



**Regular City Council Meeting**  
**Monday, June 24, 2019 at 7:00 pm**  
**Adrian Government Center, Council Chambers, 209 Maine Avenue, Suite 106, Adrian**

1. **Call to Order:** Mayor Faber called the Regular Meeting to order at 7:00 PM.
2. **Roll Call:** Roll Call indicated the following present for the Regular Meeting:  
Council Members: John Faber, Ron Lonneman, Joe Hornstein, Dean Von Holtum, and Tracy Kunkel  
Department Heads: Administrator/Clerk-Treasurer Bruce A. Heitkamp, Police Chief Shawn Langseth, and Public Works Superintendent Adam Henning  
Staff: Deputy Clerk-Treasurer Rita Boltjes  
Guests: Nobles County Review's Deb Kroon
3. **Consent Agenda:** Motion by Hornstein, second by Von Holtum, motion carried to approve the consent agenda items and to acknowledge the following minutes. RCV 5-yes, 0-no
  - a) **Finances; Accounts Payable /Pledge Securities:** The Consent Agenda vote includes the approval of City finances in reference to any transfers as noted on the Monthly Financial Report along with claims paid; check #20440-#20521 and the ACH payables as listed on the City Council Accounts Payable Listing: Total Expenditures: \$89,842.78.  
Fire Relief Association Investments: Parr McKnight Monthly Report 5/31/19
  - b) **Minutes:** The Consent Agenda vote acknowledged the following monthly minutes and reports:  
Council - 5/20/19  
Park - 6/17/19  
Ambulance - 6/3/19  
Fire Relief - 6/5/19  
Fire Department - 6/5/19  
Police Report - 5/19  
Public Utilities Commission - 5/21/19, 6/18/19  
Housing & Redevelopment Authority - 5/21/19, 6/18/19  
Community Development - 6/19
  - c) **Permits & Licenses:** The Consent Agenda vote also approved the following permits & licenses, as submitted, contingent upon the Public Works Superintendent, Police Chief, and possible ADA approval, as necessary, and with submission of all pertinent information and documents, as required: Zoning, Gambling, Demolition, Request for Use City Street/Property, & Temporary On-Sale, and Off-Sale Liquor License.
4. **City Charges; Garbage Clean-Up, Mosquito Spraying, Etc.:** Motion by Kunkel, second by Lonneman, motion carried to approve and adopt the city charges to fund the annual garbage clean-up event and mosquito-spraying services with no increase acknowledged from the 2018-2019 monthly \$3.00 charge. Discussion regarding new ADA-compliant sidewalks along Maine Avenue and snow removal. Heitkamp was directed to bring the full list of city charges which illustrates the snow-removal expense. RCV 5-yes, 0-no
5. **Rebuild Adrian Program; Two (2) Applications for Demolition Assistance:** Motion by Von Holtum, second by Kunkel, motion carried to approve the two Rebuild Adrian Program projects: RCV 5-yes, 0-no
  - o John Rolph; house at 529 Maine Avenue
  - o Doug & Kathy Berning; house at 112 Louisiana Avenue
6. **Suedkamp Addition; Storm Water Discharge & Soil Erosion:** Discussion commenced regarding a storm-water discharge structure located within the Suedkamp Addition's Block 5. The storm water discharges onto Block 5 (parcel 21-0628-150) but the terrain currently directs the water to the northeast; across private property (parcel 21-0628-090) and a portion of another private property (parcel 21-0628-085). The discussion continued regarding the City's obligation in directing storm water and a pending resolution. By consensus, the Council directed Heitkamp to acquire quotes to direct the storm water to a waterway to the east of this area.  
**Addition Update:** Larry & Sharon K. Balster are currently constructing a home on their 813 Oklahoma Avenue property. David & Duane Boltjes will cut & harvest the Suedkamp Addition grass this year. No recent inquiries have been received regarding Suedkamp Addition lots.
7. **Past/Other Business; Pending Land Purchases:** Heitkamp shared a progress update regarding the pending purchase of grass land. The property owner is expected to be in Adrian on Monday, July 1, 2019 to discuss the purchase agreement parameters and to outline the land boundaries that they is willing to sell.  
**Additional Land-Purchase Opportunity:** Heitkamp explained an opportunity to purchase additional land currently owned by another party. This land is also in the City's Drinking Water Supply Management Area and it's possible that the Minnesota Board of Water & Soil Resources (BWSR) grant may also assist with the purchase of this land. After discussion, motion by Kunkel, second by Von Holtum, motion carried for Faber, the PUC's David Edwards, and Heitkamp to negotiate terms with the owner's if the same BWSR assistance (same % as previous grant) is offered for this land purchase. RCV 5-yes, 0-no

**MnDOT Hwy 91 Project; Update:** Discussion commenced regarding the upcoming MnDOT Hwy 91 project. Heitkamp was aware that project delays were eminent due to the weather. The Council discussed the City as being third-party to this project. If residents have issues with the project, they'll need to address those with MnDOT. With that being said, staff were directed to offer MnDOT contacts with residents if they wish to discuss items.

**Tyler “Notify” Communication System:** Henning introduced a Tyler Technology application called Tyler Notify. The City and PUC currently use a Tyler Technology application called Incode for the City/PUC finances. The Notify service will help the City and/or PUC communicate important events with customers. Heitkamp stated that he tried to contact Tyler Technologies but didn't receive a quote yet. Heitkamp was directed to receive a quote and to offer it to the Council during their Monday, July 22, 2019 Regular Meeting.

**League of Minnesota Cities; 3% Member Dues Increase:** The Council reviewed and acknowledged the League of Minnesota Cities' 3% membership dues increase. The increased rate will take effect on September 1, 2019.

**100 Year Anniversary of American Legion "Argonne" Post #32; Proclamation of Service (Resolution #570-2019):** Motion by Hornstein, second by Von Holtum, motion carried to adopt Resolution #570-2019 which acknowledges the American Legion "Argonne" Post #32 members (past and present) for 100 years of existence and service to the Adrian-area communities. Heitkamp was directed to order a plaque which will be presented to the Legion Members during the July 10, 2019 Legion Meeting. RCV 5-yes, 0-no

8. **Next Regular Council Meeting:** By consensus, the Council Members acknowledged Monday, July 22, 2019 at 7:00 PM as the next Regular Council Meeting.
9. **Adjournment:** Motion by Kunkel, second by Von Holtum, motion carried to adjourn the meeting at 8:12 PM.