

CALL TO ORDER: The Regular Meeting was called to order by Mayor Wiese at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: Robert Wiese, Ron Lonneman, Dennis W. Kruger, and Dean Von Holtum

Absent: Don Shorter

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Utilities Superintendent Terry Miller, and Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: Resident Dan Harrington and P.U.C. President David Edwards

CITY COUNCIL VARIANCE REQUEST; Number of Dogs: a resident stated that they had visited with the City Council in the past regarding the number of dogs they own. Upon moving into Adrian, they visited with the City Council to request that they be allowed to keep four dogs during the April 23, 2012 Regular Meeting. The Council then decided to grant a variance to them so they could keep their four dogs. However, they were directed to not possess any more than two domestic pets after the initial dogs left their residence. After one of the dogs died, they requested to replace that fourth dog during the November 25, 2013 Regular Meeting. At that time, the Council denied the request. They stated they are now requesting to replace the fourth dog because a Beagle needed to find a home to avoid being destroyed. After some discussion and by consensus, the Council denied the request and directed the resident to abide by the April 23, 2012 plan to possess no more than two dogs; as stated by City Code.

STREET MAINTENANCE II Position; Hiring: Heitkamp explained that members of an appointed hiring committee were present to share a hiring recommendation. After several interviews, the hiring committee chose their #1 candidate. A second interview was arranged where the candidate shared that he would need a certain wage and benefit package. The Council and Edwards discussed an acceptable offer. After discussion, Von Holtum moved, second by Lonneman, authorizing and directing the hiring committee to offer candidate #1 the Street Maintenance II position under the scenario of a 2% cost of living from the 2014 wage chart. If candidate #1 did not accept that offer, the Council offered the committee directives for candidate #2 to be offered the position under the same cost of living condition. RCV 4-yes, 0-no

Employment Benefits; Enhanced Vacation Schedule: After the previous motion, Lonneman request the current vacation benefit schedule be reviewed. Lonneman believed that City/PUC positions would be more attractive if the vacation benefits were increased. Lonneman offered a proposal where non-department head employees hired at steps 1-5 would receive 2 weeks of vacation, steps 6-10 would receive 3 weeks of vacation, and steps 11 and beyond would receive 4 weeks of vacation. Lonneman requested the Council consider his proposal and that Von Holtum amend his previous Street Maintenance II motion to reflect this updated vacation schedule. Von Holtum did move to adopt a new vacation schedule, also amending his motion to include the newly-hired Street Maintenance II candidate, Lonneman seconded, the motion did not pass upon a tied vote.

CONSENT AGENDA: Motion by Kruger, second by Von Holtum, motion carried to approve the following consent agenda items. RCV 5-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve all the financial data provided. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADRIAN THAT THE FOLLOWING BILLS ARE DUE AND PAYABLE AND THAT THE MAYOR AND ADMINISTRATOR/CLERK-TREAS. ARE HEREBY AUTHORIZED TO MAKE PAYMENT FOR SAME AND BE IT FURTHER RESOLVED THAT THE FUNDS ARE SUFFICIENTLY PROTECTED BY FDIC AND PLEDGE SECURITIES: Total Expenditures: \$209,729.83 (Res #830, AP Bk 7)

Fire Relief Assn Investments: Wells Fargo 8/31/14

MINUTES: The above motion carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	8/25/14
Park	9/8/14
Ambulance	9/8/14
Fire	9/3/14
Police	8/14
PUC	9/16/14 (Public Hearing & Regular Meeting)
HRA	9/2/14
Community Development	9/14

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Utilities Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Non-Conforming Use, Zoning

RESOLUTION #488-2014; Preliminary Levy for the 2015 Budget: Motion by Kruger, second by Lonneman, motion carried to approve Resolution #488-2014; which approved the Preliminary Levy for the 2015 City Budget:

General Purpose	\$357,000
Bond Indebtedness	<u>126,394</u>
Total Levy	\$483,394

The motion also carried to proclaim December 22, 2014 at 7:00 P.M. as the City Council's date and time to hold their 2014 Public Input Meeting. RCV 4-yes, 0-no

CITY STREETS; Snow-Removal Procedures: The Council discussed the need to improve the snow-removal procedures now that a new operator will be driving the snow plow. Boltjes presented a draft ordinance that was proposed in 2012 that illustrated procedures for removing vehicles from the streets. The Council will review the ordinance during their October 27, 2014 Regular Meeting.

MINNESOTA MUNICIPAL UTILITIES ASSOCIATION; 2014-2015 Safety Management Program Contract: Motion by Kruger, second by Von Holtum, motion carried to approve MMUA's 2014-2015 Safety Management Program Contract for all City of Adrian and Adrian P.U.C. departments. RCV 4-yes, 0-no

ADJOURNMENT: With no further business appearing, motion by Kruger, second by Von Holtum, motion carried to adjourn the Regular Meeting at 8:54 P.M. RCV 4-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor Robert A. Wiese