kunkel, motion carried to approve Strand's variance permit; as shared with the Zoning Application. RCV 4-yes, 0-no

Adjournment: Motion by Lonneman, second by Hornstein, motion carried to adjourn the public hearing at 7:02 PM. RCV 4-yes, 0-no

CITY EASEMENTS AND ALLEYWAYS; 700 Block between Maine & Louisiana Avenue's: A resident requested time to request assistance with accessing the backside of lots within their block. The Council discussed public and utility easements that are normally established when the City's Additions are platted. The resident was notified that this block doesn't possess a public-access easement through it. The resident would currently have to obtain permission from their neighbors to cross their private property; in order to access the back of his property. A public access through this block would be possible but not without the purchase of easements and the establishment of an alleyway. No plans for an alleyway were shared.

Private Property Damage: Langseth stated that private property damage took place when a contractor crossed private properties to construct the resident's new garage. Langseth stated that their contractor, or the resident themselves, will have to repair that damage.

300-500 Blocks of Tennessee/Pennsylvania Avenue's: Henning and B. Heitkamp explained that several residents have contacted them to explore the completion of the alleyway between the 300-500 blocks of Tennessee & Pennsylvania Avenue (alleyway). Unlike the afore-mentioned block, this unfinished alleyway was established with a public easement. The Council discussed the request and topic. The Council agreed that at least one resident did not want to see this alley completed. After discussion and by consensus, the Council directed B. Heitkamp to publish a notice for a Monday, August 27, 2018 public hearing to obtain input regarding the completion of this alleyway.

CONSENT AGENDA: Motion by Kunkel, second by Hornstein, motion carried to approve the following consent agenda items. RCV 4-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #19724-#19797 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$97,120.95

Fire Relief Assn Investments: Wells Fargo 6/30/18 monthly report

MINUTES: The motion, above, also approves/acknowledges receipt of the following minutes/reports:

Council	6/25/18 (R), 6/29/18 (Sp)
Park	7/16/18
Ambulance	7/2/18
Fire	7/11/18
Police	6/18
PUC	6/26/18, 7/17/18
HRA	7/17/18
Community Development	7/18

Consent Agenda-Continued:

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and the ADA Inspector's approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, One Day Temporary On-Sale Liquor, & Request for Use City Street/Property.

ADRIAN SENIOR CENTER; Proposal to Change Locations to Argonne Post #32's Legion

Building: B. Heitkamp stated that Legion Commander Curt Hendel shared that, by vote, the Legion Members decided to not share their building with the Senior Citizens. By consensus, the Council agreed that Faber & Lonneman should discuss this proposal with the Legion during their 8/8/18 Legion Meeting.

COMMUNITY ROADSIDE LANDSCAPE PARTNERSHIP PROGRAM; MnDOT partnering

with Adrian for an Aesthetic Maine Avenue (TH91): The Council referred to the July 17, 2018 Housing & Redevelopment Authority (HRA) Minutes. The HRA is proposing to partner with MnDOT to improve Maine Avenue after MnDOT's 2020 Mill & Overlay project. By consensus, the Council agreed the HRA should participate to ensure Maine Avenue looks nice after the 2020 Mill & Overlay project.

WELLHEAD PROTECTION AND LAND ACQUISITION: The July 17, 2018 Public Utilities Commission minutes were referenced. The Council discussed the possibility of obtaining land with State cost-share dollars for wellhead protection and commercial needs. By consensus, B. Heitkamp is directed to derive additional PUC cost-share information from the PUC Commissioners. The early consensus illustrated a desire to acquire the land but at a reduced asking price.

2019 CITY BUDGET; Distribution of Budget Work Papers: The Councilmembers acknowledged receipt of their 2019 City Budget work papers. The Council Liaisons can offer budget input in preparation to the upcoming levies (Preliminary and Final) and the 2019 Final Budget.

Ambulance Service Rates: B. Heitkamp briefly explained the Ambulance billing company, Expert T, recommended Adrian's Ambulance Service increase service rates. A recommendation to increase service rates will likely be delivered as a part of the 2019 City Budget.

2019 HRA Levy: The City Council acknowledged the Adrian Housing & Redevelopment Authority's ability to levy funds for 2019.

STAFFING; Street Department & Police Department: The Council acknowledged the job postings for open positions within the Street Department (Street Maintenance II/Wastewater) and the Police Department (Patrolman).

NEXT PUBLIC HEARINGS & REGULAR COUNCIL MEETING; Monday, August 27, 2018:

The Council will convene on Monday, August 27, 2018 at 7:00 PM within the Adrian Government Center's Council Chambers to hold public hearings (Small Cities Development Program and the aforementioned alleyway development). The Regular Meeting will be held immediately after these hearings.

ADJOURNMENT: With no further business appearing, motion by Hornstein, second by Kunkel, motion carried to adjourn the Regular Meeting at 8:03 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber