

293 MINUTES OF THE SPECIAL MEETING OF
THE ADRIAN CITY COUNCIL HELD IN THE
COUNCIL CHAMBERS OF CITY HALL
WEDNESDAY, SEPT 9, 2015 @ 6:38 P.M.

CALL TO ORDER: The Special Meeting was called to order by Mayor Wiese at 6:38 P.M.

ROLL CALL: Roll call indicated the following present:

Councilmembers: Robert Wiese, Dean Von Holtum, Don Shorter, & Joe Hornstein

Absent: Ron Lonneman

Department Heads: Public Works Superintendent Adam Henning and Administrator/Clerk-Treasurer

City Staff: Deputy Clerk-Treasurer Rita Boltjes

2016 BUDGET; Benefit & Wage Review: As requested, Heitkamp and Boltjes offered the 2015 City of Adrian benefit package to the City Council. The Southwest/West Central Service Cooperative, via the Heidebrink & Associates Insurance Agency, were offering the same health insurance package in 2016; with a 2.5% premium reduction. Heitkamp stated that a budget was prepared with no cost of living increases for employee's wages. If a cost of living increase was proposed, that would still need to be added into the departmental and General Fund budgets, respectively. After discussion and by consensus, the Councilmembers agreed to a 2% cost of living increase for employee wages in 2016.

Budget Review and Recommended Adjustments: The Councilmembers reviewed the proposed 2016 City Budget. This version of the proposed budget eliminated expenses from the previous version (Park Department (mower) and Equipment Revolving-Street (seal coat projections)). The Councilmembers discussed the budget and the 2016 proposed capital improvement and Equipment Revolving projects. It was not determined whether the replacement of camp-site infrastructure (red sites) would take place in 2015 or 2016. Reissuance of existing bonds could also decrease the debt levy for 2016. Henning was directed to offer the Council quotes for the campground's red sites during the September 28, 2015 Regular Meeting.

Budget & Levy Deadlines: Heitkamp reiterated that a September 30, 2015 deadline existed to submit preliminary levy amounts to the Nobles County Auditor-Treasurer's Office. The Auditor-Treasurer's Office is also requesting input for a date and time for Adrian's annual Truth & Taxation Budget Meeting. The final budget and final levy would need to be approved prior to December 28, 2015.

Preliminary Levy & Truth & Taxation Budget Hearing Dates: After discussion, motion by Von Holtum, second by Hornstein, motion carried to approve the preliminary levy at \$383,635.00 (a \$26,635.00 increase from 2015). The motion also approved Resolution #504-2015, which established the preliminary levy and the following date and time for the Truth & Taxation Budget Meeting:

2015 Truth & Taxation Budget Meeting
2016 Budget and Corresponding Final Levy
Monday, December 21, 2015 @ 7:00 P.M.
Adrian Government Center, Council Chambers

As a part of the motion, Heitkamp was directed to forward the preliminary levy amount and corresponding 2015 Truth & Taxation Budget Hearing date and time to the Nobles County Auditor-Treasurer's Office prior to September 30, 2015. No other discussion or action took place regarding the 2016 City Budget.

SENIOR HEALTH CARE; Future Planning: The Councilmember's discussed the changes taking place at the Adrian Care Center. ElderCare of Minnesota has offered notice to the State of Minnesota to close the skilled-nursing services at the Care Center. ElderCare is proposing to offer assisted-living services at the Care Center in place of skilled-nursing services. ElderCare staff are now making preparations with the State for this transition to start assisted-living services. The skilled-nursing clients at the Care Center will be offered skilled-nursing services until they can be assessed for assisted living or placed in a new skilled-nursing home.

Request to Use Adrian Country Cottage's Comprehensive-Service License: ElderCare's Tim Matros requested to use Adrian Country Cottage's comprehensive-service license to offer assisted living services at the Care Center. Heitkamp stated the HRA had not decided whether to offer license use to ElderCare. City Attorney Brian Daiker will be consulted to offer an opinion regarding the risks of sharing the license.

Interest in Acquiring the Adrian Care Center: Heitkamp asked the City Council if the City or the HRA should acquire the Adrian Care Center. The City or the HRA could then operate the entire facility for senior health care. After discussion, consensus was to not purchase the Care Center at this time.

ADJOURNMENT: With no further business appearing, motion by Shorter, second by Von Holtum, motion carried to adjourn the Special Meeting at 7:27 PM. RCV 4-yes, 0-no