

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, JULY 28, 2014

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Don Shorter, Dennis W. Kruger, and Dean Von Holtum
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp and Police Chief Shawn Langseth

Absent: Utilities Superintendent Terry Miller

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: W.O.W. System Manager Rex Buettgenbach, Resident Angelic Buss, and Resident Merlyn Inglett

PUBLIC HEARING; USDA-Rural Development Community Facilities Grants: Pursuant to due call and notice thereof, the public hearing was called to order at 7:00 P.M. for the purpose of soliciting public input and to consider two (2) City of Adrian grant applications to USDA-Rural Development for Police and Fire Department Equipment. Heitkamp explained that police communications equipment was needed for the squad car. The Fire Department was also attempting to obtain funds for a hydraulic pump that will operate the JAWS and spreader extraction tools.

No written comments or objections were received prior to the meeting. No parties expressed concerns at the meeting.

After discussion, Lonneman moved, second by Von Holtum, motion carried to support efforts to write the grants and to consent to the City's portions of the funding. Heitkamp will forward the remaining application documents to USDA-Rural Development and await word on funding. RCV 5-yes, 0-no

W.O.W. to Clarity Telecommunications Acquisition; System Manager Rex Buettgenbach: Buettgenbach explained that Clarity was purchasing the W.O.W. assets that provided cable TV, Internet, and phone services to Adrian. Clarity was requesting the Council's support in their acquisition of these assets. Kruger asked if Adrian's services would be changed due to the pending acquisition. Buettgenbach explained that Clarity didn't announce that programming changes or any immediate rate increases. Buettgenbach believed that more service would be offered to Adrian through the Clarity acquisition. After discussion, Kruger moved, second by Shorter, motion carried to support the acquisition by consenting to Resolution #486-2014, entitled "A Resolution Consenting to Transfer of Franchise". RCV 5-yes, 0-no

CONSENT AGENDA: Motion by Shorter, second by Kruger, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$126,128.21 (Res #826, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 6/30/14 monthly, 6/30/14 quarterly

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Demolition, Gambling, and Solicit

COMMUNITY PLANNING; Land Use Decisions: The Council briefly discussed the use of the Nobles Home Initiative, varied means of land use, annexation/secession requests, and agricultural service districts. Heitkamp requested the Councilmembers consider that some of these options may be requested in the coming months if the Adrian Industrial Development Corporation can acquire land.

ADRIAN ACTIVE-LIVING PLAN; Southwest Regional Development Commission (SRDC): Motion by Shorter, second by Von Holtum, motion carried to approve the development of an Adrian Active-Living Plan. SRDC's Drew Hage attended the June 23, 2014 Regular Meeting to share information on how other communities have used an Active-Living Plan. The fore-mentioned motion approved the City's portion of the plan-development costs and staff's input regarding an advising committee. RCV 5-yes, 0-no

LEGAL SERVICES AGREEMENT; Nobles County Attorney's Office: Motion by Von Holtum, second by Shorter, motion carried to approve the agreement with the Nobles County Attorney's Office for prosecution services. The Adrian Police Department currently uses the Nobles County Attorney's Office for prosecution services. This Legal Services Agreement formally renews services on August 1, 2014 and concludes services on December 31, 2018. RCV 5-yes, 0-no

2015 BUDGET; Information and Schedules: The City Council Agenda Packets included information regarding the 2015 City Budget. Heitkamp discussed budget-scheduling ideas with the Council and the corresponding levy that derives from the budget. Preliminary levy amounts are due to the Nobles County Auditor-Treasurer's Office prior to September 15, 2014. The final levy request can be reduced but cannot be increased from the preliminary levy.

OTHER BUSINESS; DNR Grant to Replace Lower Park Playground Equipment: Motion by Kruger, second by Shorter, motion carried to demonstrate support for the project to replace the playground equipment at the Lower Park. The grant will require matching funds. Discussion commenced regarding the possibility of receiving outside donations to assist with Adrian's portion of the matching funds.

Kanaranzi-Little Rock Watershed District's Executive Secretary Position: The fore-mentioned motion acknowledged KLR's refusal of the City of Adrian's Administrative Proposal. Executive Secretary Services to KLR will cease on December 31, 2014.

2015 Senior Citizen's Agreement: The fore-mentioned motion illustrated the City Council's wishes to enter into an agreement to provide service funding to the Senior Citizen's in 2015.

2015 City Assessor Agreement: The fore-mentioned motion illustrated the City Council's wishes to enter into a City Assessor Agreement with Gary Spaeth for services in 2015.

ELECTION INFORMATION; Candidate Filing: Heitkamp shared that candidates can file for their candidacy from July 29, 2014 through August 12, 2014 at 5:00 PM. The cost of filing is \$2.00.

Adrian Health Care Vote: The proposed date of the Adrian Health Care Vote will be Thursday, August 7, 2014.

Primary Election: The 2014 Primary Election will take place on August 12, 2014. The Election Judges have been trained. The polls will open at 7:00 A.M. and will close on 8:00 P.M. that day.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Shorter, motion carried to adjourn the Regular Meeting at 8:36 P.M. RCV 5-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese