

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD IN
THE COUNCIL CHAMBERS OF CITY HALL
MONDAY, JULY 27, 2015

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Dean Von Holtum, Don Shorter and Joe Hornstein (arrived at 7:40 P.M.)

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Public Works Superintendent Adam Henning

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Westside Township Chairman Gene DeBeer, Patty Reisdorfer, Lori Voss, Christalie Castaneda, Sheena Eidhammer, Southwest Regional Economic Development Council's (SRDC) Drew Hage, and Statewide Health Improvement Program's (SHIP) Cecilia Bofah

ANNEXATION; Ordinance Process and Resolutions for Another Orderly Annexation Process: The City Council reviewed a draft of an ordinance to annex portions of petitioned and/or City-owned land currently residing in Westside and Olney Townships. Draft copies of resolutions were also reviewed for the orderly annexation of additional land in the same afore-mentioned townships. Several members of the audience attended to hear the City Council's discussion regarding annexation. After brief discussion, motion by Lonneman, second by Shorter, motion carried to forward finished versions of the resolutions to Olney Township and Westside Township, respectively. Heitkamp was directed to order a final version of the annexation ordinance. If a public hearing is required, Heitkamp was directed to notify the necessary parties for a Wednesday, September 9, 2015 Public Hearing at 5:30 PM at City Hall. RCV 4-yes, 0-no

ADRIAN ACTIVE LIVING PLAN: Plans for Infrastructure Improvements: Hage distributed a copy of the Adrian Active Living Plan for the City Council's review. Grant resources were introduced that improved walkway and street-infrastructure projects within the City. Hage illustrated how a community could benefit economically from improved walkways. The City Council and Hage discussed how other participating cities utilized grants to complete trails and improve common walkways. Hage introduced Bofah as a representative for SHIP. SHIP will cooperatively participate in Adrian's Active Living Plan in the fight against obesity and the related diseases. Hage said the City Council could adopt the plan and commit to promoting the plan. By consensus, the City Council requested time to review the plan prior to acting. Heitkamp will continue to satisfy the requirements of the SHIP Mini Grant; obtained in June.

(Councilmember Hornstein arrived at this portion of the meeting)

HOUSING SUBDIVISION; Private & Public Partnership to Create Additional Housing in Adrian:

Heitkamp explained that he was representing the Adrian Housing & Redevelopment Authority (HRA) and the Adrian Industrial Development Corporation (AIDC) in requesting the City Council's assistance with the construction of subdivision. HRA Chairperson Tim Honermann visited with the Adrian Public Utilities Commission during the PUC's July 21, 2015 Regular Commission Meeting. The PUC offered their general support and was investigating a means to assist. The HRA, on behalf of the AIDC, was requesting the same assistance from the City Council. After discussion and by consensus, the City Council offered general support for the project and requested time to investigate how they could assist.

CONSENT AGENDA: Motion by Von Holtum, second by Lonneman, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #17,172-#17,262 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$112,957.35

Fire Relief Assn Investments: Wells Fargo 6/30/15 monthly, 6/30/15 quarterly

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	6/22/15 (Reg), 6/23/15 (Sp)
Park	7/13/15
Ambulance	7/6/15
Fire	7/1/15
Police	6/15
PUC	7/21/15
HRA	7/16/15
Community Development	7/15

Consent Agenda; Continued:

PERMITS/LICENSES: The previous Consent Agenda motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Request for Use – City Street/Property, Moving (pending receipt of a termite-free inspection report), and Four Wheel All-Terrain.

Moving Permits; necessity of obtaining a termite inspection: The applicant of the moving permit expressed concerns regarding the need to obtain a termite inspection prior to the meeting. The City Council directed staff to receive receipt of a termite inspection prior to sending an approved permit to move the shed into Adrian.

PROCLAIMING EXCESS PROPERTY; Street, Utility, and Police Inventory & Equipment: Henning explained the need to sell various pieces of inventory and equipment at the Adrian Power Plant. Langseth also sought permission to sell a 2009 Chevy Impala that was used as a squad car for the Police Department. The City Council directed staff to not sell a winged plow for the street department. After discussion, motion by Von Holtum, second by Shorter, motion carried to proclaim the street and utility equipment and the police squad car as excess property. Staff are directed to sell the items to parties for the highest dollar offer. RCV 5-yes, 0-no

PARK BOARD APPOINTMENT; Kellie Thier: Motion by Von Holtum, second by Shorter, motion carried appointing Kellie Thier to the Adrian Park Board. Thier is filling an existing term that will end December 31, 2015. RCV 5-yes, 0-no

NOBLES COUNTY/NOBLES ECONOMIC OPPORTUNITY NETWORK (NEON); County-Wide Broadband Feasibility Study Expenses: Motion by Lonneman, second by Von Holtum, motion carried to assist Nobles County for a county-wide feasibility study, including Adrian, to ascertain broadband weaknesses. RCV 4-yes, 1-no (Lonneman, Von Holtum, Shorter, and Wiese voting yes, and Hornstein offering the no vote)

POOL HALL DEMOLITION; City of Adrian Participation: Nobles County Administrator Tom Johnson and Nobles County Commissioner Gene Metz contacted Heitkamp to request the City's financial assistance with the demolition of the former Pool Hall; found at 115 Maine Avenue in Adrian. The City Council discussed demolition project expenses, the City of Adrian's role, and possible City ownership of the land after the demolition. By consensus, the City Council offered general support of the project and directed Heitkamp to obtain expense figures from Nobles County prior to acting upon a specific financial commitment.

ACQUISITION OF A TAX-FORFEITED PROPERTY: Prior to the meeting, Nobles County forwarded the City of Adrian's option to obtain a tax-forfeited property as part of a tax-forfeited sale procedure. The property was acquired by the State, via Nobles County, on July 1, 2015. The City Council discussed the acquisition of the property, conveying the property to a private party for rehabilitation, and demolishing the structures on the property. Consensus was to seek the advisement of City Attorney Brian Daiker regarding the City's options. After discussion, motion by Lonneman, second by Shorter, motion carried to purchase the property from Nobles County if Daiker deemed it possible to resell the property once it is obtained.

Rescinding City Council Action to Condemn Property: The previous motion included the Council's decision to rescind City Council action on May 26, 2015 to condemn this same property. RCV 5-yes, 0-no

2016 BUDGET WORK PAPERS; City Council Distribution: The City Council acknowledged receipt of the 2016 Budget Papers. The City's Department Heads will submit their departmental budgets prior to August 14, 2015. Boltjes and Heitkamp hope to have a Preliminary Budget and a Preliminary-Levy recommendation amount prior to the August 24, 2015 Regular City Council Meeting.

COMMERCIAL PROPERTY: Heitkamp explained that he spoke to a private party in regards to the City acquiring their property which is incorporated into the City's boundaries. After discussion regarding the need for commercial property, motion by Lonneman, second by Shorter, motion carried to propose a written offer for the property. The motion included provisions of making the offer good for forty-five days from receipt of the letter. RCV 5-yes, 0-no

SENIOR SERVICES IN ADRIAN; Future Planning: The City Council discussed senior services in Adrian and future planning regarding those services. The City Council will continue to monitor senior services provided in Adrian so they continue to be provided in the future.

STATE OF MINNESOTA; Assistance for Adrian's Streets: The League of Minnesota Cities alerted member cities of 2015 legislation that assists Minnesota's small cities (less than 5,000 populations) with the maintenance of streets. The payments will be received with distributions of Local Government Aid. Of these funds, Adrian has received 50% of the total. Law stipulates that funding will only be available for 2015.

ADRIAN POST OFFICE; Lease Renewal: Motion by Lonneman, second by Von Holtum, motion carried to renew the lease with the Adrian Post Office; pending City Attorney approval. The lease included a 10% increase in City rental income and provisions to renew the lease in five years at another 10% rent increase. RCV 5-yes, 0-no

NOBLES HOME INITIATIVE GUIDELINES; Inclusion of the Rebuild Adrian Program: The Nobles County Commissioners approved the concurrent use of local programs to rid dilapidated housing with the Nobles Home Initiative. The Rebuild Adrian Program can now be used to market properties with dilapidated structures. This provision makes properties, with existing dilapidated structures, competitive in the use of the Nobles Home Initiative.

KANARANZI-LITTLE ROCK WATERSHED DISTRICT (KLR); Municipal Tree Cost-Share Program and Possible Use at the Adrian Campground: Heitkamp distributed copies of KLR's Municipal Tree Cost-Share Program to the City Council.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Hornstein, motion carried to adjourn the Regular Meeting at 8:55 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese