

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, AUGUST 25, 2014

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Don Shorter, Dennis W. Kruger, and Dean Von Holtum
Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, and
Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Residents Willy Nath and Vicky Ross

SALVAGE AND LARGE-SCALE RECYCLING IN RESIDENTIAL AREAS: The Council discussed salvaging and recycling practices that were taking place in residential areas of the City. The Council explained City Code enforcement with residents in regards to conforming and non-conforming residential uses. This topic will be monitored by the Adrian Police Department in the future.

CONSENT AGENDA: Motion by Shorter, second by Lonneman, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$104,443.41 (Res #828, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 7/31/14

MINUTES: The above motion carried to approve/acknowledge receipt of the minutes/reports.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Request for Use-Street/Property, and Solicit

HIRING COMMITTEE: The Council discussed the upcoming hiring of a Street Maintenance II worker and the committee that will perform interviews. Miller and Heitkamp are in this position's chain of command. Without setting hiring precedence, the Council decided that several Councilmembers along with PUC President David Edwards would provide additional input to the interviewing process. By consensus, the Councilmember's appointed the following for the hiring of a Street Maintenance II worker: Mayor Robert Wiese, PUC President David Edwards, Street Department Council Liaison Dennis W. Kruger, City Administrator/Clerk-Treasurer Bruce A. Heitkamp, and Utilities Superintendent Terry Miller.

2015 CITY BUDGET; Preliminary Levy Development: The Council reviewed a proposed budget that presented the following changes:

- \$ 1,470 increase in the 2008 Street Levy
- \$ -0- increase in the General Fund Levy
- \$ 5,068 increase in LGA revenues
- \$ 9,678 decrease in General Fund revenues (loss of KLR contract \$10,000)
- \$ 29,500 decrease in the transfer to the ACC HVAC fund as loan paid off.
- \$17,448 decrease in the transfer to Park fund; reduction of capital outlay expense.
- \$28,500 increase in the transfer to Equipment Revolving to accommodate future capital outlay expenses
- \$ 9,259 increase in General Fund department expenses to accommodate for street department purchases.

The Council discussed the proposed budget that illustrated a .305% total-levy increase and a General Fund excess of \$4,204.00 in revenues over expenses. The Council discussed the planned capital improvements and ways to save money. Discussion then switched to EMS volunteers and wage considerations.

After discussion, Shorter moved, second by Kruger, motion carried to increase the per hour on-call hourly wage increase and the per-call rate for Adrian Ambulance staff. RCV 4-yes, 0-no (Lonneman abstained as he is a member of the Adrian Ambulance)

After discussion, Kruger moved, second by Shorter, to increase Fire and Ambulance wages. RCV 4-yes, 0-no (Lonneman abstained as he is a member of the Adrian Ambulance and the Adrian Fire Department)

Along with the EMS increases, budget proposals would also illustrate cost of living increases for full-time staff. To finalize the budget discussions, the Council directed staff to fund the proposed expense increases through sale of investments and no General Levy increases. The levy request will need to be forwarded to the Nobles County Auditor-Treasurer by September 30, 2014.

KANARANZI-LITTLE ROCK WATERSHED DISTRICT RULES; How They Impact Cities: Heitkamp explained how City projects can impact water and soil resources and why the KLR Project Application Process is required.

PARK IMPROVEMENTS; Playground Equipment and Baseball Batting Cage: Heitkamp explained that projects were pending at the Lower Park Playground and at the Baseball Field. Park Supervisor Ron Randolph acquired a grant to replace playground equipment at the Lower Park. By consensus, the Council directed staff to work within the constraints of grant proceeds to replace the playground equipment at the Lower Park. Staff were also directed to replace the batting cage in 2014. Additional concrete improvements will be made to the batting cages.

ADJOURNMENT: With no further business appearing, motion by Kruger, second by Shorter, motion carried to adjourn the Regular Meeting at 8:52 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert Wiese