

MINUTES OF THE REGULAR MEETING
OF THE ADRIAN CITY COUNCIL HELD
IN THE COUNCIL CHAMBERS OF CITY
HALL MONDAY, SEPTEMBER 25, 2017

CALL TO ORDER: The Regular Meeting was called to order by Mayor Faber at 7:00 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmember's: John W. Faber, Dean Von Holtum, and Joe Hornstein

Absent: Ron Lonneman and Tracy Kunkel

Dept. Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Public Works Superintendent Adam Henning, and Police Chief Shawn Langseth

City Staff: Deputy Clerk-Treasurer Rita Boltjes

Guests: No guests

PARKING-RESTRICTION REQUEST; Fourth Street E.: A resident asked Heitkamp to request a portion of curb in front of their house be painted yellow to eliminate parking from their driveway extending to a portion of sidewalk. This resident is experiencing issues with neighbor(s) parking vehicles in front of their house. Discussion took place in regards to street parking and setting precedence in parking situations. After discussion, motion by Von Holtum, second by Hornstein, motion carried to deny this request. RCV 3-yes, 0-no

CONSENT AGENDA: Motion by Hornstein, second by Von Holtum, motion carried to approve following the Consent Agenda items (finances, minutes, & permit/licenses). RCV 3-yes, 0-no

FINANCES; Accounts Payable/Pledge Securities: The above motion carried to approve any transfers as noted on the Monthly Financial Report along with claims paid; check #19121-#19189 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$121,954.38

Fire Relief Assn Investments: Wells Fargo 8/31/17 Monthly Report

MINUTES: The motion, above, carried to approve/acknowledge receipt of the following minutes/reports:

Approved:

Council	8/25/17 (Sp) & 8/28/17 (Reg)
Park	9/18/17
Ambulance	9/11/17
Fire	9/6/17
Police	8/17
Public Utilities Commission	9/19/17
HRA	9/19/17
Community Development	9/17

Park; Site Changes: Park Board discussion in regards to improve existing sites or to build new sites will continue during the October 16, 2017 Park Board Meeting.

Park; Campground Closing on October 15, 2017: Faber believed the October 15, 2017 campground closing date appropriate for overnight patrons. Brief discussion commenced regarding seasonal campers and when they should move out of the campground.

Park; Year-Round Camper Storage: The Councilmembers had concerns about year-round storage of seasonal campers at the Campground and the pending City liabilities within the flood plain.

Police and HRA: Discussion commenced regarding a proposed HRA role with Adrian's nuisance enforcement. Heitkamp indicated the HRA will hold further discussion regarding the HRA's involvement during the Wednesday, October 11, 2017 HRA Meeting.

PERMITS/LICENSES: The previous motion, which carried to approve finances and minutes, also approves the permit/licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and ADA Inspector Boltjes' approval, as necessary, and submission of all pertinent information and documents, as required: Zoning, Demolition, and Moving

2018 CITY BUDGET; Preliminary Copy: An updated copy of the 2018 City Budget was included in the Council's agenda packet. Councilmembers briefly discussed wages and the health insurance package. The Councilmembers received a wage and benefit report. The report summarized the recommendations from the Hiring Committee.

2018 Budget; Continued:

Preliminary Levy Approval (Resolution #539-2017): Motion by Hornstein, second by Von Holtum, motion carried approving Resolution #539-2017 entitled, “A Resolution regarding the 2018 Preliminary Budget/Levy”. The action acknowledged the following as the Preliminary Levy Amount for the City:

General Purpose	\$381,675.00
Noble Home Initiative (NHI) Abatement	8,700.00
Bond Indebtedness	<u>116,740.00</u>
Total Levy	\$507,115.00

The action also proclaimed the date and time of the “Public Input Meeting and Adoption” date of December 18, 2017 at 7:00 PM. RCV 3-yes, 0-no

2018 CITY ASSESSOR AGREEMENT: Motion by Von Holtum, second by Hornstein, approving the Assessor Agreement with Gary Spaeth, including school costs. The action acknowledges a slight increase from the 2017 Assessor Agreement. RCV 3-yes, 0-no

SUEDKAMP ADDITION; Site Review: Discussion commenced regarding construction progress and a pending project-completion date. The Councilmembers then discussed the seventeen (17) lots that are now ready for sale and the other eleven (11) sites that will need to be prepared for sale.

Plans for Sale: After discussion and by consensus, the Councilmember’s agreed to formulate sale amounts and other sale details during the October 23, 2017 Regular Meeting.

Reker Construction; Pay Request #2: Motion by Von Holtum, second by Hornstein, motion carried to approve Reker Construction’s Pay Request #2; as prepared by DGR Engineer Gary Kurth. RCV 3-yes, 0-no

SMALL CITIES DEVELOPMENT PROGRAM; Limited Progress: Heitkamp reported that little or no progress is being made with the Small Cities Development Program. Southwest Minnesota Housing Partnership’s Michele Clarke shared (with Heitkamp) program issues regarding: paperwork, project inspections, and obtaining certified contractors. Heitkamp recommended the Council consider alternate uses of the funds. Heitkamp will discuss options with Clarke. More details will be shared during the October 23, 2017 Council Meeting.

NOBLES HOME INITIATIVE; Project Renewal: Heitkamp explained that Nobles County and the Worthington Regional Economic Development Corporation (WREDC) were actively working to offer a new Nobles Home Initiative Program (NHI) for years 2018-2022. Heitkamp will likely offer the new NHI program for Council approval during the October 23, 2017 Council Meeting.

COMMERCIAL DEVELOPMENT: The Council discussed possible commercial projects within Adrian’s downtown area and north Maine Avenue area. Heitkamp will continue working on these projects. Hopefully further details will be known in the coming weeks.

ANNEXATION; Orderly Annexation with Olney Township: A Joint Resolution was sent to Olney Township so five (5) properties could be annexed into Adrian. Olney Township’s Attorney, Reese Almond, negotiated the joint resolution a day prior to the August 25, 2017 Annexation Hearing.

Secession Request: Heitkamp explained that Olney Township Chairperson was attempting to renegotiate a parcel be seceded from the City in trade for the five (5) annexed parcels. By consensus, the Council denied the request do to the substantial City investment to provide water and sanitary sewer to the area.

WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION (WREDC);

Funding Concerns: Heitkamp notified the Council that WREDC may possibly lose necessary operational funding. Heitkamp believed WREDC was crucial to economic development in Adrian and it may be possible to advocate for WREDC sometime in the future.

ADJOURNMENT: With no further business appearing, motion by Von Holtum, second by Hornstein, motion carried to adjourn the Regular Meeting at 8:05 P.M. RCV 3-yes, 0-no

/s/ Administrator/Clerk-Treasurer Bruce A. Heitkamp

/s/ Mayor John W. Faber